



Regular Library Board Meeting Agenda

March 24, 2025 6:30pm - 8:30pm

Central Library, 40 East St. Clair Street, Riley Room, Indianapolis, IN 46204

The public is invited to view/listen to the Regular Meeting via a You Tube live stream link which will be accessible on the Library's website prior to the start of the Meeting as follows:

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Public comment can be made in-person at the Board Meeting.

1. Call to Order

6:30pm

2. Roll Call

3. Branch Manager's Report and Department Overview

- a. **Central Branch Report - Ms. Elizabeth Schoettle, Area Resource Manager, will report on their community and services. (enclosed)**

 [3a Branch Manager's Report - March 2025.pdf](#)

- b. **Program Development Area ("PDA") Report (at meeting)**

4. **Public Comment - The Public has been invited to the Board Meeting. We welcome feedback from the public about our Indianapolis libraries, and this is a time when the public may address the Library Board. If there are several individuals representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered. Please note also that this public comment time is not the appropriate forum for commenting on matters related to employee charges, employee complaints, or alleged employee misconduct. Any such matters should be brought promptly to the attention of the CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND IF THEY ARE SPEAKING ON BEHALF OF A GROUP.**

5. Approval of Minutes

a. **Regular Meeting, February 24, 2025 (enclosed)**

 [5a Minutes-RegularMtgFebruary24, 2025-NEW1.pdf](#)

b. **Special Meeting, March 6, 2025 (enclosed)**

 [5b MinutesSpecialMtgMarch 6, 2025.pdf](#)

c. **Executive Session, March 6, 2025 (enclosed)**

 [5c Minutes - Executive Session - March 6, 2025.pdf](#)

6. **Finance Committee (Dr. Eugene G. White, Chair; Dr. Khaula Murtadha, Ms. Hope C. Tribble)**

a. **Report of the Treasurer - February (enclosed)**

 [February 2025 Treasurer's Report.pdf](#)

7. **Diversity, Policy and Human Resources Committee (Dr. Luis A. Palacio, Chair; Dr. Patricia A. Payne, Dr. Eugene G. White)**

8. **Facilities Committee (Dr. Lisa Riolo, Chair; Dr. Patricia A. Payne, Dr. Eugene G. White)**

a. **Resolution 12 - 2025 (Approval of Second Amendment to Landscaping Services Contract with The Davey Tree Expert Company) (enclosed)**

 [8a Resolution 12-2025 Davey Tree Second Amendment.pdf](#)

b. **Resolution 13 - 2025 (Approval of Second Amendment to Landscaping Services Contract with Providence Outdoor, Inc.) (enclosed)**

 [8c Resolution 13-2025 Providence Second Amendment.pdf](#)

c. **Resolution 14 - 2025 (Approval to Award a Construction Services Contract for the Haughville Branch RTU-2 and RTU-3 Replacement Project) (enclosed)**

 [8c Resolution 14-2025 Haughville RTUs 2 and 3 Project.pdf](#)

9. **Library Foundation Update**

 [9 Foundation Update - March.pdf](#)

10. **Report of the CEO**

- a. **Confirming Resolution - Resolution Regarding Finances, Personnel and Travel (15 - 2025) (enclosed)**

 [10a Finances Personnel and Travel 15-2025.pdf](#)

- b. **CEO Report - March 2025 (enclosed)**

 [10b CEO March Board Report 2025-NEW.1.pdf](#)

11. Unfinished Business

12. New Business

13. **Future Agenda items - This time is made available for discussion items not on the Agenda which are of interest to Library Board Members and the opportunity to suggest items to be included on future Library Board Meeting Agendas. Items suggested for April 2025 are:**

14. Notice of Special Meetings

15. **Notice of Next Regular Meeting - Monday, April 28, 2025, at the Franklin Road Branch Library, 5550 South Franklin Road, at 6:30 p.m.**

16. Adjournment

17. Materials

- a. **Notes of March 11, 2025 Finance Committee Meeting (enclosed)**

 [Finance Committee minutes LC.pdf](#)

- b. **Notes of March 11, 2025 Facilities Committee Meeting (enclosed)**

 [Notes - Facilities Committee Meeting - 2025.2.11.pdf](#)

18. Board Meeting Schedule for 2025 (Notice of Date and Place of Meetings) and Upcoming Events

- a. **Board Meeting Schedule for 2025 will be updated as needed.**
- b. **Library Programs/Free Upcoming Events may be found at attend.indypl.org.**

Central Library 2025



Our Story

Since its founding in 1873 Central Library has served as the cornerstone of the library system. As the largest library in the system, Central is home to over 450,000 items and plays a unique multi-faceted role in this community and beyond. It is a neighborhood library to the 37,000+ residents of its immediate service area and those who work downtown as well as a major information resource center for Central Indiana. Reaching beyond Marion County, interlibrary loans requests total approximately 7,000 annually. The building itself provides ease of use for the public and full ADA accessibility along with plentiful seating, about 70 public computers, study rooms, public outdoor reading space, and a parking garage.

Central's Neighborhood

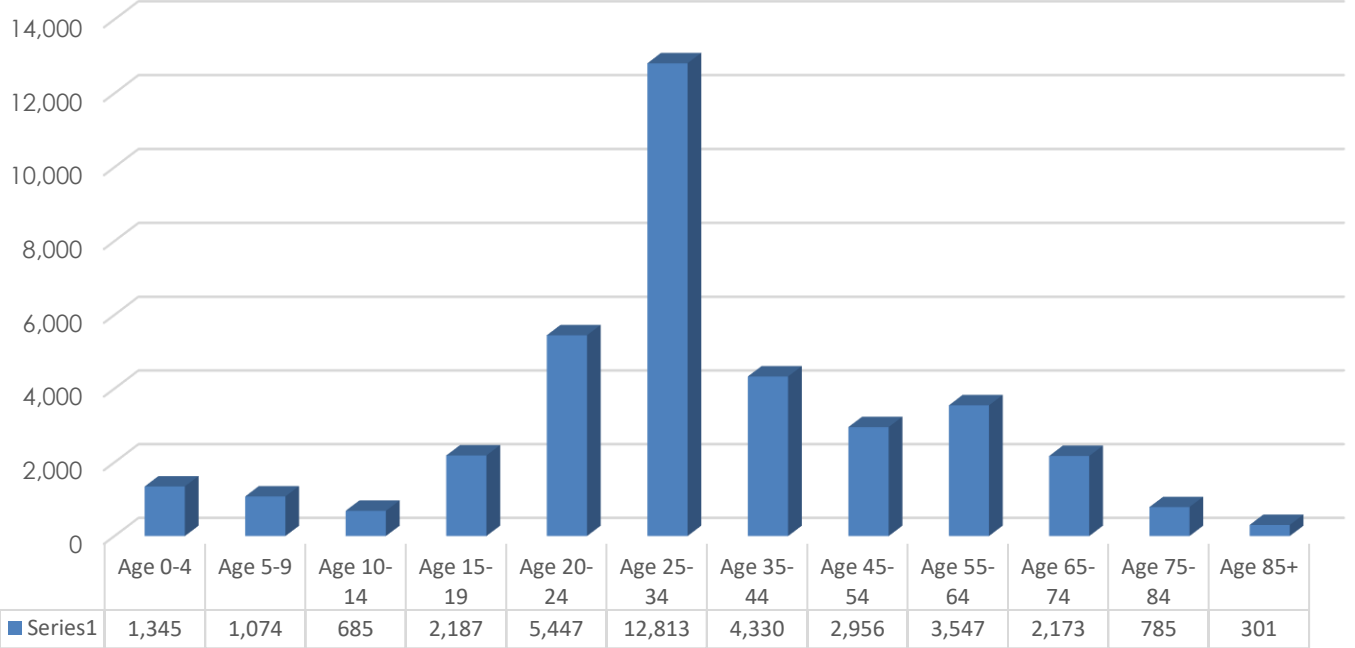
Central Library's home since 1917 has been at 40 East St. Clair Street. The charts show age, race, educational level, per capita income, and languages spoken other than English in the 12 census tracts.

Demographics of Population Living in the Central Library Service Area

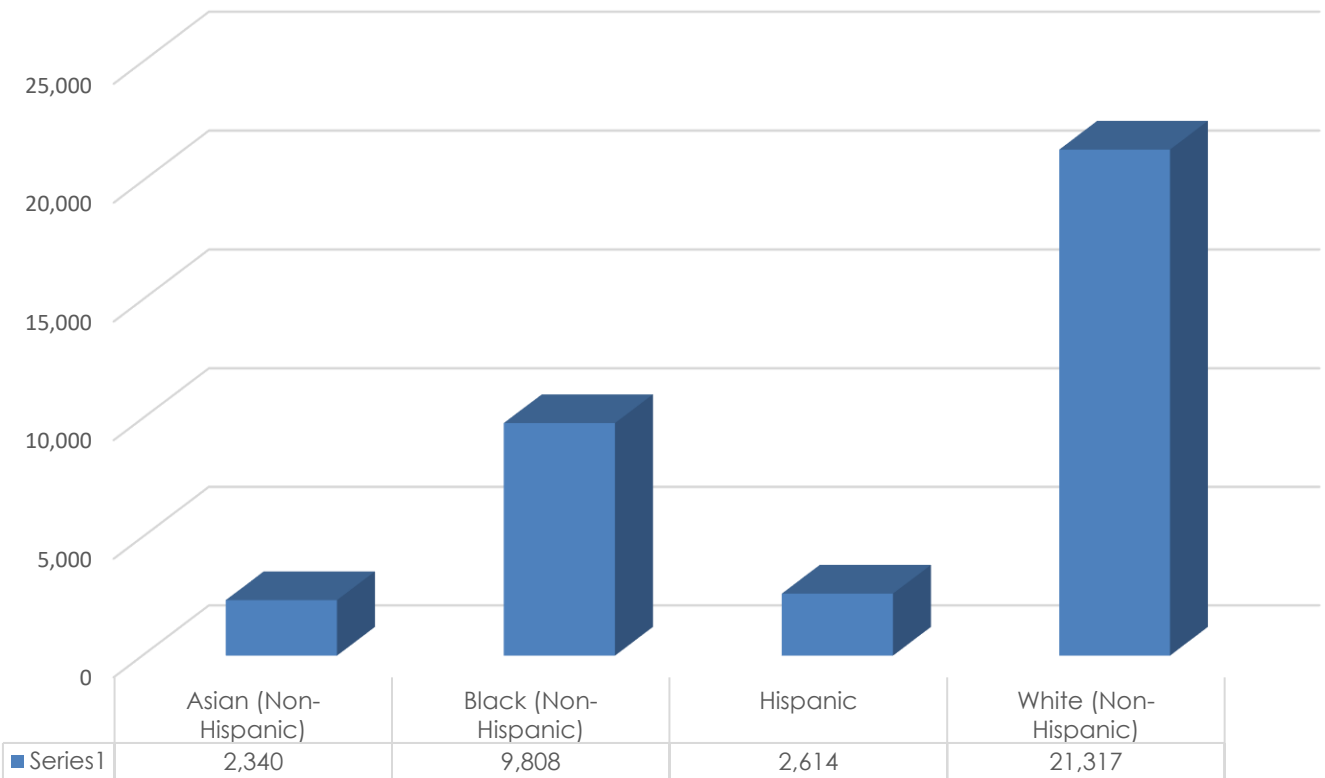
- 2022 population for Central was 37,643 (SAVI Database)
- Land Area in Square Miles: 8.78
- Age 0-19 population was 5,291
- Age 20-64 population was 29,093
- Age 65 and over population was 3,259
- African American population was 9,808
- Asian population was 2,340
- Hispanic population was 2,614

Note: The following graphs are from SAVI March 1, 2025, with data from 2022

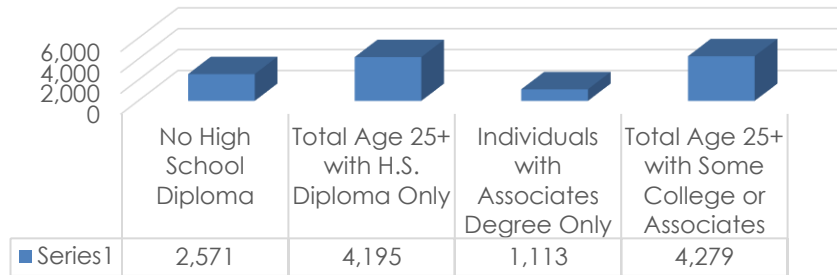
Central Population by Age



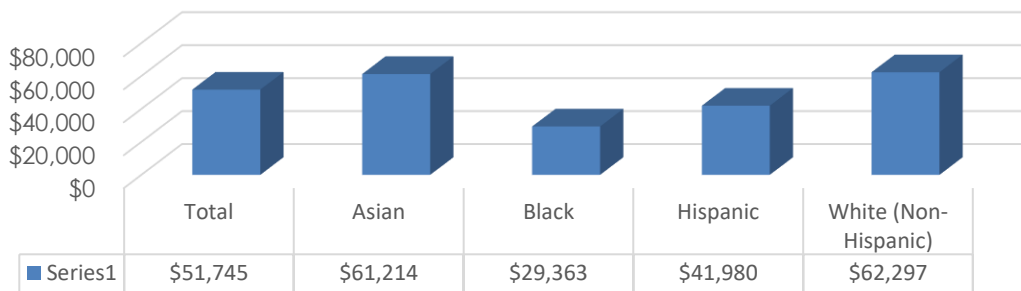
Central's Population by Race



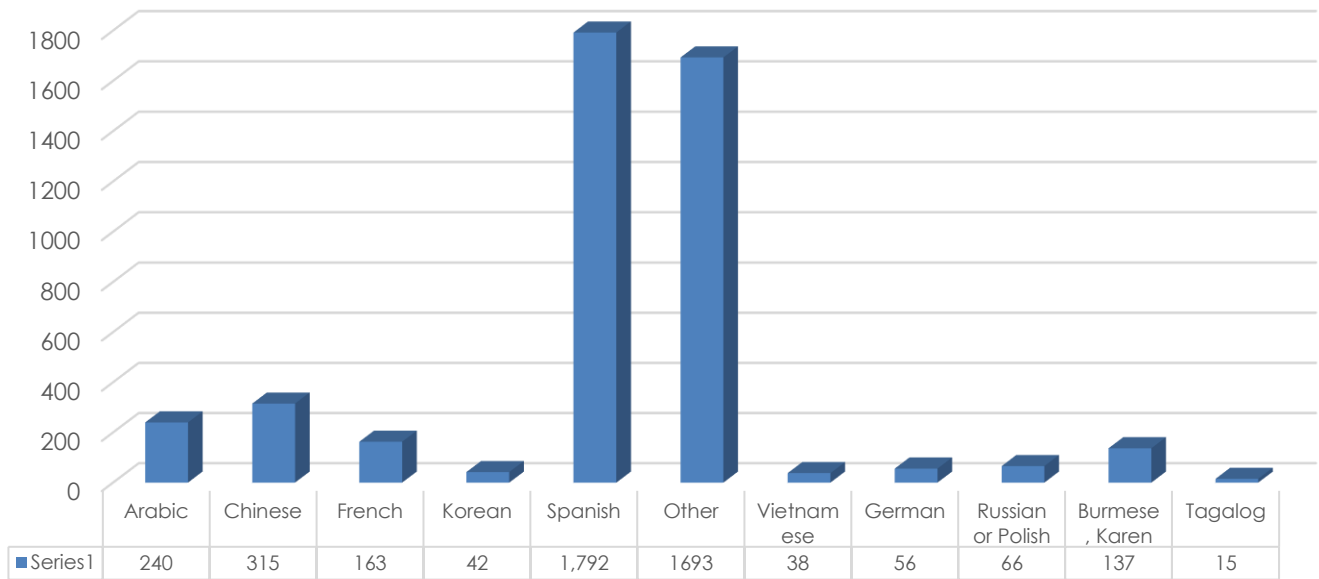
Education



Per Capita Income



Language Spoken, Other than English



Businesses, Non-Profits, Churches and Schools

- 16,178 businesses within a 4-mile radius of Central¹
- 2,405 non-profits within a 4-mile radius of Central²
- 514 churches of various denominations within a 4-mile radius of Central³
- 271 schools, all ages, within a 4-mile radius of Central⁴

How We Serve

Central 2024 Statistics		
34,269	Total registered cardholders. January 2025	Data Dash, cardholders
338,316	Door count , March 14 - December 2024	Data Dash, People counter
28,631	CBLC door count, March 14 – December 2024	Data Dash, People counter
17,267	Auditorium door count, March 14 – December 2024	Data Dash, People counter
442,960	Physical Circulation, 2024	Data Dash, Physical Circ
668,976	Collection (print, CD, DVD)	Biblicommons, Central, Held
127,842	Computer uses: March 1, 2024 - February 28, 2025	MyPC, Reports
35,397	Reference Assistance, 2024	DeskTracker
30,199	Service Assistance, 2024	DeskTracker
7,272	Study Room Usage, 8 Rooms, 2024	Communico
513	Adult Programs, 2024	Activities Database Dashboard
7,653	Adult Program Attendance, 2024	Activities Database Dashboard
530	Learning Curve Programs, 2024	Activities Database Dashboard
18,069	Learning Curve Program Attendance	Activities Database Dashboard
86	Weddings/receptions and corporate/non-profit events	Reserve database
293,000	Square Footage of building, not including garage	Original Plans
398	Parking Spaces	Original Plans

Central's Unique Collections & Services

Our most specialized library, Central provides resources and reference expertise not available at branch libraries. Branches and libraries outside our system look to Central for reference assistance. In addition Central is the repository for the last copies of items including books, DVDs and music.

Unique Collections

- Center for Black Literature and Culture
- Nina Mason Pulliam Indianapolis Special Collections Room
- World language materials (in about 35 languages)
- Non-Profit Collection
- Patents and Trademarks Collection
- Small Business Start-up
- Cookbooks
- Music (sheet and recorded)
- The Chris Gonzalez Collection

Unique Services

Event Space – Central Library offers many event spaces for special event needs including the auditorium which seats 350, three meeting rooms and the East Garden. In 2024, there were 23 weddings/receptions held at Central. There were 63 corporate or non-profit events hosted in the space in 2024.

Assistive Technology – Assistive Technology in Central Library enhances the library experience for patrons with disabilities. A specialized computer and other equipment aid people with visual, learning, and physical difficulties. Computer software, low vision magnifiers and a communication system for the hearing impaired are some of the features offered.

Who We Are

- Central Library: 5 Managers: Central Adult Services, Children's services, Central Services, Events, the Center for Black Literature, and Culture plus 1 PSA Floater
- Central Adult Services: 3 Supervisors, 18 FT & 1 PT PSLs, 2 FT & 2 PT PSAs, and 2 CAs
- The Learning Curve: 2 Supervisors, 1 Administrative Assistant, 4 FT & 1 PT PSLs; 2 FT, 1 PT & 2 Hourly PSAs; 4 FT & 1 hourly YMLs, 1 PT Page Assistant and 17 Pages
- Central Support Services: 1 Administrative Assistant, 1 PT Supervisor, 3 FT, 1 PT and 1 hourly staff
- Central Borrowers: 1 Supervisor; 1 LA III; 8 FT and 1 PT LAlls, 1 Hourly LAll
- Events: 2 FT staff and 4 PT staff
- Center for Black Literature and Culture: 1 Manager (vacant), 1 PSL (vacant) and 1 PSA.
- Security: 1 FT Supervisor, 1 PT Supervisor, 8 FT Library Security Assistants, 3 PT Library Security Assistants

Central's Community

Contacts with neighborhood groups, nonprofit, business, and educational organizations are an important component of providing service to our community. Outreach is accomplished by staff networking with people by hosting school visits, giving tours, creating subject oriented programs, Bibliocommons lists and printed brochures. Central staff also works with schools, businesses and organizations not only downtown but the surrounding community as well.

Elizabeth Schoettle, Director Central Library

Brandi Winston, Manager Central Services

Christopher Hogsett, Manager Learning Curve

Robin Kelley, Manager Central Adult Services

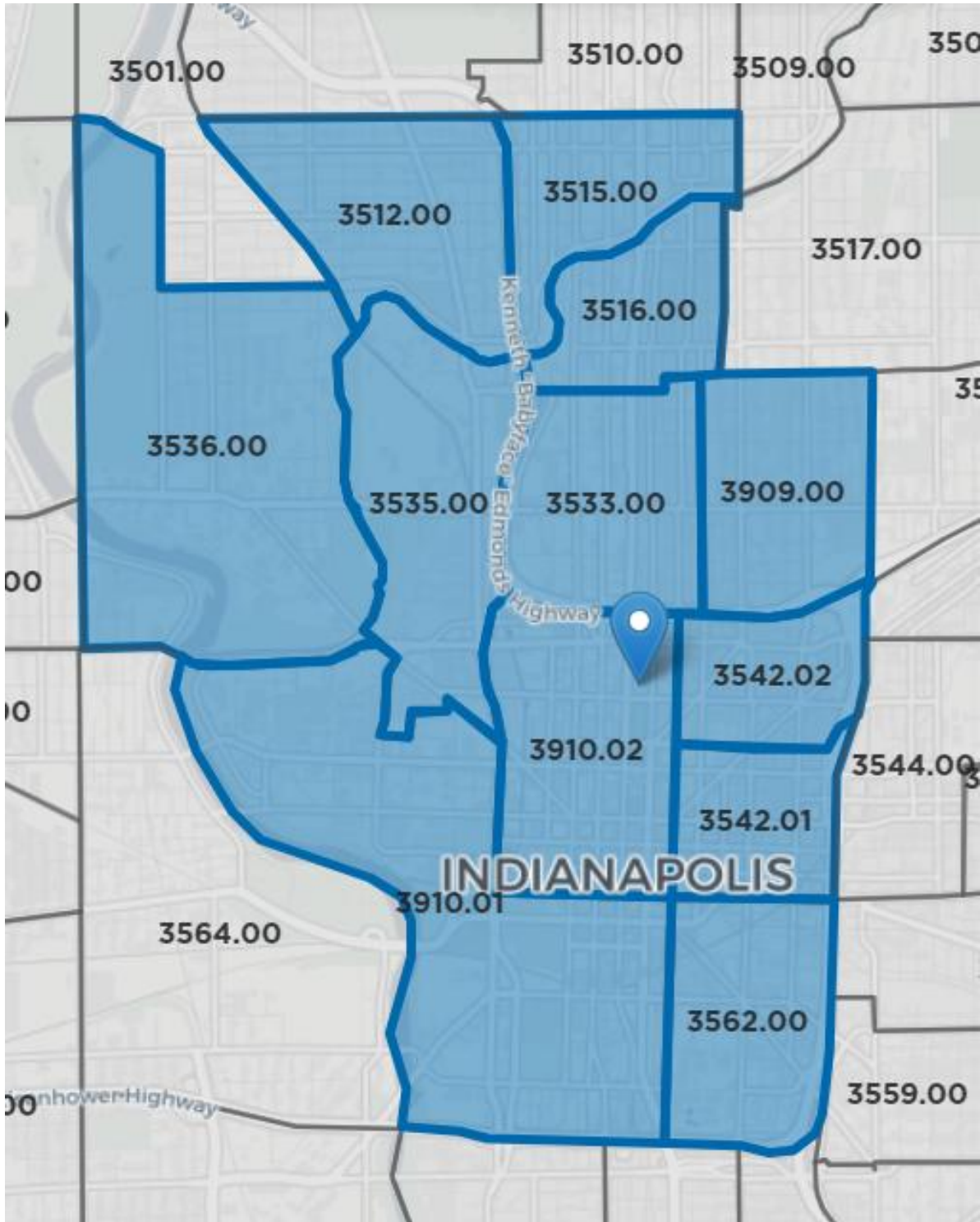
All searches in Data Axle Reference only include verified records.

¹ Data Axle online database, 3/1/2025 (4 mi radius of Central, excluding SICs from footnotes 3-5)

² Data Axle online database, 3/1/2025 (4 mi radius of Central, SICs 83xx except 8351, 84xx, 86xx)

³ Data Axle online database, 3/1/2025 (4 mi radius of Central, SICs 8661, 869906)

⁴Data Axle online database, 3/1/2025 (4 mi radius of Central, schools SICs 8211, 8221, 8222, 8243, 8244, 8249; 835102)



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
FEBRUARY 24, 2025**

The Indianapolis-Marion County Public Library Board met in person at the West Perry Branch Library, 6650 South Harding Street, Indianapolis, Indiana, on Monday, February 24, 2025 at 6:30 p.m. pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Biederman called the meeting to order. Dr. Payne acted as Secretary.

2. Roll Call

Members present: Mr. Biederman, Dr. Murtadha, Dr. Palacio, Dr. Payne, Dr. Riolo and and Dr. White.

Members absent: Ms. Tribble and Dr. White.

The Chair recognized a quorum.

Mr. Biederman thanked the West Perry staff for their service to the community. He mentioned the nonprofit workshop series and the Lunar New Year Festival that took place at Central Library over the weekend, as well as the 25th Anniversary celebration at the Franklin Road Branch. He also took a moment to champion the value of public libraries, librarians and library workers.

3. Branch Manager’s Report

a. West Perry Branch Report

Ms. Lindsay Haddix, Branch Manager, provided the following information about the branch:

- The West Perry Branch opened on July 17, 2021. In 2024, the Door Count was 78,537 and Circulation was 207,740.
- The branch partners with Perry Township Schools to promote library services by offering literacy nights and bringing students and their families into the branch.
- The branch focuses on meeting the needs of loyal regular adult patrons who seek community at the branch. They also focus on improving the lives of the large Chin community that resides in Perry Township. They offer various citizen classes.

- The branch has a photo of “Perry the Pangolin” that they hide for children to find as a fun game for the youth of the area. Additionally, storytime at the branch is popular with children and families. Adults who visit the branch enjoy programs like yoga, crafts, gardening and meditation.

4. **Public Comment**

a. **Public Comment** (Name and summary of comments follows)

Ms. Ilene Sandhu, a regular patron at West Perry, advised that she attends one of their recurring craft programs. She knits and crochets at the branch and has built a community of nine to ten regulars who knit together. She commented that people come from across the city to attend programs at the branch and thanked the Library and the Library Foundation for providing the funding for the programs

Ms. Jenne Lee, a West Perry patron, noted that she is a member of the Gardening Club at West Perry. She referred to the gardening classes as her “gateway program” which made her interested in visiting the Library. She is appreciative of the new friendships she has fostered by attending the Library programs.

5. **Approval Of Minutes: Executive Session, Regular and Special Meetings**

a. **Regular Meeting, January 27, 2025**

The minutes from the Regular Meeting held January 27, 2025, were approved on the motion of Dr. Murtadha, seconded by Dr. Payne, and the following roll call vote:

Mr. Biederman – Aye
Dr. Murtadha – Aye
Dr. Palacio – Aye

Dr. Payne – Aye
Dr. Riolo – Abstain

COMMITTEE REPORTS

6. **Finance Committee (Dr. Eugene G. White, Chair; Dr. Khaula Murtadha, Ms. Hope C. Tribble)**

a. **Report of the Treasurer**

Ms. Lolita Campbell, Chief Financial Officer, and Ms. Mary Rankin, Treasurer, presented the Report of the Treasurer which noted that as of January 31, 2025, the year-to-date revenue was \$631,078 and the year-to-date expenditures were \$4,407,830.

The Report of the Treasurer was approved for filing for audit on the motion of Dr. Riolo, seconded by Dr. Payne, and the following roll call vote:

Mr. Biederman – Aye
 Dr. Murtadha – Aye
 Dr. Palacio – Aye

Dr. Payne – Aye
 Dr. Riolo – Aye

7. Diversity, Policy and Human Resources Committee (Dr. Luis A. Palacio, Chair; Dr. Patricia A. Payne, Dr. Eugene G. White)

Dr. Palacio noted that the Diversity, Policy and Human Resources Committee did not have any items to report this month.

8. Facilities Committee (Dr. Lisa Riolo, Chair; Dr. Patricia A. Payne, Dr. Eugene G. White)

a. Resolution 8 – 2025 (Approval to Award a Furniture, Furnishings, and Equipment Contract for the Central Library Learning Curve Renovation Shelving Project)

Mr. Adam Parsons, Chief Operational Services Officer, explained that the Facilities Committee recommended awarding the Furniture, Furnishings, and Equipment Contract for the Central Library Learning Curve Renovation Shelving Project to KPC Architectural Products, Inc. for \$295,925.02 for shelving and \$298,884.04 for furniture. The total cost is within the project budget of \$750,000.

After full discussion and careful consideration of Resolution 8 – 2025, it was noted this resolution received a favorable recommendation from the Facilities Committee. Dr. Payne seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye
 Dr. Murtadha – Aye
 Dr. Palacio – Aye

Dr. Payne – Aye
 Dr. Riolo – Aye

The resolution is appended to, and made a part of, these minutes.

b. Resolution 9 – 2025 (Approval to Award a Furniture, Furnishings, and Equipment Contract for the Central Library Learning Curve Renovation Project)

Mr. Parsons advised that the Facilities Committee recommended awarding the Furniture, Furnishings, and Equipment Contracts for the Central Library Learning Curve Renovation Project to two vendors -- Commercial Office Environments for \$71,433.61 and Officeworks Services LLC for \$227,450.44.

After full discussion and careful consideration of Resolution 9 – 2025, it was noted this resolution received a favorable recommendation from the Facilities Committee. Dr. Murtadha seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Biederman – Aye
 Dr. Murtadha – Aye
 Dr. Palacio – Aye

Dr. Payne – Aye
 Dr. Riolo – Aye

The resolution is appended to, and made a part of, these minutes.

c. **Resolution 10 – 2024** (Approval to Award a Purchase Order for the Pike Branch Paving Project)

Mr. Parsons shared that the Facilities Committee recommended Board approval to award a Purchase Order for the Pike Branch Paving Project to Globe Asphalt Paving Co., Inc. for the total cost of \$82,750. The work is within the project budget of \$95,000. He pointed out that the company is not an XBE.

After full discussion and careful consideration of Resolution 10 – 2025, it was noted this resolution received a favorable recommendation from the Facilities Committee. Dr. Payne seconded the recommendation. The resolution was approved on the following roll call vote:

Mr. Biederman – Recused from the vote
 Dr. Murtadha – Aye
 Dr. Palacio – Aye

Dr. Payne – Aye
 Dr. Riolo – Aye

The resolution is appended to, and made a part of, these minutes.

9. **Library Foundation Update**

Dr. Lisa Riolo reviewed the Foundation’s Update as follows:

News

The Library Foundation Board of Directors approved our 2025 – 2027 Strategic Plan.

Congratulations to all staff and volunteers who made Meet the Artists a success! We thank The Indianapolis Foundation Library Fund, FHLBank Indianapolis and Friends of the Library for their generous support.

Circulate: Night at the Library tickets are on sale now! Please join us at our annual fundraiser on Friday, May 9, 2025, at Central Library. You can purchase tickets here:

<https://onecau.se/circulate2025>

Donors

Major Donors last month: AARP Indiana; Barnes & Thornburg, LLP; Blue & Co.; Charles Schwab Foundation; FHLBank Indianapolis; Hiron & Company; Indiana Education Savings Authority; Indiana Trust Wealth Management; Kiwanis Foundation of Indianapolis, Inc.; Linde; Microsoft; PNC Foundation; Ritz Charles Inc.; Shrewsbury & Associates; and Stenz Corporation.

Program Support

This month the Foundation provided \$100,000 to the Library for: Preschool Packaged Programs, Adult Summer Reading Program, Teen Community Book Club and Growing Global Citizens.

10. Report of the CEO**a. Confirming Resolutions****1) Resolution Regarding Finances, Personnel and Travel (11 – 2025)**

After full discussion and careful consideration of Resolution 11 – 2025, the resolution was approved on the motion of Dr. Riolo, which was seconded by Dr. Palacio, and the following roll call vote:

Mr. Biederman – Aye
 Dr. Murtadha – Aye
 Dr. Palacio – Aye

Dr. Payne – Aye
 Dr. Riolo – Aye

The resolution is appended to, and made a part of, these minutes.

b. Report of the CEO – February 2025

Mr. Gregory Hill, the Library’s CEO, discussed information contained in his Report which included the following:

- On an average day in January 2025 at IndyPL, we welcomed 152 new cardholders. Our patrons circulated 15,303 physical items and we welcomed 5,490 visitors to our buildings.
- Glendale was the top circulating branch in January.
- Highlighted the programs at Spades Park and East Washington branches and the story times and computer classes at College Avenue.
- Spoke about the Meet Your Neighbor program and the naturalization ceremonies held at Central Library.
- Upcoming Events – McFadden Lecture on March 20, 2025 and the Pike Branch Grand Reopening on March 29, 2025.

c. Statistical Report for Fourth Quarter 2024

Ms. Marianne McKenzie, Strategic Planning and Assessment Officer, shared the following circulation and collection usage highlights:

- A new, more accurate door count system resulted in a reported 5% decrease in branch visits.
- The 1% decrease in physical circulation is due to the temporary closures of Nora and Pike branches.
- We offered 8,638 programs in 2024, an increase from previous years.
- Each program averaged 22 attendees.

- New measurement guidelines led to higher e-circulation numbers and lower counts for databases, learning platforms and other electronic materials.

UNFINISHED BUSINESS

11. None.

NEW BUSINESS

12. None.

DISCUSSION AND AGENDA BUILDING

13. **Future Agenda Items** – This time is made available for discussion of items not on the Agenda which are of interest to the Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

- Dr. Murtadha requested information on youth programming.

14. Notice of Special Meetings

None.

15. Notice of Next Regular Meeting

Monday, March 24, 2025, at Central Library, 40 East St. Clair Street, at 6:30 p.m.

16. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 8:00 p.m.

INFORMATION

17. Materials

- Notes of February 11, 2025 Diversity, Policy and Human Resources Committee Meeting.**
- Notes of February 11, 2025 Facilities Committee Meeting.**
- Notes of February 11, 2025 Finance Committee Meeting.**

18. Board Meeting Schedule for 2025 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meeting Schedule** for 2025 will be updated as necessary.
- b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

The February 24, 2025 Indianapolis Public Library Board Meeting is available to view at:

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Dr. Patrica A. Payne, Secretary to the Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE SPECIAL MEETING
MARCH 6, 2025

The Indianapolis-Marion County Public Library Board met in person at the Library Services Center, 2450 North Meridian Street, Indianapolis, Indiana on Thursday, March 6, 2025, at 12:00 p.m., pursuant to notice given in accordance with the rules of the Board.

1. **Call To Order**

President Biederman presided as Chairman. Secretary Payne was present.

2. **Roll Call**

Members present: Mr. Biederman, Dr. Murtadha, Dr. Palacio, Dr. Payne and Dr. Riolo.

Members Absent: Ms. Tribble and Dr. White.

The Chairman announced that a quorum was present and that the meeting was duly constituted.

3. **Discussion of State and Federal Policy Statements**

At this time, Russell Brown, the Library’s legal counsel, provided a high-level overview of the recent changes to various State and Federal policies, noting that while no immediate actions are required, some pending legislation could impact libraries and municipalities in the future. The Board will continue to track these developments and take necessary action if any bills become law.

Mr. Biederman suggested creating a structure for Board members to share information from their professional networks to help them make informed decisions and emphasized the importance of open communication and collaboration among Board members to ensure the Library remains adaptable in a rapidly changing landscape. He also encouraged Library staff members to share any information they might hear about any upcoming policy changes.

The Board will reconvene if further action is needed.

4. **Other Business**

None.

5. **Adjournment**

The Secretary announced that there was no further business to come before the Board.

The Chairman declared the Special Meeting adjourned at 12:15 p.m.

Dr. Patricia A. Payne, Secretary to the Board



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE EXECUTIVE SESSION
MARCH 6, 2025**

The Indianapolis-Marion County Public Library Board met in Executive Session at the Library Services Center, 2450 North Meridian Street, Indianapolis, Indiana, on Thursday, March 6, 2025, at 12:20 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call to Order

President Biederman presided as Chair. Dr. Payne acted as Secretary.

2. Roll Call

Members present: Mr. Biederman, Dr. Murtadha, Dr. Palacio, Dr. Payne and Dr. Riolo.

Members absent: Ms. Tribble and Dr. White.

The Chair announced that a quorum was present and that the meeting was duly constituted.

3. Discussion

Pursuant to Indiana Code 5-14-15-6.1(b)(2)(B) to discuss litigation that is either pending or has been threatened specifically in writing.

4. Other Business

No subject matter was discussed in the Executive Session other than the subject matter specified in the public notice.

5. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chair declared the Executive Session adjourned at 1:10 p.m.

Dr. Patricia A. Payne, Secretary of the Board

CERTIFICATION

I, Dr. Patricia A. Payne, Secretary of the Board of the Indianapolis-Marion County Public Library, hereby certify that the foregoing minutes are true and correct.

Dr. Patricia A. Payne, Secretary of the Board

**Indianapolis-Marion County Public Library
Report of the Treasurer for February 2025
Prepared by Accounting for the March 24, 2025 Board Meeting**

6a

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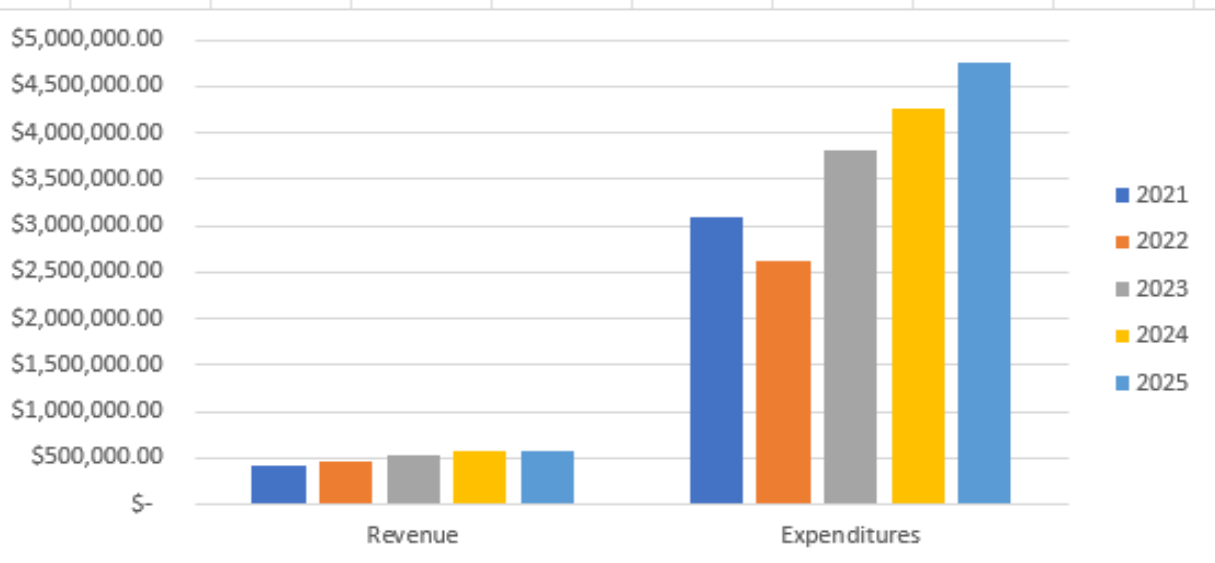
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Indianapolis-Marion County Public Library
Report of the Treasurer for February 2025
Month Ended February 28, 2025

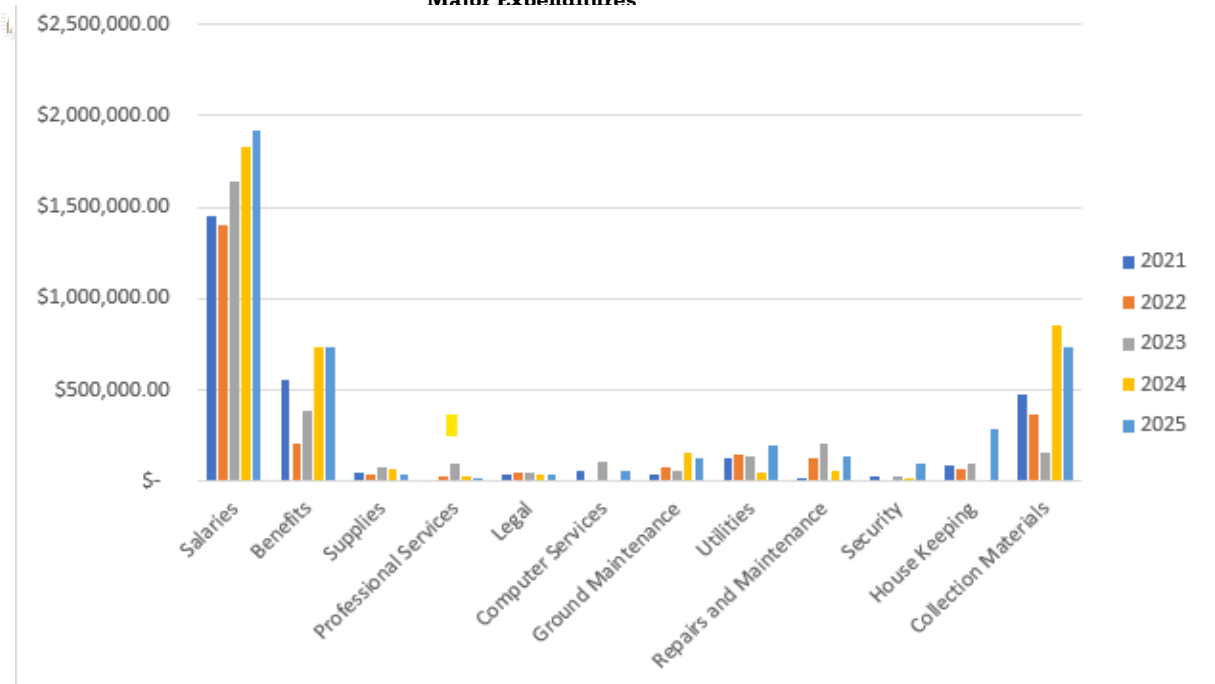
		Annual 2025 Budget	Actual MTD 2/28/2025	Actual YTD 2/28/2025	% Budget Received
Revenue					
Property Taxes	31	46,683,126	-	-	0%
Intergovernmental	33	8,439,437	377,151	754,302	9%
Fines & Fees	35	132,092	10,365	18,699	14%
Charges for Services	34	561,978	43,933	91,539	16%
Miscellaneous	36	1,655,529	144,960	342,947	21%
Total		57,472,163	576,409	1,207,487	2%

		Annual 2025 Budget	Actual MTD 2/28/2025	Actual YTD 2/28/2025	% Budget Spent
Expenditures					
Personal Services & Benefits	41	40,442,077	2,653,186	6,600,623	16%
Supplies	42	1,617,271	38,783	92,295	6%
Other Services and Charges	43	18,293,494	1,689,501	2,093,333	11%
Capital Outlay	44	3,291,311	364,462	367,510	11%
Total		63,644,153	4,745,932	9,153,761	14%

**Indianapolis-Marion County Public Library
Report of the Treasurer for February 2025
Month Ended February 28, 2025**



Major Expenditures



Indianapolis-Marion County Public Library
Report of the Treasurer for February 2025
Month Ended February 28, 2025

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE							
TAXES							
311000	PROPERTY TAX	53,820,214	53,820,214	-	-	-	53,820,214
311300	PROPERTY TAX CAPS	(7,137,088)	(7,137,088)	-	-	-	(7,137,088)
TAXES Total		46,683,126	46,683,126	-	-	-	46,683,126
INTERGOVERNMENTA							
332200	E-RATE REVENUE	249,600	240,000	-	-	-	240,000
335100	FINANCIAL INSTITUTION TAX REV	415,512	415,606	-	-	-	415,606
335200	LICENSE EXCISE TAX REVENUE	2,658,847	2,995,269	-	-	-	2,995,269
335400	LOCAL OPTION INCOME TAX	4,008,767	3,854,584	321,215	642,431	-	3,212,153
335500	COUNTY OPTION INCOME TAX	579,438	610,020	55,936	111,871	-	498,149
335700	COMMERCIAL VEHICLE TAX REVENUE	312,810	302,286	-	-	-	302,286
339000	IN LIEU OF PROP. TAX	17,940	21,672	-	-	-	21,672
INTERGOVERNMENTA		8,242,915	8,439,437	377,151	754,302	-	7,685,135
CHARGES FOR							
347601	PUBLIC PRINTING REVENUE	338,000	350,000	32,361	60,233	-	289,767
347602	FAX TRANSMISSION REVENUE	88,400	50,000	3,284	6,001	-	43,999
347603	PROCTORING EXAMS	1,560	1,500	25	50	-	1,450
347604	PLAC CARD DISTRIBUTION REVENUE	57,200	55,500	-	-	-	55,500
347605	USAGE FEE REVENUE	26,000	26,000	20	7,540	-	18,460
347606	SET-UP & SERVICE - TAXABLE	22,147	22,147	250	2,500	-	19,647
347607	SET-UP & SERVICE - NON-TAXABLE	17,854	17,854	100	100	-	17,754
347608	SECURITY SERVICES REVENUE	34,510	22,000	1,920	3,420	-	18,580
347609	EVENT SECURITY	16,978	16,978	5,972	11,694	-	5,284
347620	CAFE REVENUE	81,994	-	-	-	-	-
347621	CATERING REVENUE	-	-	-	-	-	-
CHARGES FOR		684,642	561,978	43,933	91,539	-	470,440
FINES							
351200	FINES	122,651	122,651	9,559	16,978	-	105,674
351201	OTHER CARD REVENUE	1,440	1,440	130	460	-	980
351202	HEADSET REVENUE	7,067	4,000	343	713	-	3,287
351203	USB REVENUE	5,545	3,000	276	453	-	2,547
351204	LIBRARY TOTES	1,942	1,000	58	95	-	905
FINES Total		138,646	132,092	10,365	18,699	-	113,393
MISCELLANEOUS							
360000	MISCELLANEOUS REVENUE	5,651	5,651	1,312	5,301	-	351
360001	REVENUE ADJUSTMENT	-	-	-	-	-	-
361000	INTEREST INCOME	72,394	995,223	136,424	300,223	-	695,000
362000	FACILITY RTL REV - TAXABLE	158,999	158,999	4,462	29,461	-	129,538
362001	FACILITY RENTAL REV - NONTAX	45,239	45,239	2,440	5,840	-	39,399
362002	EQUIPMENT RENTAL REV - TAXABLE	22,365	22,365	300	2,100	-	20,265
362003	EQUIPMENT RENTAL REV - NONTAX	2,913	2,913	-	-	-	2,913
367004	OTHER GRANTS	234,000	234,000	-	-	-	234,000
MISCELLANEOUS		541,562	1,464,391	144,938	342,925	-	1,121,466
OTHER FINANCING							
392100	SALE OF SURPLUS PROPERTY	3,938	3,938	-	-	-	3,938
396000	REFUNDS	5,200	5,200	22	22	-	5,178
399000	REIMBURSEMENT FOR SERVICES	182,000	182,000	-	-	-	182,000
399001	INSURANCE REIMBURSEMENTS	-	-	-	-	-	-
OTHER FINANCING		191,138	191,138	22	22	-	191,116
REVENUE Total		56,482,030	57,472,163	576,409	1,207,487	-	56,264,676
EXPENSE							
PERSONAL SERVICES							
411000	SALARIES APPOINTED STAFF	25,262,386	25,262,407	1,810,084	4,519,905	-	20,742,502
412000	SALARIES HOURLY STAFF	2,206,826	2,206,826	112,786	268,698	-	1,938,128
413000	WELLNESS	60,000	61,875	13,596	17,110	11,405	33,361
413001	LONG TERM DISABILITY INSURANCE	55,500	55,500	4,136	4,136	-	51,364
413002	EMPLOYEE ASSISTANCE PROGRAM	20,000	20,000	3,200	3,200	16,000	800

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
413003	TUITION ASSISTANCE	60,000	60,000	4,134	11,698	-	48,302
413004	SALARY ADJUSTMENT	600,000	600,000	-	-	-	600,000
413100	FICA AND MEDICARE	2,144,316	2,144,316	140,882	350,605	-	1,793,711
413300	PERF/INPRS	3,669,079	3,669,079	253,176	505,553	-	3,163,526
413400	UNEMPLOYMENT COMPENSATION	20,500	20,500	-	-	-	20,500
413500	MEDICAL & DENTAL INSURANCE	6,306,573	6,306,573	307,314	915,840	50,000	5,340,733
413600	GROUP LIFE INSURANCE	35,000	35,000	3,877	3,877	-	31,123
PERSONAL SERVICES		40,440,180	40,442,077	2,653,186	6,600,623	77,405	33,764,049
SUPPLIES							
421500	OFFICE SUPPLIES - FAC/PURCH	720,000	744,308	1,739	6,259	274,822	463,226
421600	LIBRARY SUPPLIES	100,000	118,860	3,547	19,261	14,892	84,707
421700	DEPARTMENT OFFICE SUPPLIES	367,706	371,019	24,896	54,796	5,427	310,795
422210	GASOLINE	20,000	20,000	1,605	1,605	17,195	1,200
422250	UNIFORMS	14,500	18,009	-	-	3,509	14,500
422310	CLEANING & SANITATION	180,000	185,075	6,996	10,374	18,643	156,059
429001	NON CAPITAL FURNITURE & EQUIP	160,000	160,000	-	-	4,299	155,701
SUPPLIES Total		1,562,206	1,617,271	38,783	92,295	338,788	1,186,187
OTHER SERVICES AND							
431100	LEGAL SERVICES	400,000	430,000	34,927	34,927	-	395,073
431500	CONSULTING SERVICES	537,200	559,485	18,477	33,083	139,116	387,287
432100	FREIGHT & EXPRESS	12,184	12,184	186	994	-	11,190
432200	POSTAGE	65,000	65,000	-	-	-	65,000
432300	TRAVEL	30,500	30,500	245	1,060	-	29,440
432400	DATA COMMUNICATIONS	296,876	329,806	32,908	52,076	18,979	258,751
432401	CELLULAR PHONE	21,330	21,330	645	2,010	-	19,320
432500	CONFERENCES	135,060	135,260	2,560	4,994	3,375	126,891
432501	IN HOUSE CONFERENCE	280,000	280,000	25	11,000	-	269,000
432502	STAFF DAY CONFERENCES	10,000	10,000	-	-	-	10,000
433100	OUTSIDE PRINTING	141,560	142,998	1,525	10,969	18,737	113,292
433200	PUBLICATION OF LEGAL NOTICES	2,950	2,950	-	72	-	2,879
434100	WORKER'S COMPENSATION	107,000	132,633	25,633	25,633	-	107,000
434200	PACKAGE	260,000	318,413	58,413	58,413	-	260,000
434201	EXCESS LIABILITY	28,000	34,346	6,346	6,346	-	28,000
434202	AUTOMOBILE	30,000	37,023	7,023	7,023	-	30,000
434500	OFFICIAL BONDS	2,400	2,400	1,200	1,200	-	1,200
434501	PUBLIC OFFICIALS & EE LIAB	17,000	17,000	-	-	-	17,000
434502	BROKERAGE FEE	25,000	31,105	6,105	6,105	-	25,000
435100	ELECTRICITY	1,144,800	1,213,138	81,120	149,458	868,880	194,800
435200	NATURAL GAS	115,000	131,019	27,525	47,150	72,475	11,393
435300	HEAT/STEAM	260,000	297,591	40,972	78,563	209,028	10,000
435400	WATER	67,725	69,477	9,439	17,269	45,966	6,242
435401	COOLING/CHILLED WATER	520,000	520,000	32,837	70,876	442,163	6,961
435500	STORMWATER	31,304	31,361	-	113	694	30,555
435900	SEWAGE	109,200	122,417	11,568	19,426	55,050	47,941
436100	REP & MAINT-STRUCTURE	1,040,000	1,173,389	59,348	59,348	404,385	709,656
436101	ELECTRICAL	260,000	276,687	2,772	2,772	246,687	27,228
436102	PLUMBING	78,000	81,199	6,735	10,056	42,039	29,103
436103	PEST SERVICES	41,600	43,636	319	1,686	22,850	19,100
436104	ELEVATOR SERVICES	130,000	142,450	16,453	16,453	69,515	56,482
436110	CLEANING SERVICES	1,795,000	1,959,547	284,640	284,990	314,557	1,360,000
436200	REP & MAINT-EQUIPMENT	156,000	171,905	13,062	13,062	37,487	121,355
436201	REP & MAINT-HEATING & AIR	442,000	496,803	33,043	33,043	221,144	242,616
436202	REP & MAINT -AUTO	52,000	52,000	11,150	11,150	2,474	38,377
436203	REP & MAINT-COMPUTERS	759,000	1,073,639	68,035	109,635	303,004	661,000
437200	EQUIPMENT RENTAL	68,660	68,660	4,070	12,660	38,099	17,901
437300	REAL ESTATE RENTAL	33,438	33,438	1,008	13,579	-	19,859
439100	CLAIMS, AWARDS, INDEMNITIES	25,000	25,000	-	-	-	25,000
439600	TRASH REMOVAL	88,400	88,400	8,246	16,515	66,754	5,131
439601	SNOW REMOVAL	286,000	286,000	115,338	115,338	160,553	10,110
439602	LAWN & LANDSCAPING	286,000	291,045	175	175	180,965	109,905
439800	DUES & MEMBERSHIPS	69,340	70,015	46,150	46,315	675	23,025
439901	COMPUTER SERVICES	527,500	538,628	11,626	26,484	13,522	498,622
439902	PAYROLL SERVICES	135,000	135,000	14,900	25,208	-	109,792
439903	SECURITY SERVICES	840,000	841,152	101,499	102,243	63,852	675,058
439904	BANK FEES/CREDIT CARD FEES	43,000	43,000	4,027	6,419	-	36,581
439905	OTHER CONTRACTUAL SERVICES	920,845	1,029,744	58,833	101,285	220,056	708,402
439906	RECRUITMENT EXPENSES	30,160	30,160	42	508	-	29,652
439907	EVENTS & PR	104,580	111,080	8,329	8,329	7,416	95,336
439910	PROGRAMMING	138,640	185,878	34,089	38,133	28,449	119,295

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
439911	PROGRAMMING-JUV.	156,600	193,450	15,926	29,183	20,517	143,750
439913	PROGRAMMING EXHIBITS - CENTRAL	3,000	3,000	-	-	-	3,000
439930	MATERIALS CONTRACTUAL	3,742,786	3,856,153	370,006	370,006	113,367	3,372,780
451100	AUDIT FEES	15,000	15,000	-	-	-	15,000
452000	TRANSFERS IN/OUT	-	-	-	-	-	-
452002	TRANSFERS IN/OUT	-	-	-	-	-	-
OTHER SERVICES AND		16,917,638	18,293,494	1,689,501	2,093,333	4,452,830	11,747,330
CAPITAL							
445100	CAPITAL - FURNITURE	15000	15000	-	-	6,681	8,319
445301	COMPUTER EQUIPMENT	-	-	-	-	-	-
449000	BOOKS & MATERIALS	3,167,625	3,276,311	364,462	367,510	108,686	2,800,115
449200	ART & EXHIBITS	-	-	-	-	-	-
CAPITAL Total		3,182,625	3,291,311	364,462	367,510	115,368	2,808,434
EXPENSE Total		62,102,650	63,644,153	4,745,932	9,153,761	4,984,391	49,506,000

Indianapolis-Marion County Public Library
Cashflow Projections - Operating Fund
January 1 - December 31, 2025

	Actual January	Actual February	Projected March	Projected April	Projected May	Projected June	Projected July	Projected August	Projected September	Projected October	Projected November	Projected December	Projected Y-T-D	2025 Budget	Variance	
Beginning Balance	\$ 45,380,780	\$ 41,604,333	\$ 37,434,256	\$ 33,209,860	\$ 30,460,305	\$ 46,995,000	\$ 44,269,264	\$ 39,901,157	\$ 35,308,051	\$ 30,714,945	\$ 26,490,549	\$ 23,740,995	\$ 45,380,780	\$ 45,380,780		
Receipts:																
PROPERTY TAX	311000	-	-	368,710	1,843,552	21,127,801	-	-	-	368,710	1,843,552	21,130,801	46,683,126	46,683,126	-	
PROPERTY TAX CAPS	311300	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
E-RATE REVENUE	332200	-	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	200,000	240,000	(40,000)	
FINANCIAL INSTITUTION TAX REV	335100	-	-	-	-	207,756	-	-	-	-	207,756	-	207,756	415,512	415,606	(94)
LICENSE EXCISE TAX REVENUE	335200	-	-	-	-	1,497,635	-	-	-	-	1,497,635	-	2,995,269	2,995,269	-	
LOCAL OPTION INCOME TAX	335400	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	3,854,581	3,854,584	(3)	
COUNTY OPTION INCOME TAX	335500	55,936	55,936	50,835	50,835	50,835	50,835	50,835	50,835	50,835	50,835	50,835	620,221	610,020	10,201	
COMMERCIAL VEHICLE TAX REVENUE	335700	-	-	-	-	151,143	-	-	-	-	-	-	151,143	302,286	302,286	
IN LIEU OF PROP. TAX	339000	-	-	-	-	10,836	-	-	-	-	-	-	10,836	21,672	21,672	
COPY MACHINE REVENUE	347600	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
PUBLIC PRINTING REVENUE	347601	27,872	32,361	29,167	29,167	29,167	29,167	29,167	29,167	29,167	29,167	29,167	351,900	350,000	1,900	
FAX TRANSMISSION REVENUE	347602	2,717	3,284	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	47,668	50,000	(2,332)	
PROCTORING EXAMS	347603	25	25	125	125	125	125	125	125	125	125	125	1,300	1,500	(200)	
PLAC CARD DISTRIBUTION REVENUE	347604	-	-	4,767	4,767	4,767	4,767	4,767	4,767	4,767	4,767	4,767	47,667	-	47,667	
USAGE FEE REVENUE	347605	7,520	20	750	750	750	750	750	750	750	750	750	15,040	9,000	6,040	
SET-UP & SERVICE - TAXABLE	347606	2,250	250	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	17,500	18,000	(500)	
SET-UP & SERVICE - NON-TAXABLE	347607	-	100	667	667	667	667	667	667	667	667	667	6,767	8,000	(1,233)	
SECURITY SERVICES REVENUE	347608	1,500	1,920	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	1,833	21,753	22,000	(247)	
EVENT SECURITY	347609	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
PARKING REVENUE	347610	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
CAFE REVENUE	347620	5,722	5,972	1,415	1,415	1,415	1,415	1,415	1,415	1,415	1,415	1,415	25,843	-	25,843	
CATERING REVENUE	347621	-	-	6,833	6,833	6,833	6,833	6,833	6,833	6,833	6,833	6,833	68,328	-	68,328	
FINES	351200	7,419	9,559	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	100,311	100,000	311	
OTHER CARD REVENUE	351201	330	130	92	92	92	92	92	92	92	92	92	1,377	1,100	277	
HEADSET REVENUE	351202	370	333	333	333	333	333	333	333	333	333	333	4,046	4,000	46	
USB REVENUE	351203	178	276	250	250	250	250	250	250	250	250	250	2,953	3,000	(47)	
LIBRARY TOTES	351204	37	58	83	83	83	83	83	83	83	83	83	929	1,000	(71)	
MISCELLANEOUS REVENUE	360000	3,989	1,312	833	833	833	833	833	833	833	833	833	13,634	10,000	3,634	
REVENUE ADJUSTMENT	360001	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
INTEREST INCOME	361000	163,799	136,424	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,300,223	1,200,000	100,223	
FACILITY RTL REV - TAXABLE	362000	24,999	4,462	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	18,750	216,961	225,000	(8,039)	
FACILITY RENTAL REV - NONTAX	362001	3,400	2,440	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	3,667	42,507	44,000	(1,493)	
EQUIPMENT RENTAL REV - TAXABLE	362002	1,800	300	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,100	12,000	100	
EQUIPMENT RENTAL REV - NONTAX	362003	-	-	250	250	250	250	250	250	250	250	250	2,500	3,000	(500)	
FOUNDATION CONTRIBUTION	367000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
OTHER GRANTS	367004	-	-	-	-	-	225,000	-	-	-	-	-	225,000	225,000	-	
TRANSFER IN	391000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
SALE OF SURPLUS PROPERTY	392100	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	10,000	12,000	(2,000)	
REFUNDS	396000	-	22	83	83	83	83	83	83	83	83	83	855	1,000	(145)	
REIMBURSEMENT FOR SERVICES	399000	-	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	41,667	50,000	(8,333)	
INSURANCE REIMBURSEMENTS	399001	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Receipts	631,078	576,409	950,825	2,425,666	21,709,915	2,449,484	807,114	582,114	582,114	950,825	2,425,666	23,580,285	57,671,495	57,472,163	199,333	
Expenditures:																
PERSONAL SERVICES & BENEFITS	41	3,947,437	2,653,186	3,370,015	3,370,015	3,370,015	3,370,015	3,370,015	3,370,015	3,370,015	3,370,015	3,370,015	40,300,773	40,442,077	141,304	
SUPPLIES	42	53,512	38,783	130,184	130,184	130,184	130,184	130,184	130,184	130,184	130,184	130,184	1,394,131	1,617,271	223,140	
OTHER SERVICES AND CHARGES	43	403,833	1,689,501	1,409,803	1,409,803	1,409,803	1,409,803	1,409,803	1,409,803	1,409,803	1,409,803	1,409,803	16,191,363	18,293,494	2,102,130	
CAPITAL OUTLAY (Including Books & Collection Materials)	44	3,048	364,462	265,219	265,219	265,219	265,219	265,219	265,219	265,219	265,219	265,219	3,019,698	3,291,311	271,614	
Total Expenditures	4,407,830	4,745,932	5,175,220	5,175,220	5,175,220	5,175,220	5,175,220	5,175,220	5,175,220	5,175,220	5,175,220	5,175,220	60,905,965	63,644,153	2,738,188	
Change in Payables/Petty Cash/Correction*	305	(555)											(250)	-	-	
Transfer Out (Rainy Day Fund/URF)																
Ending Balance	\$ 41,604,333	\$ 37,434,256	\$ 33,209,860	\$ 30,460,305	\$ 46,995,000	\$ 44,269,264	\$ 39,901,157	\$ 35,308,051	\$ 30,714,945	\$ 26,490,549	\$ 23,740,995	\$ 42,146,059	\$ 42,146,059	\$ 39,208,790		

**Indianapolis-Marion County Public Library
Receipts & Disbursements
Month Ended February 28, 2025**

FUND	CASH AND	RECEIPTS	DISBURSEMENTS	CASH AND
	INVESTMENTS			INVESTMENTS
	1/31/2025			02/28/2025
101 Total Operating	41,604,333	576,409	4,746,486	37,434,256
104 Total Fines	11,281	51,036	51,036	11,281
226 Total Parking Garage	712,001	15,068	927	726,142
230 Total Grant	215,188	605	-	215,793
245 Total Rainy Day	8,200,542	25,617	-	8,226,159
270 Total Shared System	429,851	22,141	7,072	444,919
276 Total Cares Grant Fund	-	-	-	-
321 Total BIRF 2	3,198,829	553	-	3,199,382
471 Total Library Improvement Reserve Fund	2,888,818	9,612	-	2,898,429
472 Total Construction	-	-	-	-
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	208,491	-	24,700	183,791
480 Total 2018 BBond - West Perry Branch	-	-	-	-
481 Total 2019 Bond - LAW WAY Renovation	-	-	-	-
482 Total 2020 Bond - Fac Renov Equip Acq	1,090,973	-	41,990	1,048,983
483 Total 2021A Bond Glendale BR	796,599	2,283	-	798,882
484 Total 2021B Bond FT Harrison BR	1,039,992	2,963	8,827	1,034,128
485 Total 2021C Bond Energy Cons	3,683,960	10,005	445,689	3,248,276
486 Total 202c Bond Energy Cons LT MT	3,074,115	8,659	49,086	3,033,687
487 Total 2023A Bond Curve Renovation	5,677,249	16,099	194	5,693,154
488 Total 2023B Bond Nora & FAC Proj	2,129,693	5,082	5,077	2,129,698
489 Total 2023C Bond Pike Renov	2,651,357	7,550	68,511	2,590,397
490 Total 2024 Bond	6,284,998	17,871	-	6,302,869
701 Total Self-Insurance Fund	1,637,486	375,500	347,551	1,665,434
800 Total Gift	2006148	136191	41970	2100368
806 Total Payroll Liabilities	106326	154458	145240	115545
812 Total Foundation Agency Fund	2141	756	0	2897
813 Total Staff Association Agency Fund	31	0	0	31
814 Total Sales Tax Agency Fund	2158	428	2164	423
815 Total PLAC Card Revenue Agency Fund	22043	3215	10141	15117
99 Total CAFR GOVERNMENT - WIDE	0	0	0	0
Grand Total	87,674,601	1,442,100	5,996,661	83,120,041

**Status of the Treasury
Investment Report
Month Ended February 28, 2025**

Chase Savings Account

	Balance February 28, 2025	Interest Earned February 28, 2025
Operating Fund	\$ 7,636,501	\$ 21,941
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 446,414	\$ 1,280
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 441,526	\$ 1,266
Gift Fund	\$ 17,649	\$ 605
2021A Bond (Glendale)	\$ 529,241	\$ 1,518
2021B Bond (Fort Harrison)	\$ 695,551	\$ 1,995
Total Chase Savings Account	\$ 9,973,661	\$ 28,606

The average savings account rate for February was 3.75%

Previous Month's Chase Savings Account Activity

	Balance January 31, 2025	Interest Earned January 31, 2025
Operating Fund	\$ 7,614,560	\$ 24,215
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 445,134	\$ 1,413
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 440,259	\$ 1,398
Gift Fund	\$ 17,043	\$ 668
2021A Bond (Glendale)	\$ 527,723	\$ 1,675
2021B Bond (Fort Harrison)	\$ 693,556	\$ 2,202
Total Chase Savings Account	\$ 9,945,055	\$ 31,571

The average savings account rate for January was 3.75%

Fifth Third Bank Investment Account

	Balance February 28, 2025	Interest Earned February 28, 2025
Library Improvement Reserve Fd	\$ 2,427,770	\$ 8,277
Rainy Day Fund	\$ 3,767,459	\$ 12,845
Total Fifth Third Bank	\$ 6,195,229	\$ 21,122

The average 5/3 investment account rate for February was 4.10%

Previous Month's Fifth Third Bank Investment Account

	Balance January 31, 2025	Interest Earned January 31, 2025
Library Improvement Reserve Fd	\$ 2,419,493	\$ 9,126
Rainy Day Fund	\$ 3,754,614	\$ 14,162
Total Fifth Third Bank	\$ 6,174,107	\$ 23,289

The average 5/3 investment account rate for January was 4.53%

Hoosier Fund Account Income

	Balance February 28, 2025	Interest Earned February 28, 2025
Operating Fund	\$ 9,981,849	\$ 34,097
Rainy Day Fund	\$ 203,917	\$ 693
Bond & Interest Redemption Fd 2	\$ 44,813	\$ -
Total Hoosier Fund Account	\$ 10,230,579	\$ 34,790

The average Hoosier Fund account rate for February was 4.45%

Previous Month's Hoosier Fund Account Income

	Balance January 31, 2025	Interest Earned January 31, 2025
Operating Fund	\$ 9,947,752	\$ 38,209
Rainy Day Fund	\$ 203,223	\$ 777
Bond & Interest Redemption Fd 2	\$ 44,813	\$ -
Total Hoosier Fund Account	\$ 10,195,789	\$ 38,986

The average Hoosier Fund account rate for January was 4.52%

TrustIndiana

	Balance February 28, 2025	Interest Earned February 28, 2025
Operating Fund	\$ 7,771,371	\$ 27,646
Bond & Interest Redemption Fd 2	\$ 541,148	\$ -
Total TrustIndiana Account	\$ 8,312,519	\$ 27,646

The average Trust Indiana account rate for February was 4.34%

Previous Month's TrustIndiana

	Balance January 31, 2025	Interest Earned January 31, 2025
Operating Fund	\$ 7,743,724	\$ 30,832
Bond & Interest Redemption Fd 2	\$ 541,148	\$ -
Total TrustIndiana Account	\$ 8,284,873	\$ 30,832

The average Trust Indiana account rate for January was 4.39%

U. S. Bank

	Balance February 28, 2025	Interest Earned February 28, 2025
Operating Fund	\$ 5,340,095	\$ 7,806
Total U. S. Bank	\$ 5,340,095	\$ 7,806

The average U. S. Bank account rate for February was 1.70%

Previous Month's U.S. Bank

	Balance January 31, 2025	Interest Earned January 31, 2025
Operating Fund	\$ 5,332,289	\$ 8,326
Total U. S. Bank	\$ 5,332,289	\$ 8,326

The average U. S. Bank account rate for January was 1.70%

Chase Gift Fund Account Interest

	YTD Interest February 28, 2025	Interest Earned February 28, 2025
Gift Fund	\$ 12,507	\$ 6,111
Total Chase Gift Fund Account Interest	\$ 12,507	\$ 6,111

The average Chase Gift Fund Account Interest account rate for February was 3.75%

Previous Month's Chase Gift Fund Interest

	YTD Interest January 31, 2025	Interest Earned January 31, 2025
Gift Fund	\$ 6,395	\$ 6,395
Total Chase Gift Fund Account Interest	\$ 6,395	\$ 6,395

The average Chase Gift Fund Account Interest account rate for January was 3.75%

Chase Sweep Account Interest

	YTD Interest February 28, 2025	Interest Earned February 28, 2025
Operating Fund	\$ 107,151	\$ 44,934
Parking Garage	\$ 1,608	\$ 776
Rainy Day Fund	\$ 22,513	\$ 10,812
LIRF Fund	\$ 2,779	\$ 1,335
Bond & Interest Redemption Fd 2	\$ 1,196	\$ 553
2021A Bond (Glendale)	\$ 1,686	\$ 765
2021B Bond (Fort Harrison)	\$ 2,046	\$ 968
2021C Bond (Multiple Projects)	\$ 21,531	\$ 10,005
2022 Bond (Multiple Projects)	\$ 18,165	\$ 8,659
2023A Bond (Curve & Others)	\$ 33,859	\$ 16,099
2023B Bond (Nora & Others)	\$ 10,958	\$ 5,082
2023C Bond (Pike & Others)	\$ 18,328	\$ 7,550
2024 Bond (Multiple Projects)	\$ 37,211	\$ 17,871
Total Chase Sweep Account Interest	\$ 279,031	\$ 125,409

The average Chase Sweep account rate for February was 3.82%

Previous Month's Chase Sweep Account Interest

	YTD Interest January 31, 2025	Interest Earned January 31, 2025
Operating Fund	\$ 62,217	\$ 62,217
Parking Garage	\$ 832	\$ 832
Rainy Day Fund	\$ 11,701	\$ 11,701
LIRF Fund	\$ 1,444	\$ 1,444
Bond & Interest Redemption Fd 2	\$ 644	\$ 644
2021A Bond (Glendale)	\$ 921	\$ 921
2021B Bond (Fort Harrison)	\$ 1,078	\$ 1,078
2021C Bond (Multiple Projects)	\$ 11,526	\$ 11,526
2022 Bond (Multiple Projects)	\$ 9,507	\$ 9,507
2023A Bond (Curve & Others)	\$ 17,760	\$ 17,760
2023B Bond (Nora & Others)	\$ 5,875	\$ 5,875
2023C Bond (Pike & Others)	\$ 10,778	\$ 10,778
2024 Bond (Multiple Projects)	\$ 19,340	\$ 19,340
Total Chase Sweep Account Interest	\$ 153,622	\$ 153,622

The average Chase Sweep account rate for January was 3.81%

Indianapolis-Marion County Public Library
Report of the Treasurer for February 2025
Month Ended February 28, 2025

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Property Taxes						
311000 PROPERTY TAX	19,020,217	19,020,217	-	-	-	19,020,217
Property Taxes Total	19,020,217	19,020,217	-	-	-	19,020,217
Intergovernmental						
335100 FINANCIAL INSTITUTION T	91,484	91,484	-	-	-	91,484
335200 LICENSE EXCISE TAX REVE	800,766	800,766	-	-	-	800,766
335700 COMMERCIAL VEHICLE TAX	102,395	102,395	-	-	-	102,395
339000 IN LIEU OF PROP. TAX	4,000	4,000	-	-	-	4,000
Intergovernmental Total	998,645	998,645	-	-	-	998,645
Miscellaneous						
361000 INTEREST INCOME	-	-	553	1,196	-	(1,196)
Miscellaneous Total	-	-	553	1,196	-	(1,196)
REVENUES Total	20,018,862	20,018,862	553	1,196	-	20,017,666
EXPENSES						
Other Services and Charges						
439904 BANK FEES/CREDIT CARD F	10,000	10,000	-	1,875	-	8,125
438100 PRINCIPAL	21,200,000	21,200,000	-	-	-	21,200,000
438200 INTEREST	1,472,278	1,472,278	-	-	-	1,472,278
Other Services and Charges Total	22,682,278	22,682,278	-	1,875	-	22,680,403
EXPENSES Total	22,682,278	22,682,278	-	1,875	-	22,680,403

Indianapolis-Marion County Public Library
Report of the Treasurer for February 2025
Month Ended February 28, 2025

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	-	-	25,617	53,655	-	(53,655)
MISCELLANEOUS Total	-	-	25,617	53,655	-	(53,655)
OTHER FINANCING SRCS						
399000 REIMBURSEMENT FOR SERVICES	-	-	-	-	-	-
OTHER FINANCING SRCS Total	-	-	-	-	-	-
REVENUE Total	-	-	25,617	53,655	-	(53,655)
EXPENSE						
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	-	-	-	-	-	-
431200 ENGINEERING & ARCHITECTURAL	-	-	-	-	-	-
431500 CONSULTING SERVICES	500,000	500,000	-	-	-	500,000
438400 ISSUANCE COSTS	-	-	-	-	-	-
452002 TRANSFERS IN/OUT	-	-	-	-	-	-
OTHER SERVICES AND CHARGES TOTAL	500,000	500,000	-	-	-	500,000
CAPITAL						
441000 LAND	-	-	-	-	-	-
443500 BUILDING	500,000	500,000	-	-	-	500,000
CAPITAL Total	500,000	500,000	-	-	-	500,000
EXPENSE Total	1,000,000	1,000,000	-	-	-	1,000,000

Indianapolis-Marion County Public Library
Report of the Treasurer for February 2025
Month Ended February 28, 2025

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	-	-	9,612	20,182	-	(20,182)
MISCELLANEOUS Total	-	-	9,612	20,182	-	(20,182)
REVENUE Total	-	-	9,612	20,182	-	(20,182)
EXPENSE						
CAPITAL						
444501 COMPUTER SOFTWARE	125,000	125,000	-	-	-	125,000
CAPITAL Total	125,000	125,000	-	-	-	125,000
EXPENSE Total	125,000	125,000	-	-	-	125,000

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended February 28, 2025

	MTD	YTD
REVENUE		
MISCELLANEOUS		
332205 EMERGENCY CONNECTIVITY FUND	-	-
334700 GRANTS - LSTA	-	-
334720 GRANTS - STATE	-	-
334752 GRANTS - IMLS FEDERAL FUNDED	-	-
360000 MISCELLANEOUS REVENUE	-	-
360001 REVENUE ADJUSTMENT	-	-
361000 INTEREST INCOME	6,717	13,780
367000 FOUNDATION CONTRIBUTION	130,079	246,038
367002 FOUNDATIONS - DESIGNATED GIFTS	-	-
367004 OTHER GRANTS	-	-
396000 REFUNDS	-	-
399000 REIMBURSEMENT FOR SERVICES	-	-
MISCELLANEOUS Total	136,796	259,818

REVENUE Total	136,796	259,818
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EXPENSE		
00005000 - OPEN FOR ADJUSTMENTS	-	-
00025001 - COLLEGE UNRESTRICTED GIFT	-	-
00035001 - GLENDALE UNRESTRICTED GIFT	10	25
00045001 - IRVINGTON UNRESTRICTED GIFT	-	-
00125001 - HAUGHVILLE UNRESTRICTED GIFT	-	-
00135001 - LAWRENCE UNRESTRICTED GIFTS	44	44
00145001 - NORA UNRESTRICTED GIFTS	22	249
00195001 - WAYNE UNRESTRICTED GIFTS	-	-
00205001 - W. INDIANAPOLIS UNRESTRICTED GIFTS	-	204
00295001 - W. PERRY UNRESTRICTED GIFTS	48	48
00405001 - CEO UNRESTRICTED GIFTS	159	2,831
00405010 - DIGITAL ENCYCLOPEDIA OF INDPLS DEOI	-	-
24015012 - SMALL BUSINESS WORKSHOP	-	-
24015013 - COFFEE AND CONVERSATIONS	-	-
24015028 - EQUITY SPEAKER AND BOOK DISCUSSION	-	-
24015029 - CULTURE HISTORY AND SOCIETY	-	-
24255017 - LIBRARY EXPRESS PATRON DELIVERY BAG	-	-
24255043 - SRP SUMMER GROUP BOOK COLLECTION	330	401
24455011 - HOMESCHOOL CAP 2024	-	-

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended February 28, 2025

	MTD	YTD
24455015 - WORLD LANGUAGE BOOK CLUB	-	-
24455028 - TEEN COMMUNITY BOOK CLUB	-	4,324
24455029 - TEEN ZONE PDA	-	-
24455035 - YA AUTHOR VISITS	-	-
24455041 - ADULT ART PROGRAM	-	-
24455042 - CONVERSATION CIRCLES	-	225
24455045 - PATHWAY TO LITERACY	-	-
24455047 - INTERNATIONAL FESTIVALS AND CELEBRA	-	-
24455048 - READING READY TIME	-	-
24455050 - BILINGUAL FINANCIAL LITERACY	-	200
24455053 - EARLY CHILDHOOD EDUCATORS WORKSHOP	-	139
24455055 - REACH OUT AND READ DIA DE LOS NINOS	-	-
24455056 - BILINGUAL STORYTIME	-	-
24455061 - WORLD LANGUAGE COMPUTER CLASSES	-	-
24475012 - PLA CONFERENCE	-	-
24475013 - LILLIAN CHILDRESS HALL SCHOLORSHIP	-	-
25005036 - PRESCHOOL PACKAGED PROGRAMS	1,000	1,000
25015033 - CBLC UMBRELLA CAP	-	275

Indianapolis-Marion County Public Library
Report of the Treasurer for February 2025
Month Ended February 28, 2025

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347610 PARKING REVENUE	135,000	135,000	12,630	23,727	-	111,273
347611 EVENTS PARKING	12,000	12,000	350	1,550	-	10,450
CHARGES FOR SERVICES Total	147,000	147,000	12,980	25,277	-	121,723
MISCELLANEOUS						
360000 MISCELLANEOUS REVENUE	500	500	-	-	-	500
360001 REVENUE ADJUSTMENT	-	-	31	66	-	(66)
361000 INTEREST INCOME	26,000	26,000	2,057	4,302	-	21,698
MISCELLANEOUS Total	26,500	26,500	2,088	4,368	-	22,132
REVENUE Total	173,500	173,500	15,068	29,645	-	143,855
EXPENSE						
SUPPLIES						
421200 PRINTER SUPPLIES	2,000	2,000	-	-	-	2,000
421500 OFFICE SUPPLIES - FAC/PURCH	2,200	2,200	-	163	-	2,037
422600 UNIFORMS	200	200	-	-	-	200
422310 CLEANING & SANITATION	500	500	-	-	-	500
SUPPLIES Total	4,900	4,900	-	163	-	4,737
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	1,250	1,250	-	-	-	1,250
431200 ENGINEERING & ARCHITECHTURAL	9,000	9,000	-	-	-	9,000
431500 CONSULTING SERVICES	2,500	5,415	-	-	2,915	2,500
431501 PARKING GARAGE CONTRACTUAL	12,000	12,000	-	1,000	-	11,000
432200 POSTAGE	100	100	-	-	-	100
432400 DATA COMMUNICATIONS	3,000	3,000	59	274	-	2,726
434201 EXCESS LIABILITY	5,400	5,400	-	426	-	4,974
436100 REP & MAINT-STRUCTURE	7,100	7,100	-	-	-	7,100
436110 CLEANING SERVICES	15,900	15,900	-	867	-	15,033
436200 REP & MAINT-EQUIPMENT	4,000	4,000	-	525	-	3,475
436201 REP & MAINT-HEATING & AIR	30,000	31,500	-	-	1,500	30,000
439904 BANK FEES/CREDIT CARD FEES	9,000	9,000	868	1,663	-	7,337
439905 OTHER CONTRACTUAL SERVICES	66,700	68,860	-	4,515	2,160	62,185
OTHER SERVICES AND CHARGES TOTAL	165,950	172,525	927	9,269	6,575	156,681
CAPITAL						
445300 CAPITAL - EQUIPMENT	5,000	5,000	-	-	-	5,000
CAPITAL Total	5,000	5,000	-	-	-	5,000
EXPENSE Total	170,850	182,425	927	9,432	6,575	166,418

Indianapolis-Marion County Public Library
Report of the Treasurer for February 2025
Month Ended February 28, 2025

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347640 SHARED SYSTEM REVENUE	-	-	22,141	40,245	-	(40,245)
CHARGES FOR SERVICES Total	-	-	22,141	40,245	-	(40,245)
REVENUE Total	-	-	22,141	40,245	-	(40,245)
EXPENSE						
PERSONAL SERVICES						
411000 SALARIES APPOINTED STAFF	125,703	125,703	9,636	16,059		109,644
413100 FICA AND MEDICARE	9,617	9,617	(2,756)	1,139		8,478
413300 PERF/INPRS	10,919	10,919	193	385		10,534
PERSONAL SERVICES Total	146,239	146,239	7,072	17,584	-	128,655
SUPPLIES						
421600 LIBRARY SUPPLIES	5,000	5,681		681	2,388	2,612
SUPPLIES Total	5,000	5,681	-	681	2,388	2,612
OTHER SERVICES AND CHARGES						
431500 CONSULTING SERVICES	1,000	1,000		-	-	1,000
432300 TRAVEL		-		-		-
432501 IN HOUSE CONFERENCE		-		-		-
439901 COMPUTER SERVICES	18,676	20,233		-	1,557	18,676
439905 OTHER CONTRACTUAL SERVICES	5,000	8,931		3,531	401	5,000
439907 EVENTS & PR	3,900	3,900		-	-	3,900
439909 REIMBURSEMENT FOR SERVI	35,000	35,000		-	-	35,000
439930 MATERIALS CONTRACTUAL	1,000	1,000	-	-	-	1,000
OTHER SERVICES AND CHARGES TOTAL	64,576	70,064	-	3,531	1,958	64,576
EXPENSE Total	215,815	221,984	7,072	21,796	4,346	195,842

**Indianapolis-Marion County Public Library
Summary of Construction Fund Cash Balances
Month Ended February 28, 2025**

Construction Fund Cash Balances - Does Not Include Retainage Withheld

Fund 479 - Restricted - Multiple Projects	183,791.25
Fund 482 - Restricted - Multiple Projects 2	1,048,982.89
Fund 483 - Restricted - Glendale Project	698,858.86
Fund 484 - Restricted - Fort Harrison Project	1,034,127.95
Fund 485 - Restricted - Multiple Projects 3	3,239,963.85
Fund 486 - Restricted - Multiple Projects 4	3,003,123.07
Fund 487 - Restricted - Curve & Other Projects	5,670,366.88
Fund 488 - Restricted - Nora Reno & Other Projects	1,787,362.49
Fund 489 - Restricted - Pike Reno & Other Projects	2,248,656.03
Fund 490 - Restricted - Multiple Projects 5	6,302,869.25
Total Construction Fund Cash Balances	<u>25,218,102.52</u>

Summary of Classifications

Total Restricted	25,218,102.52
Total Assigned	0.00
Total of All Classifications	<u>25,218,102.52</u>

Summary of Project Activity

<u>PROJECT</u>	* ADJUSTED ORIGINAL BUDGET	CURRENT MONTH	CURRENT YEAR	PROJECT TO DATE	OPEN POs	UNEXPENDED
* Fund 479 - Restricted - Multiple Projects	5,000,000.00	24,700.00	24,700.00	4,816,208.75	117,500.42	66,290.83
* Fund 482 - Restricted - Multiple Projects 2	5,349,512.62	41,990.10	41,990.10	4,300,529.73	181,728.25	867,254.64
Fund 483 - Restricted - Glendale Project	15,787,500.71	0.00	61,755.33	15,088,641.85	115,439.34	583,419.52
Fund 484 - Restricted - Fort Harrison Project	14,506,598.43	8,827.00	16,502.00	13,472,470.48	5,005.57	1,029,122.38
Fund 485 - Restricted - Multiple Projects 3	5,738,542.67	445,692.51	512,012.72	2,498,578.82	589,111.08	2,650,852.77
Fund 486 - Restricted - Multiple Projects 4	5,727,021.44	49,086.45	67,468.13	2,723,898.37	482,736.76	2,520,386.31
Fund 487 - Restricted - Curve & Other Projects	6,350,323.79	237.18	146,722.90	679,956.91	4,926,847.33	743,519.55
Fund 488 - Restricted - Nora Reno & Other Projects	6,264,313.76	6,355.94	189,563.45	4,476,951.27	181,759.70	1,605,602.79
Fund 489 - Restricted - Pike Reno & Other Projects	6,307,889.51	139,133.66	1,176,493.94	4,059,233.48	307,990.56	1,940,665.47
Fund 490 - Restricted - Multiple Projects 5	6,437,768.52	0.00	0.00	134,899.27	0.00	6,302,869.25
Total Expenditures	<u>77,469,471.45</u>	<u>716,022.84</u>	<u>2,237,208.57</u>	<u>52,251,368.93</u>	<u>6,908,119.01</u>	<u>18,309,983.51</u>

	ADJUSTED ORIGINAL BUDGET	CURRENT MONTH	CURRENT YEAR	PROJECT TO DATE	BUDGET BALANCE
** Appropriated Interest Earnings - Fund 483	289,958.68	2,282.52	4,878.90	289,958.68	0.00
*** Appropriated Interest Earnings - Fund 484	209,091.73	2,962.85	6,242.56	209,091.73	0.00
Appropriated Interest Earnings - Fund 485	164,426.22	10,005.21	21,530.93	164,426.22	0.00
Appropriated Interest Earnings - Fund 486	153,564.84	8,658.85	18,165.37	153,564.84	0.00
Appropriated Interest Earnings - Fund 487	247,031.93	16,099.00	33,859.44	247,031.93	0.00
Appropriated Interest Earnings - Fund 488	161,021.90	5,082.05	10,957.52	161,021.90	0.00
Appropriated Interest Earnings - Fund 489	204,597.65	7,550.37	18,328.43	204,597.65	0.00
Appropriated Interest Earnings - Fund 490	92,285.54	17,871.41	37,210.99	92,285.54	0.00

* This is the original maximum budget for the Bond including interest that was appropriated for use.

** Total interest went \$229,958.68 above estimated \$60,000.00 so added it to budget.

*** Total interest went \$149,091.73 above estimated \$60,000.00 so added it to budget.



Board Action Request

8a

To: IndyPL Board

Meeting Date: March 24, 2025

From: Facilities Committee

Approved by
The Library Board:
Effective Date:

Subject: **Resolution 12-2025**
Approval of Second Amendment to Lawn and Landscaping Services Contract with The Davey Tree Expert Company.

Recommendation:

IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 12-2025) to amend the lawn and landscaping services contract with **The Davey Tree Expert Company.**

Strategic/Fiscal Impact:

The Davey Tree Expert Company has proposed a 2% price increase to their services. Funding has been budgeted from the Operating Fund (Fund 101). 2024 costs totaled \$107,430. 2025 costs are expected to be approximately \$110,000.

Community Impact:

This contract extension will have minimal net impact on IndyPL’s XBE goals, as it is merely an extension of an existing contract.

The Davey Tree Expert Company is not a city-certified Minority/Women/Veteran/ Disability-Owned Business Enterprise and will self-perform 100% of the work.

Board Action Request

RE: Facilities Committee, Item 8a

Resolution 12-2025 Approval of Second Amendment to Lawn and Landscaping Services
Contract with The Davey Tree Expert Company

Date: March 24, 2025

Background:

IndyPL is currently under contract with **The Davey Tree Expert Company** to provide lawn and landscaping services for the following locations:

- Library Services Center
- Central Library
- East Washington Branch
- Spades Park Branch
- College Avenue Branch
- East 38th Street Branch
- Lawrence Branch
- Nora Branch
- Warren Branch
- Beech Grove Branch
- Franklin Road Branch
- Irvington Branch
- Martindale-Brightwood Branch
- Southport Branch

The Davey Tree Expert Company has been servicing the first four locations since 2021, when they were awarded the contract after responding to the Lawn and Landscaping RFP. The remaining locations were assigned in 2024.

The contract terms included an initial three-year contract period, followed by three (3) optional one-year contract extensions, upon approval by both the contractor and IndyPL.

IndyPL has found past performance acceptable, is agreeable to the 2% price increase, and would like to continue this contract with **The Davey Tree Expert Company** for an additional term of one (1) year.



Board Resolution

8a

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 12 - 2025

APPROVAL TO AMEND THE LAWN AND LANDSCAPING SERVICES CONTRACT

WITH THE DAVEY TREE EXPERT COMPANY

MARCH 24, 2025

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) contracted with **The Davey Tree Expert Company** an Indiana corporation (“Davey”) to provide lawn and landscaping services for IndyPL facilities commencing in April 2021, as approved by Resolution 17-2021; and

WHEREAS, IndyPL and Davey further amended the original agreement to extend the contract term for an additional one (1) year, pursuant to a First Amendment to Lawn and Landscaping Services Agreement dated March 25, 2024 as authorized by Resolution 15-2024; and

WHEREAS, IndyPL and Davey are desirous of extending the contract term to April 4, 2026, and has received, considered, and deems appropriate a Second Amendment to Lawn and Landscaping Agreement (“Second Amendment”), which Second Amendment is attached hereto as Exhibit A.

IT IS THEREFORE RESOLVED, that the Second Amendment to Lawn and Landscaping Services Agreement in substantially the form attached hereto as Exhibit A, by and between IndyPL and Davey, is approved and adopted, and that the Chief Executive Officer of IndyPL is hereby authorized to execute and deliver in the name and on behalf of IndyPL, the Second Amendment with such changes in form or substance as the Chief Executive Officer shall approve or deem advisable based on the recommendations of IndyPL’s legal counsel, such approval to be conclusively evidenced by the execution thereof.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA**

**RESOLUTION 12-2025
(Continued)**

**SECOND AMENDMENT TO LAWN AND LANDSCAPING SERVICES CONTRACT
WITH THE DAVEY TREE EXPERT COMPANY**

MARCH 24, 2025

AYE

NAY

Adopted this 24th day of March 2025.

ATTEST: _____
Secretary of the Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 12 - 2025
APPROVAL TO AMEND THE LAWN AND LANDSCAPING SERVICES CONTRACT
WITH THE DAVEY TREE EXPERT COMPANY
MARCH 24, 2025

EXHIBIT A

Second Amendment to Lawn and Landscaping Services Agreement

This Second Amendment to Lawn and Landscaping Services Agreement (the “Second Amendment”), dated this ___ day of _____, 202 __, amends the Lawn and Landscaping Services Agreement dated April 26, 2021 as amended on March 25, 2024, (the “Agreement”) between the Indianapolis-Marion County Public Library (“IndyPL”) and The Davey Tree Expert Company (“Contractor”), (IndyPL and Contractor are sometimes referred to herein collectively as the “Parties”) for lawn and landscaping services.

Recitals

- A. The current term of the Agreement (as amended) expires April 4, 2025;
- B. As provided in Section 5.1(B) of the Agreement, the Parties wish to extend the term of the Agreement through April 4, 2026; and
- C. As provided in Section 7.1 of the Agreement, the Parties wish to modify the Agreement to amend certain provisions thereof.

Agreement

In consideration of the mutual covenants, agreements and representations set forth in the Agreement and this Second Amendment, and other good and adequate consideration, the receipt and sufficiency of which is acknowledged, the Parties agree as follows:

- 1. Extension of Term. The term of the Agreement is hereby extended for an additional term commencing April 5, 2025 and ending April 4, 2026.
- 2. Payment for Services. Section 3.1 of the Agreement provides that Contractor shall be compensated for Lawn and Landscaping Services rendered by Contractor and agreed to by IndyPL at the rates set forth in **Exhibit C**. The Second Amended Rates shall be effective for Lawn and Landscaping Services rendered on and after April 5, 2025.
- 3. No Further Changes. Except as expressly amended by this Second Amendment, all terms, conditions and obligations memorialized in the Agreement between the Parties shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Second Amendment effective as of the date first above written.

Indianapolis-Marion County
Public Library (“IndyPL”)

The Davey Tree Expert
Company (“Contractor”)

By: _____
Its: _____
Date: _____

By: _____
Its: _____
Date: _____

FIRST AMENDED EXHIBIT C

Library Lawn and Landscaping Services Vendor Price Sheet

Vendor: The Davey Tree Expert Company

Facility Name	Proposed Fee											
	Routine Maintenance											Total
Service Area Central	Lawn Mowing and Trimming per Site Visit	Lawn Fertilization per Treatment	Lawn Pre-emergent per Treatment	Lawn Weed Control per Treatment	Specialized Routing Grounds Maintenance per Site Visit	Plant Beds and Ornamental Maintenance Spring Pruning and Trimming per Site Visit	Plant Beds and Ornamental Maintenance - Mulching per Site Visit	Plant Beds and Ornamental Maintenance - Fertilization per Treatment	Clean-up Maintenance - Spring	Clean-up Maintenance - Fall	Watering of Plant Containers Per Site Visit	Total per Facility Location
Library Services Center	138	168	168	168	31	525	2750	41	576	893	66	12,299
Central Library	143	148	148	148	51	893	1739	41	576	893	138	14,187
East Washington Branch	71	97	97	97	31	347	347	41	347	525	NA	5029
Spades Park Branch	71	97	97	97	31	347	454	41	347	454	NA	4989
Total:	423	510	510	510	2112	4224	5295	164	1846	2765	204	

\$36,504.00

Facility Name	Proposed Fee											
	Routine Maintenance											Total
Service Area Southeast	Lawn Mowing and Trimming per Site Visit	Lawn Fertilization per Treatment	Lawn Pre-emergent per Treatment	Lawn Weed Control per Treatment	Specialized Routing Grounds Maintenance per Site Visit	Plant Beds and Ornamental Maintenance Spring Pruning and Trimming per Site Visit	Plant Beds and Ornamental Maintenance - Mulching per Site Visit	Plant Beds and Ornamental Maintenance - Fertilization per Treatment	Clean-up Maintenance - Spring	Clean-up Maintenance - Fall	Watering of Plant Containers Per Site Visit	Total per Facility Location
Beech Grove Branch	135	168	168	168	32	347	462	42	347	735	68	
Franklin Road Branch	200	442	442	442	32	158	462	42	232	462	NA	
Irvington Branch	68	95	95	95	32	115	840	42	462	578	NA	
Southport Branch	126	152	152	152	32	263	462	42	232	462	68	
Total:												\$ 34,030

Facility Name	Proposed Fee											Total
	Routine Maintenance											
Service Area Northeast	Lawn Mowing and Trimming per Site Visit	Lawn Fertilization per Treatment	Lawn Pre-emergent per Treatment	Lawn Weed Control per Treatment	Specialized Roofing Grounds Maintenance per Site Visit	Plant Beds and Ornamental Maintenance Spring Pruning and Trimming per Site Visit	Plant Beds and Ornamental Maintenance - Mulch/ia per Site Visit	Plant Beds and Ornamental Maintenance - Fertilization per Treatment	Clean-up Maintenance - Spring	Clean-up Maintenance - Fall	Watering of Plant Containers - Per Site Visit	Total per Facility Location
College Avenue Branch	68	95	95	95	32	525	630	42	462	525	NA	
East 38th Street Branch	137	132	132	132	105	525	1765	42	578	840	68	
Lawrence Branch	158	237	237	237	32	462	1104	42	578	683	NA	
Nora Branch	120	132	132	132	32	462	819	42	347	578	NA	
Warren Branch	168	210	210	210	32	347	504	42	462	735	NA	
Martindale BTW Branch	95	115	115	115	32	347	3529	42	462	630	NA	
Total:												\$ 56,995



Board Action Request

8b

To: IndyPL Board

Meeting Date: March 24, 2025

From: Facilities Committee

Approved by
The Library Board:
Effective Date:

Subject: **Resolution 13-2025**
Approval of Second Amendment to Lawn and Landscaping Services Contract with Providence Outdoor, Inc.

Recommendation:

IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 13-2025) to amend the lawn and landscaping services contract with **Providence Outdoor, Inc.**

Strategic/Fiscal Impact:

Providence Outdoor, Inc. has proposed no price changes to their services. Funding has been budgeted from the Operating Fund (Fund 101).

- 2023 costs: \$130,915

- 2024 costs: \$137,939

2025 costs are expected to be \$135,000 +/- 5%.

Community Impact:

This contract extension will have minimal net impact on IndyPL's XBE goals, as it is merely an extension of an existing contract.

Providence Outdoor, Inc. is not a city-certified Minority/Women/Veteran/ Disability-Owned Business Enterprise and will self-perform 100% of the work.

Board Action Request

RE: Facilities Committee, Item 8b

Resolution 13-2025 Approval of Second Amendment to Lawn and Landscaping Services
Contract with Providence Outdoor, Inc.

Date: March 24, 2025

Background:

IndyPL is currently under contract with **Provide Outdoor, Inc.** to provide lawn and landscaping services for the following locations:

- Eagle Branch
- Haughville Branch
- Michigan Road Branch
- Pike Branch
- Decatur Branch
- Garfield Park Branch
- Wayne Branch
- West Indianapolis Branch
- Fort Ben Branch
- Glendale Branch

Providence Outdoor, Inc. has been servicing these branches since 2021, when they were awarded the contract after responding to the Lawn and Landscaping RFP.

The contract terms included an initial three-year contract period, followed by three (3) optional one-year contract extensions, upon approval by both the contractor and IndyPL.

IndyPL has found past performance acceptable, is agreeable to the 0% price increase, and would like to continue this contract with **Providence Outdoor, Inc.** for an additional term of one (1) year.



Board Resolution

8b

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 13 - 2025

APPROVAL TO AMEND THE LAWN AND LANDSCAPING SERVICES CONTRACT WITH PROVIDENCE OUTDOOR, INC.

MARCH 24, 2025

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) contracted with **Providence Outdoor, Inc.**, an Indiana corporation (“Providence”) to provide lawn and landscaping services for IndyPL facilities commencing in April 2021, as approved by Resolution 17-2021; and

WHEREAS, IndyPL and Providence further amended the original agreement to extend the contract term for an additional one (1) year, pursuant to a First Amendment to Lawn and Landscaping Services Agreement dated March 25, 2024 as authorized by Resolution 14-2024; and

WHEREAS, IndyPL and Providence are desirous of extending the contract term to April 4, 2026, and has received, considered, and deems appropriate a Second Amendment to Lawn and Landscaping Agreement (“Second Amendment”), which Second Amendment is attached hereto as Exhibit A.

IT IS THEREFORE RESOLVED, that the Second Amendment to Lawn and Landscaping Services Agreement in substantially the form attached hereto as Exhibit A, by and between IndyPL and Providence, is approved and adopted, and that the Chief Executive Officer of IndyPL is hereby authorized to execute and deliver in the name and on behalf of IndyPL, the Second Amendment with such changes in form or substance as the Chief Executive Officer shall approve or deem advisable based on the recommendations of IndyPL’s legal counsel, such approval to be conclusively evidenced by the execution thereof.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA**

**RESOLUTION 13-2025
(Continued)**

**SECOND AMENDMENT TO LAWN AND LANDSCAPING SERVICES CONTRACT
WITH PROVIDENCE OUTDOOR, INC.**

MARCH 24, 2025

AYE

NAY

Adopted this 24th day of March 2025.

ATTEST: _____
Secretary of the Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 13 - 2025
APPROVAL TO AMEND THE LAWN AND LANDSCAPING SERVICES CONTRACT
WITH PROVIDENCE OUTDOOR, INC.
MARCH 24, 2025

EXHIBIT A

Second Amendment to Lawn and Landscaping Services Agreement

This Second Amendment to Lawn and Landscaping Services Agreement (the “Second Amendment”), dated this ___ day of _____, 202 __, amends the Lawn and Landscaping Services Agreement dated April 26, 2021 as amended on March 25, 2024, (the “Agreement”) between the Indianapolis-Marion County Public Library (“IndyPL”) and Providence Outdoor, Inc. (“Contractor”), (IndyPL and Contractor are sometimes referred to herein collectively as the “Parties”) for lawn and landscaping services.

Recitals

- A. The current term of the Agreement (as amended) expires April 4, 2025;
- B. As provided in Section 5.1(B) of the Agreement, the Parties wish to extend the term of the Agreement through April 4, 2026; and
- C. As provided in Section 7.1 of the Agreement, the Parties wish to modify the Agreement to amend certain provisions thereof.

Agreement

In consideration of the mutual covenants, agreements and representations set forth in the Agreement and this Second Amendment, and other good and adequate consideration, the receipt and sufficiency of which is acknowledged, the Parties agree as follows:

- 1. Extension of Term. The term of the Agreement is hereby extended for an additional term commencing April 5, 2025 and ending April 4, 2026.
- 2. Payment for Services. Section 3.1 of the Agreement provides that Contractor shall be compensated for Lawn and Landscaping Services rendered by Contractor and agreed to by IndyPL at the rates set forth in **Exhibit C**. The Second Amended Rates shall be effective for Lawn and Landscaping Services rendered on and after April 5, 2025.
- 3. No Further Changes. Except as expressly amended by this Second Amendment, all terms, conditions and obligations memorialized in the Agreement between the Parties shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Second Amendment effective as of the date first above written.

Indianapolis-Marion County
Public Library (“IndyPL”)

Providence Outdoor, Inc.,
Services (“Contractor”)

By: _____
Its: _____
Date: _____

By: _____
Its: _____
Date: _____

FIRST AMENDED EXHIBIT C

Library Lawn and Landscaping Services Vendor Price Sheet

Vendor: Providence Outdoor, Inc.

Facility Name	Proposed Fee											Total
Service Area: NORTHWEST	Routine Maintenance											Total Per Facility Location
	Lawn Mowing and Trimming Per Site Visit	Lawn Fertilization Per Treatment	Lawn Pre-emergent per Treatment	Lawn Weed Control per Treatment	Specialized Routine Ground Maintenance per Site Visit	Plant Beds and Ornamental Maintenance Spring Pruning and Trimming per Site Visit	Plant Beds and Ornamental Maintenance - Mulching per Site Visit	Plant Beds and Ornamental Maintenance - Fertilization per Site Visit	Clean-up Maintenance - Spring	Clean-up Maintenance - Fall	Watering of Plant Containers Per Site Visit	
Eagle Branch	\$ 175.00	\$ 275.00	\$ 275.00	\$ 275.00	\$ -	\$ 350.00	\$ 2,500.00	\$ 175.00	\$ 300.00	\$ 200.00	\$ -	\$ 4,525.00
Haughville Branch	\$ 150.00	\$ 215.00	\$ 215.00	\$ 215.00	\$ -	\$ 250.00	\$ 1,750.00	\$ 150.00	\$ 200.00	\$ 200.00	\$ -	\$ 3,345.00
Michigan Road Branch	\$ 175.00	\$ 275.00	\$ 275.00	\$ 275.00	\$ -	\$ 300.00	\$ 2,500.00	\$ 175.00	\$ 250.00	\$ 250.00	\$ -	\$ 4,475.00
Pike Branch	\$ 215.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ -	\$ 350.00	\$ 2,500.00	\$ 215.00	\$ 250.00	\$ 250.00	\$ -	\$ 4,680.00
Total:	\$ 715.00	\$ 1,065.00	\$ 1,065.00	\$ 1,065.00	\$ -	\$ 1,250.00	\$ 9,250.00	\$ 715.00	\$ 1,000.00	\$ 900.00	\$ -	\$ 17,025.00

Facility Name	Proposed Fee											Total
Service Area: SOUTHWEST	Routine Maintenance											Total Per Facility Location
	Lawn Mowing and Trimming Per Site Visit	Lawn Fertilization Per Treatment	Lawn Pre-emergent per Treatment	Lawn Weed Control per Treatment	Specialized Routine Ground Maintenance per Site Visit	Plant Beds and Ornamental Maintenance Spring Pruning and Trimming per Site Visit	Plant Beds and Ornamental Maintenance - Mulching per Site Visit	Plant Beds and Ornamental Maintenance - Fertilization per Site Visit	Clean-up Maintenance - Spring	Clean-up Maintenance - Fall	Watering of Plant Containers Per Site Visit	
Decatur Branch	\$ 175.00	\$ 275.00	\$ 275.00	\$ 275.00	\$ -	\$ 175.00	\$ 1,500.00	\$ 150.00	\$ 300.00	\$ 300.00	\$ -	\$ 3,425.00
Garfield Park Branch	\$ 75.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 175.00	\$ 2,000.00	\$ 100.00	\$ 300.00	\$ 300.00	\$ -	\$ 3,450.00
Wayne Branch	\$ 150.00	\$ 225.00	\$ 225.00	\$ 225.00	\$ 75.00	\$ 250.00	\$ 3,000.00	\$ 175.00	\$ 300.00	\$ 300.00	\$ -	\$ 4,925.00

West Indianapolis Branch	\$ 60.00	\$ 95.00	\$ 95.00	\$ 95.00	\$ -	\$ 175.00	\$ 1,500.00	\$ 75.00	\$ 150.00	\$ 150.00	\$ -	\$ 2,395.00
Total:	\$ 460.00	\$ 720.00	\$ 720.00	\$ 720.00	\$ 200.00	\$ 775.00	\$ 8,000.00	\$ 500.00	\$ 1,050.00	\$ 1,050.00	\$ -	\$ 14,195.00

Providence	Proposed Fee											Total
Service Area Northeast	Routine Maintenance											Annual Cost - 26 Mows Total per Facility Location
	Lawn Mowing and Trimming per Site Visit	Lawn Fertilization per Treatment	Lawn Pre-emergent per Treatment	Lawn Weed Control per Treatment	Specialized Routine Ground Maintenance per Site Visit	Plant Beds and Ornamental Maintenance Spring Pruning and Trimming per Site Visit	Plant Beds and Ornamental Maintenance - Mulching per Site Visit	Plant Beds and Ornamental Maintenance - Fertilization	Clean-up Maintenance - Spring	Clean-up Maintenance - Fall	Watering of Plant Containers - Per Site Visit	
Quantity	26	1	13	13	26	1	1	1	1	1	26	
FBH	\$ 110	\$ 260	\$ 260	\$ 20	\$ -	\$ 585	\$ 2,175	\$ 125	\$ 725	\$ 725	\$ 40	\$ 12,135
GLD	\$ 137	\$ 325	\$ 325	\$ 20	\$ -	\$ 350	\$ 1,925	\$ 125	\$ 675	\$ 675	\$ 40	\$ 13,162
SubTotal	\$ 6,422	\$ 585	\$ 7,605	\$ 520	\$ -	\$ 935	\$ 4,100	\$ 250	\$ 1,400	\$ 1,400	\$ 2,080	\$ 25,297
Total												\$ 25,297



Board Action Request

8c

To: IndyPL Board **Meeting Date:** March 24, 2025
From: Facilities Committee **Approved by**
The Library Board:
Effective Date:
Subject: **Resolution 14-2025**
Approval to Award a Construction Services Contract for the Haughville Branch RTU-2 and RTU-3 Replacement Project

Recommendation:

The Facilities Committee recommends Board approval for the attached action (Resolution 14-2025) to award a construction services contract for the Haughville Branch RTUs 2 and 3 Replacement Project to **Ellis Mechanical, Inc., Indianapolis, Indiana**, for the total cost of \$139,900.00.

Strategic/Fiscal Impact:

This work is within the total Project budget of \$250,000. The Project will be funded by the Facilities Improvements III Bond Fund (Fund 485).

DEI Impact:

Ellis Mechanical, Inc. is not an eligible XBE vendor and will self-perform 100% of the work. The IndyPL Manager of Purchasing and Supplier Diversity reviewed the supporting documentation provided by **Ellis Mechanical, Inc.** and approved their efforts to achieve the IndyPL participation goals.

Background:

The rooftop mechanical units are from the original installation in 2003. One unit has failed for cooling and the other and is near the end of its useful service life. The new unit will use the same curb, flashing, and electrical connections. The work will be completed when we are not open for services for safety reasons and to not impact staff and patron services.

The Project was estimated to be less than \$250,000 and was bid using the requirements of the Public Works Statute IC § 36-1-12. The Project seeks the Minority/Women/Veteran/ Disability

Board Action Request

RE: Facilities Committee, Item 8c
Resolution 14-2025 Approval to Award a Construction Services Contract for the
Haughville Branch RTU-2 and RTU-3 Replacement Project

Date: March 24, 2025

Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020. The Documents were issued to invited vendors on January 31, 2025.

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors who state they provide mechanical services.

The Notice to Bidders for the Project was publicly advertised, posted on the IndyPL website, and e-mailed directly to these vendors and business development contacts:

City Certifications	Vendor
MBE	Eagle Mechanical
	Ellis Mechanical and Electrical
	Edwards Mechanical
	Irish Mechanical
	Perfection
	Performance Mechanical Contracting
MBE	Rogers Mechanical Inc.
WBE	Samsun Mechanical, Inc.
	Sexson Mechanical
	TP Mechanical
MBE WBE	Watt Mechanical
	ConstructConnect

The preliminary Project schedule targets substantial completion by October 27, 2025.

Board Action Request

RE: Facilities Committee, Item 8c
Resolution 14-2025 Approval to Award a Construction Services Contract for the
Haughville Branch RTU-2 and RTU-3 Replacement Project
Date: March 24, 2025

Two (2) bids were received at the Library Services Center by the deadline of 2:00 PM EDT time on February 27, 2025. The bids were opened and publicly read aloud in LSC 226 with the two bidders present. A tabulation of the bids is below:

Vendor	Irish Mechanical	Ellis Mechanical
Lump Sum Bid	\$ 163,000.00	\$139,900.00
Non-Collusion Affidavit	X	X
E-Verify Affidavit	X	X
XBE Goals Plan Submitted	X	X
Vendor XBE Status	-	-
Proposed MBE Utilization %	0%	0%
Proposed WBE Utilization %	0%	0%
Proposed VBE Utilization %	0%	0%
Proposed DOBE Utilization %	0%	0%

IndyPL shall award the Project to the lowest, responsible, and responsive bidder pursuant to IC § 36-1-12-14. The lowest, responsive, and responsible bidder is **Ellis Mechanical, Inc.**

The Project requires compliance with Requirements for Contactors on Public Works Projects IC § 36-1-12-4.7 including contractor self-performance of work, liability insurance, E-Verify, and records retention.

The Project also requires compliance with Requirements for Contactors on Public Works Projects IC § 4-13-18 including contractor's drug testing of employees.

Ellis Mechanical, Inc. is an Indiana company with the knowledge, experience, and resources to satisfactorily complete the work as described in the quoting documents. **Ellis Mechanical, Inc.** is a long-standing vendor to IndyPL.



Board Resolution

8c

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 14-2025

APPROVAL TO AWARD A CONTRUCTION SERVICES CONTRACT FOR THE HAUGHVILLE BRANCH RTU-2 AND RTU-3 REPLACEMENT PROJECT

MARCH 24, 2025

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) Haughville Branch rooftop mechanical units 2 and 3 (“RTUs 2 and 3”), installed in 2003, has reached the end of the service life; and

WHEREAS, IndyPL staff and the engineer prepared documents to solicit open, competitive, and sealed bids for the Project. Lump-sum bids were solicited by public notice and direct email beginning on January 31, 2025, to eleven (11) vendors; and

WHEREAS, IndyPL received bids from two (2) vendors by the February 27, 2025, deadline; and

WHEREAS, based on the review of the bids and the post-bid submitted information, IndyPL has determined **Ellis Mechanical, Inc., Indianapolis, Indiana** to be the lowest, responsive, and responsible bidder and recommends award of the contract to **Ellis Mechanical, Inc.**

IT IS THEREFORE RESOLVED the Haughville Branch RTUs 2 and 3 Replacement Project contract, as bid, describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with **Ellis Mechanical, Inc.** The agreement will be based upon such terms described in the Draft Standard Agreement included in the Bidding Documents dated January 31, 2025, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with **Ellis Mechanical, Inc.** will be for the total cost of One Hundred Thirty-nine Thousand Nine Hundred Dollars (\$139,775.00) and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA**

RESOLUTION 14-2025

**APPROVAL TO AWARD A CONTRUCTION SERVICES CONTRACT FOR THE
HAUGHVILLE BRANCH RTU-2 AND RTU-3 REPLACEMENT PROJECT**

MARCH 24, 2025

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Briefing Report

9

To: IndyPL Board **Meeting Date:** 3/24/2025
From: The Indianapolis Public Library Foundation
Subject: March 2025 Update

Background: Every month, the Library Foundation provides an update to the Library Board.

News

Circulate: Night at the Library tickets are on sale now! Please join us for our annual fundraiser on Friday, May 9 at Central Library. You can purchase tickets here: <https://onecau.se/circulate2025>

Donors

We thank the 242 donors who made gifts last month. The following are our top corporate and foundation donors: Allen Whitehill Clowes Charitable Foundation, Inc.; Indiana Farm Bureau Insurance; Lilly Endowment Inc.; Nina Mason Pulliam Charitable Trust; Paganelli Law Group; Stenz Corporation; and The Summer Youth Program Fund.

Program Support

This month, we are proud to provide more than \$100,000 to the Library. Examples of major initiatives supported include World Language Book Club, Seeing Themselves in STEAM, Día del Niño (Reach out and Read), and the Summer Reading Program.



Board Action Request

10a

To: IMCPL Board

Meeting Date: March 24, 2025

From: Gregory Hill, CEO

**Approved by the
Library Board:**

Effective Date: March 24, 2025

Subject: Finances, Personnel and Travel Resolution 15-2025

Recommendation: Approve Finances, Personnel and Travel Resolution 15-2025

Background: The Finances, Personnel and Travel Resolution 15-2025 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2025.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL
RESOLUTION 15-2025**

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of February 2025 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

<u>Bank Account for:</u>	<u>Payment Type</u>	<u>Beginning Date Issued</u>	<u>Ending Date Issued</u>	<u>Count</u>	<u>Total Amount</u>
Operating	Warrant	2/6/2025	2/13/2025	48	\$ 628,642.82
	Warrant VOID	2/13/2025	2/13/2025	1	\$ (8,246.04)
	Warrant	2/13/2025	2/27/2025	45	\$ 254,201.21
Operating	EFT & Wires	2/3/2025	2/27/2025	12	\$ 315,380.20
Operating	EFT	2/6/2025	2/6/2025	42	\$ 495,297.16
	EFT	2/13/2025	2/13/2025	23	\$ 247,223.59
	EFT VOID	2/13/2025	2/13/2025	1	\$ (25.93)
	EFT	2/13/2025	2/13/2025	18	\$ 350,481.96
	EFT	2/20/2025	2/20/2025	47	\$ 821,672.96
	EFT	2/27/2025	2/27/2025	44	\$ 427,762.28
Fines	Warrant	2/20/2025	2/20/2025	3	\$ 88.98
Gift	Warrant	2/6/2025	2/27/2025	16	\$ 21,311.98
Gift	EFT	2/6/2025	2/6/2025	2	\$ 171.67
	EFT	2/13/2025	2/13/2025	8	\$ 15,408.52
	EFT	2/27/2025	2/27/2025	7	\$ 5,145.31
Employee Payroll	Warrant	2/14/2025	2/28/2025	27	\$ 8,642.64
	Direct Deposit	2/14/2025	2/14/2025	592	\$ 717,531.05
	Direct Deposit	2/28/2025	2/28/2025	589	\$ 715,926.78
Payroll Taxes, Garnishments	Electronic Transfer				\$ 520,943.10

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the 2025 Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

Mr. Raymond J. Biederman

Dr. Lisa Riolo

Dr. Khaula Murtadha

Ms. Hope C. Tribble

Dr. Luis A. Palacio

Dr. Eugene White

I have examined the within claims and certify they are accurate:

Dr. Patricia A. Payne

Mrs. Mary Rankin CPA
Treasurer of the Library Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

Type	Date	Reference	Amount	Description	Fund
EFT	2/3/2025	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	143,047.43	PAYROLL LIABILITIES	80600000 227224
EFT	2/3/2025	FIDELITY INVESTMENTS	3,893.91	PAYROLL LIABILITIES	80600000 227208
EFT	2/13/2025	AMERICAN UNITED LIFE INSURANCE CO	2,433.00	PAYROLL LIABILITIES	80600000 227203
EFT	2/14/2025	ADP, INC.	6,845.74	OPERATING HR	10126170 439902
EFT	2/14/2025	ADP, INC.	2,406.68	OPERATING HR	10126170 439902
EFT	2/14/2025	ADP, INC.	980.80	OPERATING HR	10126170 439902
EFT	2/19/2025	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	142,550.49	OPERATING HR	10126170 413300
EFT	2/21/2025	INDIANA DEPARTMENT OF REVENUE	2,142.64	SALES TAX AGENCY FUND	81400000 227400
EFT	2/26/2025	ADP, INC.	4,667.00	OPERATING HR	10126170 439902
EFT	2/26/2025	JANE DICUS	85.60	OPERATING FORT HARR BRANCH	10102023 362000
EFT	2/27/2025	FIDELITY INVESTMENTS	3,893.91	PAYROLL LIABILITIES	80600000 227208
EFT	2/27/2025	AMERICAN UNITED LIFE INSURANCE CO	2,433.00	PAYROLL LIABILITIES	80600000 227203
CHECK	2/6/2025	AES INDIANA	81,120.07	ELECTRICITY	10129180 435100
CHECK	2/6/2025	AMERICAN UNITED LIFE INSURANCE CO	4,110.70	GROUP LIFE INSURANCE	10126170 413600
CHECK	2/6/2025	ARAB TERMITE AND PEST CONTROL INC	319.00	PEST SERVICES	10117180 436103
CHECK	2/6/2025	BOOKPAGE	5,586.00	BOOKS & MATERIALS	10126120 449000
CHECK	2/6/2025	CITIZENS ENERGY GROUP	12,799.72	NATURAL GAS	10101180 435200
CHECK	2/6/2025	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	26,738.50	BUILDING	48402023 443500
CHECK	2/6/2025	FRANKLIN TOWNSHIP CHAMBER OF COMMERCE	150.00	DUES & MEMBERSHIPS	10102021 439800
CHECK	2/6/2025	GUARDIAN	9,585.78	LONG TERM DISABILITY INSURANCE	10126170 413001
CHECK	2/6/2025	IMCPL STAFF ASSOCIATION	196.32	FRIEND'S PLEDGES	80600000 227227
CHECK	2/6/2025	INDIANA NEWSPAPERS, INC.	1,811.49	BOOKS & MATERIALS	10126120 449000
CHECK	2/6/2025	INDIANAPOLIS FLEET SERVICES	1,604.90	GASOLINE	10126180 422210
CHECK	2/6/2025	INNOVATIVE USERS GROUP	500.00	CONFERENCES	10126170 432500
CHECK	2/6/2025	JACKSON SYSTEMS, LLC	333.00	REP & MAINT-HEATING & AIR	10126180 436201
CHECK	2/6/2025	JOHNSON CONTROLS FIRE PROTECTION, LP	1,594.23	REP & MAINT-EQUIPMENT	10101180 436200
CHECK	2/6/2025	KOORSEN FIRE & SECURITY	407.83	REP & MAINT-EQUIPMENT	10117180 436200
CHECK	2/6/2025	LEGALSHIELD	138.08	IDENTITY THEFT & LEGAL PROTECT	80600000 227216
CHECK	2/6/2025	OFFDUTYCOPS.COM INC	20,485.00	SECURITY SERVICES	10101180 439903
CHECK	2/6/2025	PAUL J WILSON	375.00	CONSULTING SERVICES	10126160 431500
CHECK	2/6/2025	PFM TRUCK CARE CENTER	6,276.35	REP & MAINT -AUTO	10126180 436202
CHECK	2/6/2025	PLAYAWAY PRODUCTS LLC	5,849.48	BOOKS & MATERIALS	48226120 449000
CHECK	2/6/2025	LIST PARTNERS, LLC	4,185.25	BOOKS & MATERIALS	10126120 449000
CHECK	2/6/2025	RIVERS RESOURCES	795.60	CLEANING & SANITATION	10126135 422310
CHECK	2/6/2025	THE DAVEY TREE EXPERT COMPANY	175.00	LAWN & LANDSCAPING	10104180 439602
CHECK	2/6/2025	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	1,937.50	FOUNDATION DONATIONS W/H	80600000 227221
CHECK	2/6/2025	THE N2 COMPANY	176.00	BOOKS & MATERIALS	10126120 449000
CHECK	2/6/2025	ULINE	101.33	DEPARTMENT OFFICE SUPPLIES	10126180 421700
CHECK	2/13/2025	AIR DELIGHTS INC	564.90	CLEANING & SANITATION	10126135 422310
CHECK	2/13/2025	AT&T	1,956.97	DATA COMMUNICATIONS	10126110 432400
CHECK	2/13/2025	AT&T	10,681.80	DATA COMMUNICATIONS	10126110 432400
CHECK	2/13/2025	AT&T	994.45	DATA COMMUNICATIONS	10126110 432400
CHECK	2/13/2025	AT&T	994.45	DATA COMMUNICATIONS	10126110 432400
CHECK	2/13/2025	AT&T	10,681.83	DATA COMMUNICATIONS	10126110 432400
CHECK	2/13/2025	AUGUST MACK ENVIRONMENTAL, INC	2,900.00	REP & MAINT-STRUCTURE	10105180 436100
CHECK	2/13/2025	BEECH GROVE (PETTY CASH)	14.51	DEPARTMENT OFFICE SUPPLIES	10102028 421700
CHECK	2/13/2025	CARDINAL WIRELESS	4,361.89	REP & MAINT-EQUIPMENT	10101180 436200
CHECK	2/13/2025	SIGNARAMA	925.00	OFFICE SUPPLIES - FAC/PURCH	48915180 421500
CHECK	2/13/2025	CITIZENS ENERGY GROUP	13,488.22	WATER	10101180 435400
CHECK	2/13/2025	CITIZENS ENERGY GROUP	73,808.61	COOLING/CHILLED WATER	10101180 435401
CHECK	2/13/2025	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	12,640.50	LEGAL SERVICES	10126100 431100
CHECK	2/13/2025	COMMERCIAL OFFICE ENVIRONMENTS INC	260,645.41	CAPITAL - FURNITURE	48515180 445100
CHECK	2/13/2025	DOUGLAS ROSS	13.21	DEPARTMENT OFFICE SUPPLIES	10102012 421700
CHECK	2/13/2025	INDIANAPOLIS STAR	237.18	BUILDING IMPRVMENTS & UPGRADES	48701180 444500
CHECK	2/13/2025	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	835.33	OTHER CONTRACTUAL SERVICES	10126130 439905
CHECK	2/13/2025	INDIANA LIBRARY FEDERATION	31,850.28	DUES & MEMBERSHIPS	10126100 439800
CHECK	2/13/2025	INDIANA STATE LIBRARY	10,141.00	PLAC CARD PAYABLE	81500000 227501
CHECK	2/13/2025	INTERNATIONAL LIVE EVENTS ASSOCIATION	600.00	DUES & MEMBERSHIPS	10103800 439800
CHECK	2/13/2025	PFM TRUCK CARE CENTER	2,790.15	REP & MAINT -AUTO	10126180 436202
CHECK	2/13/2025	PROFESSIONAL GARAGE DOOR SYSTEMS	165.00	REP & MAINT-STRUCTURE	10126180 436100
VOID	2/13/2025	REPUBLIC WASTE SERVICES	8,246.04	TRASH REMOVAL	10126180 439600

CHECK	2/13/2025	SECURITAS TECHNOLOGY CORPORATION	5,105.61	REP & MAINT-HEATING & AIR	10101180 436201
CHECK	2/13/2025	AMERICAN SOCIETY OF COMPOSERS, AUTHORS, PUBLISHERS	120.00	PROGRAMMING	10101150 439910
CHECK	2/13/2025	STERLING INFOSYSTEMS INC	42.00	RECRUITMENT EXPENSES	10102026 439906
CHECK	2/13/2025	THE KNOT WORLDWIDE INC	8,328.60	EVENTS & PR	10103800 439907
CHECK	2/13/2025	TODAY'S BUSINESS SOLUTIONS, INC	1,144.20	DATA COMMUNICATIONS	10126110 432400
CHECK	2/13/2025	URBAN LIBRARIES COUNCIL	13,500.00	DUES & MEMBERSHIPS	10126100 439800
CHECK	2/13/2025	XCEED ELECTRIC, INC.	22,015.00	REP & MAINT-STRUCTURE	48626180 436100
CHECK	2/20/2025	FORMAGRID, INC	405.00	COMPUTER SERVICES	10126110 439901
CHECK	2/20/2025	CENTRAL TECHNOLOGY INC	41,831.68	REP & MAINT-COMPUTERS	10126110 436203
CHECK	2/20/2025	CHRISTIAN BOOK DISTRIBUTORS	1,125.30	BOOKS & MATERIALS	10126120 449000
CHECK	2/20/2025	CITIZENS ENERGY GROUP	575.88	WATER	10106180 435400
CHECK	2/20/2025	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	17,575.23	NATURAL GAS	10129180 435200
CHECK	2/20/2025	GUY HOLBERT	300.00	PROGRAMMING	10101150 439910
CHECK	2/20/2025	IMCPL - HOLLADAY CONSTRUCTION - RETAINAGE - PIK	11,019.37	BUILDING IMPRVMENTS & UPGRADES	48915180 444500
CHECK	2/20/2025	LAKESHORE LEARNING MATERIALS	6,611.07	PROGRAMMING-JUV.	10101150 439911
CHECK	2/20/2025	MIDDLEBURY PUBLIC LIBRARY	50.00	DUES & MEMBERSHIPS	10126110 439800
CHECK	2/20/2025	NIKKI BLAINE	1,000.00	PROGRAMMING-JUV.	10101150 439911
CHECK	2/20/2025	OFFDUTYCOPS.COM INC	29,010.00	SECURITY SERVICES	10122180 439903
CHECK	2/20/2025	SECURITAS TECHNOLOGY CORPORATION	390.00	REP & MAINT-EQUIPMENT	10101180 436200
CHECK	2/20/2025	STENZ CONSTRUCTION CORP 3238 (LAB)	8,308.89	RETAINAGE PAYABLE	48500000 206000
CHECK	2/20/2025	STENZ CONSTRUCTION CORP 9729 (CURVE)	10,770.51	487 RETAINAGE PAYABLE	48700000 206000
CHECK	2/20/2025	THE INDIANA STATE LIBRARY FOUNDATION, INC.	5,507.38	OTHER CONTRACTUAL SERVICES	10126120 439905
CHECK	2/20/2025	THE SHOP INDY INC	8,085.15	PROGRAMMING	10101150 439910
CHECK	2/20/2025	TODAY'S BUSINESS SOLUTIONS, INC	17,446.00	REP & MAINT-COMPUTERS	10126110 436203
CHECK	2/20/2025	UNITED NATIONS PUBLICATIONS	542.38	BOOKS & MATERIALS	10126120 449000
CHECK	2/27/2025	AMAZON CAPITAL SERVICES, INC	478.87	PROGRAMMING	10101150 439910
CHECK	2/27/2025	AMBIUS	1,921.23	REP & MAINT-STRUCTURE	10126180 436100
CHECK	2/27/2025	AT&T	1,955.84	DATA COMMUNICATIONS	10126110 432400
CHECK	2/27/2025	AT&T	1.88	DATA COMMUNICATIONS	10126110 432400
CHECK	2/27/2025	CITIZENS ENERGY GROUP	3,632.35	SEWAGE	10101180 435900
CHECK	2/27/2025	EARTH CHARTER INDIANA	600.00	PROGRAMMING-JUV.	10101150 439911
CHECK	2/27/2025	HAPPY HOLLOW CHILDREN'S CAMP	330.00	PROGRAMMING-JUV.	10101150 439911
CHECK	2/27/2025	IMMAGINATION PLAYGROUND LLC	6,954.00	PROGRAMMING	10101150 439910
CHECK	2/27/2025	INDIANA NEWSPAPERS, INC.	930.69	BOOKS & MATERIALS	10126120 449000
CHECK	2/27/2025	LAWRENCE UTILITIES	461.03	WATER	10123180 435400
CHECK	2/27/2025	ENRIQUE CORREA-BLANCO	1,000.00	PROGRAMMING	10101150 439910
CHECK	2/27/2025	MCKULA INC	1,900.00	OTHER CONTRACTUAL SERVICES	10126180 439905
CHECK	2/27/2025	NIKKI BLAINE	1,200.00	PROGRAMMING-JUV.	10101150 439911
CHECK	2/27/2025	PERRY A. SCOTT	350.00	PROGRAMMING	10101150 439910
CHECK	2/27/2025	REPUBLIC WASTE SERVICES	8,246.04	TRASH REMOVAL	10101180 439600
CHECK	2/27/2025	RISK MANAGEMENT ASSOCIATION	614.60	BOOKS & MATERIALS	10126120 449000
CHECK	2/27/2025	STENZ CONSTRUCTION CORP 3238 (LAB)	9,145.96	REP & MAINT-STRUCTURE	48501180 436100
CHECK	2/27/2025	TOM WOOD NISSAN, INC	1,483.33	REP & MAINT -AUTO	10126180 436202
CHECK	2/27/2025	UNITED PARCEL SERVICE	186.14	FREIGHT & EXPRESS	10126120 432100
CHECK	2/27/2025	UNIVERSITY OF INDIANAPOLIS	2,000.00	CONFERENCES	10126170 432500
EFT	2/6/2025	ACORN DISTRIBUTORS, INC	881.60	CLEANING & SANITATION	10126135 422310
EFT	2/6/2025	AFSCME COUNCIL IKOC 962	5,690.94	UNION DUES	80600000 227223
EFT	2/6/2025	ANTHEM INSURANCE COMPANIES, INC	1,221.13	MEDICAL & DENTAL INSURANCE	70126170 413500
EFT	2/6/2025	ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC	103,520.00	WORKER'S COMPENSATION	10126130 434100
EFT	2/6/2025	AUSTIN BOOK SALES	682.13	BOOKS & MATERIALS	10126120 449000
EFT	2/6/2025	BAKER & TAYLOR	2,953.31	BOOKS & MATERIALS	10126120 449000
EFT	2/6/2025	BAKER & TAYLOR	12,088.99	BOOKS & MATERIALS	48226120 449000
EFT	2/6/2025	BAKER & TAYLOR	16,316.50	BOOKS & MATERIALS	10126120 449000
EFT	2/6/2025	BAKER TILLY MUNICIPAL ADVISORS LLC	5,604.78	CONSULTING SERVICES	10126130 431500
EFT	2/6/2025	BRIGHT IDEAS IN BROAD RIPPLE	417.77	BUILDING IMPRVMENTS & UPGRADES	48915180 444500
EFT	2/6/2025	BRODART COMPANY	1,476.16	BOOKS & MATERIALS	10126120 449000
EFT	2/6/2025	CENTRAL SECURITY & COMMUNICATIONS	6,308.25	REP & MAINT-EQUIPMENT	10126180 436200
EFT	2/6/2025	CHILDREN'S PLUS INC.	280.25	BOOKS & MATERIALS	10126120 449000
EFT	2/6/2025	CINTAS	1,077.67	OTHER CONTRACTUAL SERVICES	10102180 439905
EFT	2/6/2025	COMMUNITY HEALTH NETWORK	1,600.00	EMPLOYEE ASSISTANCE PROGRAM	10126170 413002
EFT	2/6/2025	COMPLETE WELLNESS SOLUTIONS LLC	1,244.75	WELLNESS	10126170 413000
EFT	2/6/2025	DACO GLASS & GLAZING INC	1,342.50	REP & MAINT-STRUCTURE	10101180 436100
EFT	2/6/2025	DANCORP INC. DBA DANCO	825.00	REP & MAINT-HEATING & AIR	10128180 436201
EFT	2/6/2025	DELTA DENTAL	14,051.41	MEDICAL & DENTAL INSURANCE	10126170 413500
EFT	2/6/2025	DEMCO, INC.	319.80	DEPARTMENT OFFICE SUPPLIES	10102026 421700
EFT	2/6/2025	DIVERSITY PRESS LLC	3,600.00	PURCHASING OFFICE SUPPLIES	10126135 421500
EFT	2/6/2025	DYNAMARK GRAPHICS GROUP	424.49	BUILDING IMPRVMENTS & UPGRADES	48814180 444500

EFT	2/6/2025	EBSCO INFORMATION SERVICES	2.63	BOOKS & MATERIALS	10126120 449000
EFT	2/6/2025	ELLIS MECHANICAL & ELECTRICAL	1,080.00	REP & MAINT-HEATING & AIR	10104180 436201
EFT	2/6/2025	FINELINE PRINTING GROUP	1,270.00	LIBRARY SUPPLIES	10126120 421600
EFT	2/6/2025	GORDON PLUMBING, INC.	592.15	PLUMBING	10101180 436102
EFT	2/6/2025	INGRAM LIBRARY SERVICES	24,453.45	BOOKS & MATERIALS	48626120 449000
EFT	2/6/2025	MAIN EVENT SOUND & LIGHTING	5,231.80	OTHER CONTRACTUAL SERVICES	10126180 439905
EFT	2/6/2025	MARKET STREET GROUP, INC	5,000.00	CONSULTING SERVICES	10126100 431500
EFT	2/6/2025	MARSHALL SECURITY LLC	53,310.04	SECURITY SERVICES	10129180 439903
EFT	2/6/2025	MARY LUZADER	71.61	DEPARTMENT OFFICE SUPPLIES	10101150 421700
EFT	2/6/2025	MICHAEL A. REUTER CONSULTING SERVICES, INC.	1,478.00	CONSULTING SERVICES	10126130 431500
EFT	2/6/2025	ORACLE ELEVATOR HOLDCO, INC.	3,495.63	ELEVATOR SERVICES	10101180 436104
EFT	2/6/2025	OVERDRIVE INC	96,206.02	MATERIALS CONTRACTUAL	10126120 439930
EFT	2/6/2025	PROVIDENCE OUTDOOR	73,590.00	SNOW REMOVAL	10129180 439601
EFT	2/6/2025	RICOH USA, INC. - 12882	7,681.08	OTHER CONTRACTUAL SERVICES	10126110 439905
EFT	2/6/2025	STENZ MANAGEMENT COMPANY, INC	6,533.10	REP & MAINT-STRUCTURE	10101180 436100
EFT	2/6/2025	THE HARMON HOUSE LLC	1,600.00	BUILDING IMPRVMENTS & UPGRADES	48915180 444500
EFT	2/6/2025	TSAI FONG BOOKS INC	11,763.51	BOOKS & MATERIALS	10126120 449000
EFT	2/6/2025	ULINE	1,219.71	LIBRARY SUPPLIES	10126120 421600
EFT	2/6/2025	WORLD BOOK EDUCATIONAL PRODUCTS	17,626.00	BOOKS & MATERIALS	10126120 449000
EFT	2/6/2025	YOUR AUTOMATIC DOOR COMPANY	1,165.00	REP & MAINT-STRUCTURE	10101180 436100
EFT	2/13/2025	APS INDY INC	350.00	BUILDING IMPRVMENTS & UPGRADES	48841480 444500
EFT	2/13/2025	ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC	1,200.00	OFFICIAL BONDS	10126130 434500
EFT	2/13/2025	BAKER & TAYLOR	590.44	BOOKS & MATERIALS	10126120 449000
EFT	2/13/2025	BAKER & TAYLOR	4,628.71	BOOKS & MATERIALS	10126120 449000
EFT	2/13/2025	BAKER & TAYLOR	21,358.05	BOOKS & MATERIALS	10126120 449000
EFT	2/13/2025	BAKER & TAYLOR	21,887.31	BOOKS & MATERIALS	48226120 449000
EFT	2/13/2025	BRODART COMPANY	2,205.00	LIBRARY SUPPLIES	10126120 421600
EFT	2/13/2025	CAMACHO JANITORIAL SUPPLY & SERVICES, INC.	153,235.81	CLEANING SERVICES	10129180 436110
EFT	2/13/2025	CDW GOVERNMENT, INC.	198.99	IT OFFICE SUPPLIES	10126110 421500
EFT	2/13/2025	CINTAS	1,939.76	OTHER CONTRACTUAL SERVICES	10102180 439905
EFT	2/13/2025	COMMUNITY HEALTH NETWORK	1,600.00	EMPLOYEE ASSISTANCE PROGRAM	10126170 413002
EFT	2/13/2025	COMPLETE WELLNESS SOLUTIONS LLC	1,251.25	WELLNESS	10126170 413000
EFT	2/13/2025	CREATIVE AQUATIC SOLUTIONS, LLC	15,940.18	OTHER CONTRACTUAL SERVICES	10108180 439905
EFT	2/13/2025	CULLIGAN ULTRAPURE INC	391.44	FACILITIES OFFICE SUPPLIES	10126180 421500
EFT	2/13/2025	DACO GLASS & GLAZING INC	504.50	REP & MAINT-STRUCTURE	10101180 436100
EFT	2/13/2025	DANCORP INC. DBA DANCO	1,545.00	REP & MAINT-HEATING & AIR	10129180 436201
EFT	2/13/2025	DIVERSITY PRESS LLC	195.00	OUTSIDE PRINTING	10126160 433100
EFT	2/13/2025	ELLIS MECHANICAL & ELECTRICAL	1,264.25	REP & MAINT-HEATING & AIR	10129180 436201
EFT	2/13/2025	FULLER ENGINEERING CO., LLC	1,641.50	REP & MAINT-HEATING & AIR	10101180 436201
EFT	2/13/2025	INDIANAPOLIS ARMORED CAR, INC	5,928.86	OTHER CONTRACTUAL SERVICES	10126130 439905
EFT	2/13/2025	INGRAM LIBRARY SERVICES	8,487.54	BOOKS & MATERIALS	10126120 449000
EFT	2/13/2025	INSIGHT PUBLIC SECTOR, INC	280.00	IT OFFICE SUPPLIES	10126110 421500
EFT	2/13/2025	J&G CARPET PLUS	600.00	REP & MAINT -AUTO	10126180 436202
VOID	2/13/2025	JESSICA NEEB-SMITH	25.93	PROGRAMMING	10101150 439911
EFT	2/13/2025	LEVEL (3) COMMUNICATIONS, LLC	2,985.51	DATA COMMUNICATIONS	10126110 432400
EFT	2/13/2025	LOGICALIS, INC	5,907.64	REP & MAINT-COMPUTERS	10126110 436203
EFT	2/13/2025	MOORE INFORMATION SERVICES, INC	1,677.10	CONSULTING SERVICES	10126170 431500
EFT	2/13/2025	ORACLE ELEVATOR HOLDCO, INC.	2,467.50	ELEVATOR SERVICES	10101180 436104
EFT	2/13/2025	OVERDRIVE INC	204,950.77	MATERIALS CONTRACTUAL	10126120 439930
EFT	2/13/2025	PERFORMANCE VALIDATION, INC.	4,056.50	BUILDING IMPRVMENTS & UPGRADES	48915180 444500
EFT	2/13/2025	PRINTING PARTNERS	525.00	OUTSIDE PRINTING	10102001 433100
EFT	2/13/2025	PROVIDENCE OUTDOOR	27,417.50	SNOW REMOVAL	10101180 439601
EFT	2/13/2025	RATIO ARCHITECTS, LLC	7,275.00	BUILDING	48402023 443500
EFT	2/13/2025	REGIONS BANK PURCHASING CARD	22,344.50	IT OFFICE SUPPLIES	10126110 421500
EFT	2/13/2025	RICHARD LOPEZ ELECTRICAL, LLC	24,700.00	BUILDING IMPRVMENTS & UPGRADES	47914180 444500
EFT	2/13/2025	RICOH USA, INC. - 12882	18,541.49	OTHER CONTRACTUAL SERVICES	10126110 439905
EFT	2/13/2025	AMERICAN UNITED LIFE INSURANCE CO	959.22	UNIVERSAL LIFE/VTL INSURANCE	80600000 227212
EFT	2/13/2025	SONDHI SOLUTIONS, LLC	684.04	COMPUTER SERVICES	10126110 439901
EFT	2/13/2025	STENZ MANAGEMENT COMPANY, INC	16,220.80	REP & MAINT-STRUCTURE	10101180 436100
EFT	2/13/2025	STUART'S ENTERPRISES LLC	8,453.85	BUILDING IMPRVMENTS & UPGRADES	48915180 444500
EFT	2/13/2025	THE HARMON HOUSE LLC	25.00	PROGRAMMING-JUV.	10101150 439911
EFT	2/13/2025	ULINE	1,290.54	PURCHASING OFFICE SUPPLIES	10126135 421500
EFT	2/20/2025	ANTHEM INSURANCE COMPANIES, INC	174,451.29	MEDICAL & DENTAL INSURANCE	70126170 413500
EFT	2/20/2025	ANTHEM INSURANCE COMPANIES, INC	48,559.36	MEDICAL & DENTAL INSURANCE	70126170 413500
EFT	2/20/2025	ANTHEM INSURANCE COMPANIES, INC	123,319.67	MEDICAL & DENTAL INSURANCE	70126170 413500
EFT	2/20/2025	ARTS FOR LEARNING INDIANA	180.00	PROGRAMMING-JUV.	10101150 439911
EFT	2/20/2025	BAKER & TAYLOR	875.16	BOOKS & MATERIALS	10126120 449000

EFT	2/20/2025	BAKER & TAYLOR	59,227.23	BOOKS & MATERIALS	10126120 449000
EFT	2/20/2025	BAKER & TAYLOR	7,160.15	BOOKS & MATERIALS	10126120 449000
EFT	2/20/2025	BAKER & TAYLOR	11,733.21	BOOKS & MATERIALS	10126120 449000
EFT	2/20/2025	BAKER & TAYLOR	17,976.76	BOOKS & MATERIALS	48226120 449000
EFT	2/20/2025	TECTA AMERICA CORPORATION	2,861.64	REP & MAINT-STRUCTURE	10105180 436100
EFT	2/20/2025	BRODART COMPANY	1,141.94	BOOKS & MATERIALS	48626120 449000
EFT	2/20/2025	BRODART COMPANY CONTINUATIONS	325.95	BOOKS & MATERIALS	10126120 449000
EFT	2/20/2025	CAMACHO JANITORIAL SUPPLY & SERVICES, INC.	131,404.08	CLEANING SERVICES	10101180 436110
EFT	2/20/2025	CINTAS	232.26	OTHER CONTRACTUAL SERVICES	10129180 439905
EFT	2/20/2025	CROSSROADS REHABILITATION CENTER	985.00	OTHER CONTRACTUAL SERVICES	10101150 439905
EFT	2/20/2025	CROWN CASTLE FIBER, LLC	950.00	DATA COMMUNICATIONS	10126110 432400
EFT	2/20/2025	DACO GLASS & GLAZING INC	554.50	REP & MAINT-STRUCTURE	10103180 436100
EFT	2/20/2025	DANCORP INC. DBA DANCO	620.00	REP & MAINT-HEATING & AIR	10101180 436201
EFT	2/20/2025	ELLIS MECHANICAL & ELECTRICAL	7,988.67	REP & MAINT-HEATING & AIR	10101180 436201
EFT	2/20/2025	EMBARCADERO TECHNOLOGIES	2,850.00	REP & MAINT-COMPUTERS	10126110 436203
EFT	2/20/2025	FULLER ENGINEERING CO., LLC	7,860.00	REP & MAINT-HEATING & AIR	10101180 436201
EFT	2/20/2025	GEYER FIRE PROTECTION, LLC	14,585.53	REP & MAINT-STRUCTURE	10104180 436100
EFT	2/20/2025	GORDON PLUMBING, INC.	2,279.39	PLUMBING	10126180 436102
EFT	2/20/2025	HOLLADAY CONSTRUCTION GROUP	99,174.34	BUILDING IMPRVMENTS & UPGRADES	48915180 444500
EFT	2/20/2025	INDIANA WRITER'S CENTER	400.00	PROGRAMMING	10101150 439910
EFT	2/20/2025	INGRAM LIBRARY SERVICES	8,663.76	BOOKS & MATERIALS	48626120 449000
EFT	2/20/2025	INSIGHT PUBLIC SECTOR, INC	273.09	IT OFFICE SUPPLIES	10126110 421500
EFT	2/20/2025	JESSICA NEEB-SMITH	25.93	PROGRAMMING-JUV.	10101150 439911
EFT	2/20/2025	LANGUAGE LINE SERVICES, INC.	50.39	COMPUTER SERVICES	10126110 439901
EFT	2/20/2025	MIDWEST TAPE - AUDIOBOOKS ONLY	2,931.35	BOOKS & MATERIALS	10126120 449000
EFT	2/20/2025	MIDWEST TAPE - PROCESSED DVDS	3,647.87	BOOKS & MATERIALS	10126120 449000
EFT	2/20/2025	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	8,615.31	BOOKS & MATERIALS	10126120 449000
EFT	2/20/2025	MIDWEST TAPE NON PROCESSED	567.57	BOOKS & MATERIALS	10126120 449000
EFT	2/20/2025	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	26,104.97	BOOKS & MATERIALS	10126120 449000
EFT	2/20/2025	MIDWEST TAPE, LLC	187.41	BOOKS & MATERIALS	10126120 449000
EFT	2/20/2025	ORACLE ELEVATOR HOLDCO, INC.	10,490.00	ELEVATOR SERVICES	10101180 436104
EFT	2/20/2025	OVERDRIVE INC	29.46	MATERIALS CONTRACTUAL	10126120 439930
EFT	2/20/2025	PRINTING PARTNERS	805.00	OUTSIDE PRINTING	10102001 433100
EFT	2/20/2025	PROVIDENCE OUTDOOR	14,330.00	SNOW REMOVAL	10103180 439601
EFT	2/20/2025	RICHARD LOPEZ ELECTRICAL, LLC	3,761.00	ELECTRICAL	10105180 436101
EFT	2/20/2025	RICOH USA, INC. - 12882	4,070.46	EQUIPMENT RENTAL	10126110 437200
EFT	2/20/2025	SHOEMAKER MOTION PICTURE COMPANY, LLC	250.00	REP & MAINT-STRUCTURE	10102180 436100
EFT	2/20/2025	STUART'S ENTERPRISES LLC	8,134.46	OTHER CONTRACTUAL SERVICES	10126180 439905
EFT	2/20/2025	THE HARMON HOUSE LLC	70.00	BUILDING IMPRVMENTS & UPGRADES	48814180 444500
EFT	2/20/2025	THOMSON REUTERS-WEST PUBLISHING CORPORATION	7,461.70	BOOKS & MATERIALS	10126120 449000
EFT	2/20/2025	TRANSACTION NETWORK SERVICES INC.	500.00	BANK FEES/CREDIT CARD FEES	22600000 439904
EFT	2/20/2025	YOUR AUTOMATIC DOOR COMPANY	3,007.10	REP & MAINT-STRUCTURE	10101180 436100
EFT	2/27/2025	ACORN DISTRIBUTORS, INC	3,925.32	CLEANING & SANITATION	10126135 422310
EFT	2/27/2025	BACKSTAGE LIBRARY WORKS	701.27	COMPUTER SERVICES	10126110 439901
EFT	2/27/2025	BAKER & TAYLOR	30.68	BOOKS & MATERIALS	10126120 449000
EFT	2/27/2025	BAKER & TAYLOR	3,426.65	BOOKS & MATERIALS	10126120 449000
EFT	2/27/2025	BAKER & TAYLOR	43,250.30	BOOKS & MATERIALS	48226120 449000
EFT	2/27/2025	BAKER & TAYLOR	20,441.83	BOOKS & MATERIALS	10126120 449000
EFT	2/27/2025	BAKER TILLY ADVISORY GROUP PARENT LP	2,617.50	CONSULTING SERVICES	10126130 431500
EFT	2/27/2025	BRIGHT IDEAS IN BROAD RIPPLE	13,010.34	PROGRAMMING	10101150 439910
EFT	2/27/2025	BRODART COMPANY	603.52	BOOKS & MATERIALS	10126120 449000
EFT	2/27/2025	BRODART COMPANY CONTINUATIONS	1,168.45	BOOKS & MATERIALS	10126120 449000
EFT	2/27/2025	CDW GOVERNMENT, INC.	659.77	IT OFFICE SUPPLIES	10126110 421500
EFT	2/27/2025	CENGAGE LEARNING INC	8,842.39	MATERIALS CONTRACTUAL	10126120 439930
EFT	2/27/2025	CINTAS	664.99	OTHER CONTRACTUAL SERVICES	10128180 439905
EFT	2/27/2025	DACO GLASS & GLAZING INC	754.06	REP & MAINT-STRUCTURE	10101180 436100
EFT	2/27/2025	DELTA DENTAL	2,593.22	VOLUNTARY VISION	80600000 227214
EFT	2/27/2025	DELTA DENTAL	11.40	VOLUNTARY VISION	80600000 227214
EFT	2/27/2025	DELTA DENTAL	28.90	DENTAL INSURANCE	80600000 227218
EFT	2/27/2025	DYNAMARK GRAPHICS GROUP	1,633.91	PROGRAMMING-JUV.	10101150 439911
EFT	2/27/2025	EBSCO INFORMATION SERVICES	17.26	BOOKS & MATERIALS	10126120 449000
EFT	2/27/2025	FULLER ENGINEERING CO., LLC	4,780.00	REP & MAINT-HEATING & AIR	10126180 436201
EFT	2/27/2025	GEYER FIRE PROTECTION, LLC	5,594.36	REP & MAINT-STRUCTURE	10102180 436100
EFT	2/27/2025	GORDON PLUMBING, INC.	3,863.14	PLUMBING	10126180 436102
EFT	2/27/2025	MEGAN HOVIOUS	11,100.00	WELLNESS	10126170 413000
EFT	2/27/2025	IBJ CORPORATION	89.14	REP & MAINT-HEATING & AIR	48512180 436201
EFT	2/27/2025	INDIANA WRITER'S CENTER	200.00	PROGRAMMING	10101150 439910

EFT	2/27/2025 INGRAM LIBRARY SERVICES	12,931.91	BOOKS & MATERIALS	10126120 449000
EFT	2/27/2025 IRVINGTON PRESBYTERIAN CHURCH	1,008.33	REAL ESTATE RENTAL	10102004 437300
EFT	2/27/2025 LANSWEEPER	9,588.00	COMPUTER SERVICES	10126110 439901
EFT	2/27/2025 MICHAEL A. REUTER CONSULTING SERVICES, INC.	750.00	CONSULTING SERVICES	10126130 431500
EFT	2/27/2025 RELIANCE ENGINEERING, LLC	4,950.00	BUILDING IMPRVMENTS & UPGRADES	48814180 444500
EFT	2/27/2025 MIDWEST TAPE - PROCESSED DVDS	259.78	BOOKS & MATERIALS	10126120 449000
EFT	2/27/2025 MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	2,506.55	BOOKS & MATERIALS	10126120 449000
EFT	2/27/2025 MIDWEST TAPE NON PROCESSED	573.01	BOOKS & MATERIALS	10126120 449000
EFT	2/27/2025 MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	13,852.95	BOOKS & MATERIALS	10126120 449000
EFT	2/27/2025 MITINET, INC.	466.00	IT OFFICE SUPPLIES	10126110 421500
EFT	2/27/2025 OVERDRIVE INC	68,028.02	MATERIALS CONTRACTUAL	10126120 439930
EFT	2/27/2025 RED OXYGEN INC	49.36	COMPUTER SERVICES	10126110 439901
EFT	2/27/2025 SCHOOL SPECIALTY LLC	4,319.62	PROGRAMMING-JUV.	10101150 439911
EFT	2/27/2025 SOULFUL JOURNEYS OF WOMEN	2,600.00	PROGRAMMING	10101150 439910
EFT	2/27/2025 STENZ CONSTRUCTION CORPORATION	173,773.24	REP & MAINT-STRUCTURE	48501180 436100
EFT	2/27/2025 BHE DESIGN LLC	70.00	PROGRAMMING	10101150 439910
EFT	2/27/2025 THE HARMON HOUSE LLC	75.00	PROGRAMMING	10101150 439910
EFT	2/27/2025 SAMANTHA PUREVICH	480.00	PROGRAMMING	10101150 439910
EFT	2/27/2025 ULINE	1,472.11	LIBRARY SUPPLIES	10126120 421600
		<u>Total</u>	<u>3,246,776.10</u>	

Summary by Transaction Type:

Computer Check	882,844.03
EFT Check	<u>2,657,818.15</u>
Total Payments	3,540,662.18
Total Voided Items	<u>8,271.97</u>
Total listed	<u><u>3,548,934.15</u></u>

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
GIFT ACCOUNT

Type	Date	Reference	Amount	Description	Fund
CHECK	02/06/2025	ANAIS BEOUY	100.00	PROGRAMMING	80002030 439910
CHECK	02/13/2025	BETH PINTAL	21.61	PROGRAMMING	80002014 439910
CHECK	02/13/2025	CAROL THARP-PERRIN	210.00	PROGRAMMING	80002018 439910
CHECK	02/13/2025	DICK BLICK ART MATERIALS	12.83	PROGRAMMING	80002029 439910
CHECK	02/13/2025	JENA MATTIX	10.44	PROGRAMMING	80002003 439910
CHECK	02/13/2025	KAIDYDID PRODUCTIONS	1,600.00	PROGRAMMING	80001150 439910
CHECK	02/13/2025	LAWRENCE (PETTY CASH)	43.58	PROGRAMMING	80002013 439910
CHECK	02/13/2025	MAIN EVENT SOUND & LIGHTING	13,882.92	PROGRAMMING	80001150 439910
CHECK	02/13/2025	NATALIE ROBBINS	100.00	PROGRAMMING-JUV.	80001150 439911
CHECK	02/13/2025	PROFESSIONAL BOWLING BALL SERVICE	236.65	PROGRAMMING	80001150 439910
CHECK	02/13/2025	SHELBY GRAAM-PAVAN	48.36	PROGRAMMING-JUV.	80002029 439911
CHECK	02/13/2025	WARREN (PETTY CASH)	28.05	PROGRAMMING	80002022 439910
CHECK	02/13/2025	YOUNG AND LARAMORE	4,800.00	PROGRAMMING	80001150 439910
CHECK	02/20/2025	ANDREW DAVIS	93.46	PROGRAMMING-JUV.	80002017 439911
CHECK	02/20/2025	LAWRENCE (PETTY CASH)	67.16	PROGRAMMING	80002013 439910
CHECK	02/27/2025	TAMARA BUCHANAN	56.92	PROGRAMMING-JUV.	80002007 439911
EFT	02/06/2025	BAKER & TAYLOR	16.19	BOOKS & MATERIALS	80026120 449000
EFT	02/06/2025	OVERDRIVE INC	155.48	BOOKS & MATERIALS	80026120 449000
EFT	02/13/2025	BAKER & TAYLOR	49.49	BOOKS & MATERIALS	80026120 449000
EFT	02/13/2025	BRIGHT IDEAS IN BROAD RIPPLE	572.54	PROGRAMMING	80002021 439910
EFT	02/13/2025	CROSSROADS REHABILITATION CENTER	22.25	OTHER CONTRACTUAL SERVICES	80026120 439905
EFT	02/13/2025	IMPACT SPECIALTIES AND PROMOTIONS LLC	131.32	EVENTS & PR	80026170 439907
EFT	02/13/2025	LAURA E LOZA MARTINEZ	400.00	PROGRAMMING-JUV.	80001150 439911
EFT	02/13/2025	MAIN EVENT SOUND & LIGHTING	13,882.92	PROGRAMMING	80001150 439910
EFT	02/13/2025	NICOLE WHEELER	100.00	PROGRAMMING-JUV.	80001150 439911
EFT	02/13/2025	PEACHPOPS AESTHETICS	250.00	PROGRAMMING	80001150 439910
EFT	02/27/2025	BAKER & TAYLOR	329.84	BOOKS FOR PROGRAMMING	80002025 424100
EFT	02/27/2025	DYNAMARK GRAPHICS GROUP	1,892.70	PROGRAMMING	80001150 439910
EFT	02/27/2025	INDIANAPOLIS ART CENTER	1,400.00	PROGRAMMING	80001150 439910
EFT	02/27/2025	INGRAM LIBRARY SERVICES	187.77	BOOKS FOR PROGRAMMING	80002025 424100
EFT	02/27/2025	JEREMY SOUTH	1,000.00	PROGRAMMING-JUV.	80001150 439911
EFT	02/27/2025	PEACHPOPS AESTHETICS	125.00	PROGRAMMING	80001150 439910
EFT	02/27/2025	THE HARMON HOUSE LLC	210.00	PROGRAMMING	80001150 439910
Total			42,037.48		

Summary by Transaction Type:

Computer Check	21,311.98
EFT Check	<u>20,725.50</u>
Total Payments	42,037.48
Total Voided Items	-
Total Listed	<u>\$ 42,037.48</u>

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
 FINES ACCOUNT

Type	Date	Reference	Amount	Description	Fund
CHECK	2/20/2025	ANDREW BROOKS	29.99	LOST ITEMS	10401401 351205
CHECK	2/20/2025	MARTIN ROMERO JR	29.99	LOST ITEMS	10401401 351205
CHECK	2/20/2025	SARAH NOTTINGHAM	29.00	LOST ITEMS	10401401 351205
Total			<u>\$ 88.98</u>		

Summary by Transaction Type:

Computer Check	\$ 88.98
EFT Check	\$ -
Total Payments	<u>\$ 88.98</u>
Total Voided Items	\$ -
Total listed	<u>\$ 88.98</u>

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MARCH 24, 2025
PERSONNEL ACTIONS
RESOLUTION 15-2025

NEW HIRES:

- Renny Canaday, Manager, Neighborhood Branch, Spades Park Branch, \$32.25 per hour, Effective: March 12, 2025
- Colleen Johnson, Library Assistant II, Martindale Brightwood Branch, \$18.00 per hour, Effective: February 27, 2025
- Elizabeth Hackl, Public Services Librarian, Fort Benjamin Harrison Branch, \$23.50 per hour, Effective: March 12, 2025
- Morgin Shu, Computer Assistant II, Spades Park Branch, \$18.30 per hour, Effective: March 12, 2025
- Abigail Radwick, Hourly Library Assistant II, Central Borrowers Service Section, \$18.00 per hour, Effective: February 27, 2025
- Nicholas Plummer, Systems Network Infrastructure Administrator, Innovation and Technology, \$42.30 per hour, Effective: February 27, 2025
- Olivia Caudill, Computer Assistant II, Garfield Park Branch, \$18.30 per hour, Effective: February 27, 2025

INTERNAL CHANGES:

- Anna Koriath from Library Assistant II, Central Borrowers Service Section, \$19.92 per hour to Circulation Supervisor II, Central Borrowers Services Section, \$25.00 per hour, Effective: March 9, 2025
- Bryanna Barnes from Public Services Associate II, Central Library, \$22.28 per hour to Interim Public Services Librarian, Central Library, \$23.39 per hour, Effective: February 23, 2025
- LaShonda El from Interim Circulation Supervisor I, Garfield Park Branch, \$25.20 per hour to Circulation Supervisor I, Garfield Park Branch, \$26.00 per hour, Effective: March 9, 2025
- Miranda Packer from Hourly Library Assistant II, Central Borrowers Service Section to Library Assistant II, Central Borrowers Service Section, No Change in Pay, Effective: February 23, 2025
- Pam Swaidner from Manager, Cataloging & Metadata, CMSA Cataloging, \$40.14 per hour to Interim Manager, Acquisitions and Collection Development, CMSA Acquisitions & Collection Development, \$44.16 per hour, Effective: February 24, 2025 (Will also continue to be Manager, Cataloging & Metadata)
- Taylor Modory from Library Assistant II, Garfield Park Branch, \$18.00 per hour to Public Services Associate II – Floater, Spades Park Branch, \$19.50 per hour, Effective: February 23, 2025
- Austin Senior from Public Services Librarian, Eagle Branch, \$26.16 per hour to Supervisor Librarian, Pike Branch, \$28.76 per hour, Effective: March 9, 2025
- Bethany Allison from Manager, Community Branch, Eagle Branch to Manager, Community Branch, Michigan Road Branch, No Change in Pay, Effective: April 6, 2025
- Cinder Patel from Page, Haughville Branch, \$16.00 per hour to Public Services Associate II – Floater, Haughville Branch, \$18.70 per hour, Effective: March 9, 2025
- Marie Haddox from Public Services Librarian, Southport Branch to Public Services Librarian, Warren Branch, No Change in Pay, March 9, 2025

- Punita Sahu from Hourly Public Services Associate I, The Learning Curve, \$18.80 per hour to Public Services Librarian, Pike Branch, \$22.00 per hour, Effective: March 9, 2025
- Alysha Zemanek from Circulation Supervisor I, East 38th Street Branch, \$23.32 per hour to Interim Manager, Community Branch, East 38th Street Branch, \$27.60 per hour, Effective: March 23, 2025
- Orsolya Munkacsi from Circulation Supervisor I, East Washington Branch, \$24.08 per hour to Circulation Supervisor II, Franklin Road Branch, \$25.29 per hour, Effective: March 10, 2025
- Stressca Nathaniel from Library Assistant III, Glendale Branch, \$19.70 per hour to Circulation Supervisor I, East Washington Branch, \$21.67 per hour, Effective: March 9, 2025
- Sydney Coffman from Library Assistant II, West Perry Branch, \$18.00 per hour to Library Assistant III, Glendale Branch, \$19.50 per hour, Effective: March 9, 2025

RE-HIRES: (None Reported)

SEPARATION:

- Catherine Scheib, Supervisor Librarian NE, Wayne Branch, 33 years and 6 months, Effective: April 5, 2025
- Connie Scott, Manager, Regional Branch, Warren Branch, 3 years and 8 months, Effective: March 29, 2025
- Jennifer Hendzlik, Manager, Acquisitions & Collection Development, CMSA Acquisitions & Collection Development, 5 years and 4 months, Effective: February 22, 2025
- Thea Bransby, Page, Nora Branch, 0 months, Effective: March 3, 2025

INACTIVE: (None Reported)

RE-ACTIVATE:

- Consuelo Zavala from Manager, Neighborhood Branch, Spades Park Branch, \$25.80 per hour to Circulation Supervisor I, Spades Park Branch, \$22.48 per hour, Reactivate: March 23, 2025

PAY ADJUSTMENT: (None Reported)

RECLASSIFICATION:

- Kathy Helmond from Supervisor Librarian, Central Adult Reference, \$30.95 per hour to Assistant Manager, Central Adult Services, Central Adult Reference, \$32.19 per hour, Effective: March 9, 2025
- Kristen Foland from Supervisor Librarian, Central Adult Reference, \$28.76 per hour to Assistant Manager, Central Adult Services, Central Adult Reference, \$29.91 per hour, Effective: March 9, 2025
- Leah Kim from Supervisor Librarian, Central Adult Reference, \$27.18 per hour to Assistant Manager, Central Adult Services, Central Adult Reference, \$28.26 per hour, Effective: March 9, 2025

CORRECTION: (None Reported)

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

TRAVEL AND TRAINING ACTION

RESOLUTION 15-2025 March 2025

WHEREAS it is the opinion of the Board that it is necessary for the following individuals:

BE IT RESOLVED that they be allowed the necessary credited time and registration fees to be paid out of the Operating Fund:

Name	Dept	C/C	City/State	Conference Name	Fund	Registration	Travel/Mileag	Lodging	Per Diem	Total
Tisha Galarce	TD	1701	Orlando, FL	Spark 2025	101	\$ 1,995.00	\$ 1,200.00	\$ 1,200.00	\$ 105.00	\$ 4,500.00
Stephanie Flood	CEN	1402	Madison, WI	Lead the Way Conference	101	\$ 325.00	\$ 500.00	\$ 350.00	\$ 60.00	\$ 1,235.00
Gloriany Perez	CEN	1402	Madison, WI	Lead the Way Conference	101	\$ 325.00	\$ 500.00	\$ 315.00	\$ 60.00	\$ 1,200.00
Robin Blankenship	LAW	2013	Indianapolis, IN	Libraries and Literacy Symposium	101	\$ -	\$ 30.00	\$ -	\$ -	\$ 30.00
Janet Spaulding	CMSA	1201	Indianapolis, IN	Libraries and Literacy Symposium	101	\$ -				\$ -
Donna Sever	LAW	2013	Indianapolis, IN	Libraries and Literacy Symposium	101	\$ -	\$ -	\$ -	\$ -	\$ -
Taylor Modory	SPK	2018	Indianapolis, IN	Libraries and Literacy Symposium	101	\$ -				\$ -
Reginald Laratte	TD	1701	Carmel, IN	Domestic Relations Mediation Training	101	\$ 899.00				\$ 899.00
Gregory Bolden	TD	1701	Orlando, FL	KB4Con 2025	101	\$ 249.00	\$ 800.00	\$ 1,000.00	\$ 90.00	\$ 2,139.00
Natasha Hollenbach	CMSA	1201	Indianapolis, IN	Society of IN Archivists Annual	101	\$ 75.00				\$ 75.00
Montoya Barker	CMSA	1201	Minneapolis, MN	ACRL Conference	101	\$ -				\$ -
Danielle Cave	PSA	2001	Indianapolis, IN	Creating Housing Stability	101	\$ -				\$ -
Jayme Murphy	CEN	1401	Indianapolis, IN	Creating Housing Stability	101	\$ -				\$ -
Danielle Cave	PSA	2001	Indianapolis, IN	NAMI IN Mental Health & Criminal Justice	101	\$ -				\$ -
					101					\$ -
					101					\$ -
					101					\$ -
					101					\$ -
					101					\$ -
					101					\$ -
					101					\$ -
					101					\$ -
					101					\$ -

\$ 10,078.00



CEO REPORT

March 24, 2025

SUMMARY

On a typical day in February 2025 at the Indianapolis Public Library, 228 new cardholders joined our community, and our patrons checked out 13,360 items across our 25 library locations, demonstrating their active engagement with our resources.

Our library programs continued to flourish, providing something for everyone:

In February 2025, the Library hosted various events and programs that showcased its ongoing commitment to community engagement and growth. The Franklin Road Branch Library also celebrated its 25th Anniversary on February 22 with a Family Storytime event.

The InfoZone also welcomed educators from the U.S. State Department's International Visitor Leadership Program, promoting cultural exchange and global learning.

Lawrence Library's culinary book club members participated in a virtual conference hosted in Spain, broadening their culinary and cultural horizons.

The Library's programming efforts continued to thrive. In February, 567 youth programs attracted 13,380 visitors, while 243 adult programs attracted 2,669 attendees, reflecting a broad community reach.

The report summarizes wellness and health, internal communications and leadership, and our progress and growth.

Gregory A. Hill, Sr., CEO

Indianapolis Public Library



Average Day at IndyPL in February 2025

On an average day in February, the Indianapolis Public Library welcomed 228 new cardholders into our community. Our patrons checked out 13,360 items from our 25 locations, emphasizing the active use of our resources. We greeted 6,636 visitors to the building, highlighting our role as a crucial community hub. On an average day in February, the library hosted 28 programs attended by 570 people, demonstrating our commitment to providing valuable educational and recreational opportunities.

Our study rooms were in high demand, with 161 bookings indicating the need for quiet, focused spaces. Additionally, 1,091 patrons utilized our public computers, underscoring the importance of digital access. IndyPL remains an essential resource for our community, offering everything from books and music to technology assistance and reference support. Our patrons rely on us for a wide range of needs, and we take pride in meeting those needs every day.



Staff Recognition

The Star Awards provide a unique opportunity to express our appreciation for the incredible work done by our IndyPL team. Acknowledging our team's commitment is essential, as every individual contributes significantly to the library's and community's success. The staff can nominate colleagues with seven award categories for their exceptional contributions to teamwork, community involvement, patron support, volunteer work, and partnership building.

★ February Star Award Winners ★

The Board of Trustees is invited to the quarterly Star Award Reception on April 21, 2025, from 2 to 3 p.m. in the ISCR @ Central. This reception is for those who won in January, February, and March. Staff are recognized with lapel pins at the reception.

★ Patron Services – Sarah Walker (WRN)

Last quarter, Sarah was contacted by Creston Middle School about bringing their 16 special education students for a visit to Warren Library. What started as a pilot program in September and November became a regularly scheduled monthly story time. Sarah provides chants, fingerplays, songs, and a story with a craft tied to a theme.

This month, they created a heart-shaped butterfly. Everyone, including the bus driver, is involved in the story time. The students are experiencing a sense of belonging in the library. I've noted smiles on some of their faces as they enter or leave the branch. Each

student checks out one book provided at story time. Library cards were also secured for the 4 adults that accompanied them. Ms. Young, one of the teachers, expressed her gratefulness, stating that "Special needs students need stability and encouragement. Sarah is good for them because she has a welcoming attitude and is patient." Sarah, a seasoned and creative professional, is passionate about Children's Services, and it shows. She has invited them to Explore Emotions with Color Monster next month.

She will also promote the Summer Reading Program to them. Sarah has gone above and beyond in helping several young community members have a positive experience at the library.

Also nominated: Emily Cain, Stacy Hurt, Austin Senior, Erin Davis

★ Peer Support – Shaina Switzer (NOR)

Shai has been the supply point person at Nora for some time and has always done an excellent job. In preparation for our reopening, though, that role has blown up. Not only has Shai had to resupply the branch's basic day-to-day materials as usual, but they have also had to anticipate, estimate, measure, and acquire many of the things most of us don't think about in a day but make everything function smoothly.

From trash cans to clocks, cleaning supplies to kitchen supplies, and pens to post-its, Shai has thought of everything. All this while fielding the requests and wish lists of individual staff members as well. As all these supplies arrived, Shai unpacked, organized, and labeled the storage areas with patience, attention to detail, and good humor.

In their spare time, they also oversaw ordering and dispersing the grand opening t-shirts to all those staff and volunteers helping us that day. Thanks to our master of Munis, Staples standout, and supply superstar, Nora will reopen fully stocked, organized, and ready to greet the public.

Also nominated: Brandi Winston, James Brooks, Melanie Hoffman, Stephanie Armour, College Avenue Staff

★ Page Excellence – Susan Williamson (IRV)

Susan is an amazing employee. Incredibly focused and detailed. Is always ready to take on any additional projects that may arrive, especially during the holiday seasons. Personally, with the amount of volume our branch takes in, it would be extremely difficult to keep up without her. I hope she is recognized for her hard work.

Also nominated: Vickie Bannon

★ Other Duties as Assigned – Kris Gould & Monica Taboada (LAW)

Kris Gould and Monica Taboada have shepherded the Culinary Arts Book Club across multiple branches in her library tenure, with a consistently strong following and interest. Patrons are encouraged to read favorite and new cookbooks based on Kris's rotating monthly themes. Participants shared their cooking experiences and what they had learned with each other.

This unique programming led to Kris being recognized and approached by a library leader in Segovia, Spain! She put together a presentation, and Monica served as a translator. They shared this programming strategy in a webinar in February as part of a Reading Day Club conference for a group of European librarians. This event was a distinctive way to contribute to the library's vision of being "a premier urban public library that delivers world-class service and champions equitable access to knowledge and resources for all."

Also nominated: Nora Staff, Kaitlin Melenchuk, Jamal Hyde, Annabella Habeggar, Lawrence Branch

★ Community Involvement – Cordia Watkins (Public Services)

Cordia did a fantastic job with supervising and organizing Meet the Artists! She worked hard to coordinate with the artists, designers, donors, volunteers, media, and the African American History Committee while making it all look easy. Cordia also brought in a new business donor this year. We appreciate everything Cordia does to make this event a success year after year!

Also nominated: Kevin Summers

★ Team Excellence – Talent and Development Department

The Talent and Development (T&D) Department fosters a supportive environment, ensuring IndyPL runs smoothly. They are dedicated to processing payroll promptly, keeping benefits and enrollment information up to date, and addressing any inquiries about benefits, pay, wellness, the Family and Medical Leave Act (FMLA), workers' compensation, and other related questions.

Beyond these vital tasks, the T&D team actively engages in recruitment by attending job fairs, posting open positions, and warmly welcoming new staff during orientation sessions. Their contributions to staff events, such as Staff Day, enhance our sense of community spirit. Moreover, the team maintains our training calendar, coordinates LEU validation, provides Microsoft 365 training, and registers staff for valuable conferences.

Their commitment to staff development is evident in branch meetings and their support for ongoing programs. With a skilled and customer-focused approach, the T&D team is always eager to help, making a positive impact wherever possible. It's truly inspiring to have such a passionate team supporting us! Great job!

Branch Highlights

Central Library – Central Adult Services - Our Books and Rooks chess club continues to draw participants and has gathered a group of regulars. 71 visitors joined across three sessions in February. The club meets every Monday night.

Indy Cinema Series showed the film "Punch Drunk Love," drawing 16 guests.

Our monthly Maker Crafts program offered candle painting as February's craft project, welcoming 15 guests. Our new monthly paper craft program, "Cut, Paste, Draw," met on February 11 and brought in an additional 15 guests.

The spring Nonprofit Series began in February. 27 people have learned how to start a 501(c)3 organization and develop a board of directors. In addition, 28 people attended a session on how to find grant funders using our Foundation Directory database. The nonprofit series will continue into March.



Above: Central Librarian Charlie Cain presents at the Spring Non-Profit series in the Indianapolis Special Collections Room.

Central's sci-fi book club, Ad Astra, read Eddie Robson's "Drunk on All Your Strange New Words." Seven readers joined us for the book discussion on February 24.

From Kristen Foland, Central Adult Services Supervisor Librarian –

Children's librarian Sarah Woodruff led a Young Scientist program called "The Science of Chocolate." Thirty kids participated. At the end of the program, attendees learned about how chocolate is made and enjoyed sweet treats.

From Bethany Allison, EAG Branch Manager

Franklin Road – Franklin Road Library held a 25th Anniversary Celebration on February 22. We celebrated with a Family Storytime, a historical presentation from Digital Indy, orchestra ensembles performed by Franklin Central High School students, and face painting. CEO Gregory Hill read a proclamation from the Mayor of Indianapolis proclaiming February 22, 2025, "Franklin Road Library Day!"

From Jill Wetnight, FRA Branch Manager

Glendale—Early in February, the Glendale team met with a patrol officer who is an IMPD training and security instructor, along with two other IMPD officers who work in our district. The training officer taught our team safety and de-escalation techniques, especially regarding mental health crises. The team also shared issues at our branch and asked the officers questions.

From Jena Mattix, GLD Branch Manager

Haughville - One of the programs that Haughville is most proud of is a recurring Near West Job Fair, where employers come and make direct face-to-face contact with potential employees. During the event, our staff also prints off free resumes and provides other career services. The most recent fair was on February 5, with 20 employers and over 100 job seekers in attendance. The next job fair will be on May 20, 2025.

Each month, Haughville hosts Step Up for health testing at the Library, which occurred on February 10 and March 10.

On February 24, we had our monthly Homeschool Meet-Up. Seven kids and two adults attended a special show-and-tell session. Children and caregivers were encouraged to bring in a special item. We asked everyone to prepare what they would like to "tell" about their chosen item. This allowed everyone to practice preparing their thoughts, speaking in front of a group, and listening to others.

From Anika Atwood, HVL Branch Manager

InfoZone - In February, InfoZone kicked off our yearlong celebration of our 25th anniversary. While the official anniversary is not until December, guests can celebrate throughout the entire year by participating in the InfoZone 25 in '25 BINGO card, attending programs, voting for their favorite books of the last 25 years, and more.

Visitors who came in for President's Day participated in the day's festivities by getting their face printed on a play million-dollar bill, voting for one of the mythical creatures to be President of the InfoZone, and, honoring the late President Jimmy Carter and his lifelong contributions to Habitat for Humanity, creating habitats for their favorite creature.

The InfoZone also hosted educators from the International Visitor Leadership Program through the U.S. State Department who were invited by the International Center to visit. Our librarian, Elizabeth, spoke about our program partnerships with schools and how she utilizes technology to help students not only learn how to use it but also exercise the design thinking process and accept mistakes when creating real projects.

From Staci Terrell, INFO Branch Manager

Irvington – On February 3, we hosted 16 Downey Avenue Preschool Cooperative preschoolers for a special library tour and story time. The following day (February 4), we held a special Pajama Story Time in the evening for little ones and their adults to attend and hear some bedtime stories. 11 guests joined us for storytime.

During our daily Teen Zone program on February 10, we had our monthly visit from Juniper the Paws to Breathe Dog, who specializes in serving as a calming influence on our visitors. During this session, 13 teens enjoyed a calm atmosphere that helped them decompress after school, with dimmed lights, ambient music, and quiet activities like coloring sheets and chess. **From Adam Todd, IRV Branch Manager**

Lawrence - As part of our culinary book club, we had the opportunity to participate virtually in a conference hosted in Spain. The conference is an annual event organized by their culinary book club, featuring guest speakers sharing insights on food literature, cooking, and community engagement. Librarian Kris Gould spoke about the Culinary Book Club at Lawrence Branch, sharing how we engage with food-related literature and foster community through discussions and activities. Monica Taboada assisted as a translator, ensuring smooth communication between Kris and the Spanish-speaking audience.

It was a fantastic opportunity to connect with fellow book lovers worldwide and exchange ideas on how culinary literature can inspire, educate, and build community. We look forward to staying in touch with our counterparts in Spain and exploring future opportunities for collaboration!

From Monica Taboada, LAW Branch Manager

Southport - At the beginning of the year, with the help of a volunteer, Southport started a monthly Dungeons and Dragons program for ages 12 and up. The first session in January had 5 attendees, all adults. We assumed we'd have a similar level of interest in February, so we were pleasantly surprised when 6 teens and 9 adults showed up. Two volunteer Dungeon Masters ran separate campaigns over three hours. It was a nice activity for blending age groups and ability levels.

From Fiona Duke, SOU Branch Manager



Program Development Area (PDA)

Youth Programs

The Library hosted 567 total youth programs in February, welcoming 13,380 visitors to our locations across the city. This total includes:

- 54 all-ages family programs serving 2,771 total visitors
- 75 programs for infants and toddlers (ages 0-3) serving 1,935 total guests
- 248 programs for children in preschool (ages 3-5) serving 4,965 total visitors
- 128 programs for school-age children (ages 6-11) serving 3,089 total guests
- 62 programs for teens (ages 12-18) serving 620 total guests

Our community partnerships connected Library patrons with unique opportunities. On February 8, we welcomed 300 people for a Teddy Bear concert. The Indianapolis Symphony Orchestra members played classical pieces as part of an interactive storytelling experience.

In our ongoing partnership with WFYI, Library staff have presented programs using PBS Kids' educational content for young children. WFYI staff also led Eagle's family and community learning series, providing early literacy materials and fun activities focusing on the design process.

Additionally, partners from the Purdue University Office of Undergraduate Admissions presented Teen Cookies and Careers, which allowed teens to reflect on life after high school.

Adult Programs

The Library hosted 243 total adult programs in February, welcoming 2,669 visitors to our locations. This total includes:

- 213 adult programs (ages 19-55) serving 2,197 total guests
- 31 senior programs (ages 56+) serving 472 total guests

The Library's most-attended adult programs in February included a range of events. On February 12, Central Library hosted U.S. Citizenship and Immigration Services (USCIS) for a Naturalization Ceremony that welcomed 310 new citizens. Together, the Library and our partner organizations celebrated the new American citizens as they took the oath of citizenship.

On February 5, Central Library hosted a special documentary screening with WFYI. 80 guests joined us in Clowes Auditorium to watch *Free for All: The Public Library*, a special film about the history and impact of public libraries in the United States. Following the presentation, attendees participated in a talkback with the president of the Indiana Library Federation, the WFYI Education Reporter, and IndyPL's Chief Public Services Officer.

Guests also had a chance to share feedback about why they love the library using heart-shaped sticky notes. Patrons responded to the statement “I love the library because...” with comments including:



“I am able to expand my knowledge and learn about viewpoints different from my own.”

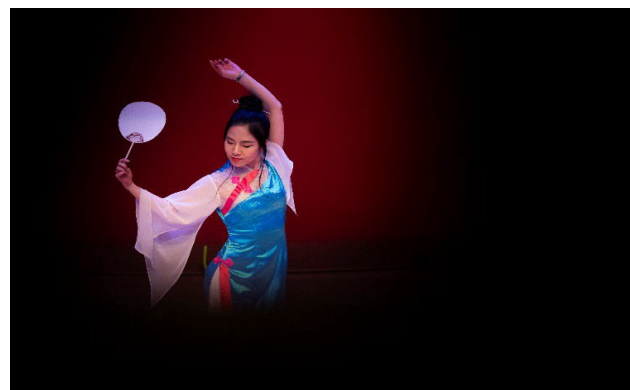
“It gives a place to belong without needing to pay.”

“The staff goes above and beyond to provide niche information and answer my questions.”

Above: Attendees of the “Free for All” documentary screening on Feb. 1 share their thoughts on why they love the library.

All-Ages Programs

One of the most well-attended all-ages events of the month was our second annual Lunar New Year Celebration. This vibrant celebration of Asian art and culture occurred at Central Library on Saturday, February 22. The Library welcomed over 500 guests for a day of Chinese traditional dances, orchestral music, martial arts, and craft booths celebrating the “Year of the Snake.” We are proud to host this event for the second year in partnership with the Indiana Association of Chinese Americans and Indiana Chinese Performing Arts. The program is coordinated by Sakura Fuqua, Immigrant Outreach Programming Specialist on the Adult Programming Team. Sakura has worked diligently to develop a positive, ongoing, and mutually beneficial relationship with IACA, and we look forward to more years of partnership.



Above, left: Guests share lucky red envelopes with visitors at the Lunar New Year Celebration on Feb. 22. Above, right: A dancer performs on the Lunar New Year main stage in Central Library's Clowes Auditorium.

Digital Inclusion Programs

Our February NorthStar Digital Literacy usage stats increased this month:

- 57 unique users
- 61 hours of independent learning
- 133 total assessments

The number of assessments taken in February 2025 (133) is nearly DOUBLE that in February 2024 (78 assessments).

Michigan Road once again had the highest number of unique users outside of Central, while Fort Ben had the most assessments taken outside of Central. The most popular topic in February was Microsoft Word, with Windows and Microsoft Excel in second and third, respectively. Additionally, Warren received staff training on NorthStar and opened as a proctor location. A future goal is to expand access to assessments and training system-wide, increase key programs like Microsoft Office use, and establish more proctor locations to support all users.

The Technology Learning Team also received praise for a personal project for a patron needing a wedding display before the weekend. The patron heard about our Cricut programs across the system and how she could gain access to a Cricut Machine. We made the wish of a bride-to-be come true. She sent a follow-up email saying, " I am BLOWN away how perfectly you guys made it happen!!!! Also, I have no idea how you did the intricate mirror that you did for your wedding. Impressive patience!"

By expanding access to technology and skills education, the Tech Team continues to empower individuals to bring their creative visions to life while learning. Whether a patron wants to accomplish a personal project or launch a new product for their business, we are here to help.



Wellness and Health Summary

At IndyPL, we prioritize the health and wellness of our staff by offering a range of well-received supportive benefits. One key aspect is the availability of wellness days. Staff members who experience trauma or are directly involved in a distressing event can take a wellness day, separate from their personal PTO. The staff appreciates this benefit, although not all choose to use it, as they value the support it provides during

difficult times.

Additionally, we support the Employee Assistance Program (EAP) to help staff with personal and professional challenges. If a staff member needs extra support, we provide resources for external well-being treatments.

Furthermore, we introduced a new health benefit: The Library's Paid Employee Medical, Parental, and Disability Leave ("PEMPD Leave"), which provides a wage replacement benefit for benefit-eligible employees with approved Employee Medical Leave. This is an internal benefit; employees do not have to pay for it like the traditional short-term disability program.

The PEMPD initiative was previously presented but was not approved for adoption in 2020. After several discussions with the accounting, talent, and development departments, we decided to move forward. Last year, it supported many employees who were experiencing difficult times. We have heard numerous stories that make sharing the success of this program exciting. This year alone, several employees would be without pay during their leaves if it were not for PEMPD.

Paid Employee Medical, Parental, and Disability Leave (PEMPD) replaces traditional Short-Term Disability (STD) leave. This has proven to be an excellent health and wellness benefit that covers a broader range of situations previously excluded under STD, such as parental leave for new parents, including fostering or adopting parents. Traditional Short-Term Disability only covered birth mothers. The staff has received this well.

Regarding compensation, we established five key goals for 2025: a Good Wages Initiative certified employer (GWI), position minimums, market rate alignment, addressing pay compression, and introducing a new pay scale. We have accomplished the first three goals. The GWI has been particularly impactful, enhancing employee satisfaction with their pay. Starting salaries for full-time employees have been raised to a minimum of \$18 per hour, and we have extended this initiative to include part-time and hourly staff, ensuring equitable treatment across the board. For certification as a Good Wages Initiative Employer, only full-time benefits-eligible staff were required to be certified for the initiative, but now all employees benefit.

As part of the goals and salary review, we raised the Page minimum wage to \$16 per hour to stay competitive with market salaries. We suggested a market rate adjustment of \$4,000 to \$6,000 for key positions to promote fairness and avoid pay compression. Furthermore, we introduced a \$1.20 hourly increase to help ease compression and market alignment while adhering to our budget.

Our commitment to staying competitive with market standards and supporting staff through various health, wellness, and compensation initiatives has made a positive impact. Staff have expressed deep appreciation for our efforts and are confident that the leadership team is working on their behalf to ensure continued progress.

We are excited to introduce the 2025 Wellness Plan, representing a significant advancement in our ongoing commitment to the well-being of our staff and our goal of being an employer of choice. In the past, wellness plans were limited to staff enrolled in health insurance. However, in 2025, we broadened participation to encompass all full-time staff, regardless of their benefits status. This inclusive strategy highlights our commitment to cultivating a healthier, more engaged workforce.

Under the new structure, all full-time staff members can earn cash incentives by engaging in wellness activities from November 1, 2024, to December 7, 2025. Points will be tracked through the wellness portal, and the total points earned will determine the level of incentive received: Gold (\$300), Silver (\$200), or Bronze (\$100). Staff members must maintain active status throughout the program to qualify for incentives.

In 2024, during the CBA negotiations, we're excited to share that we've approved an additional personnel day for all staff! This unique benefit shows our appreciation for every staff member's hard work and dedication. We know this gesture helps to express how much we value and recognize the incredible contributions of our staff.

The programs in the Health and Wellness Summary reflect our commitment to employee health and serve as a strategic component of our broader efforts to enhance our benefits offerings and attract top talent. We appreciate the support and participation of our staff in this initiative, which helps us move closer to our goal of becoming the employer of choice in our industry. I'd like to say a special thank you to our staff for their continued support in advancing these efforts.



Internal Communications and Leadership Leading the Way

Since I assumed the role of interim CEO on December 5, 2022, significant improvements have been made across various areas of Indianapolis Public Library (IndyPL) operations, staff engagement, and organizational culture.

In January 2023, I introduced regular ELT (Executive Leadership Team) meetings at the branch, which have become one of the most impactful initiatives. The ELT now meets twice monthly at various branches, making leadership more visible and accessible to staff. During these meetings, the branch leadership team shares updates on key initiatives such as community involvement, programs, outreach, and success stories. This transparency has strengthened communication and allowed leadership to engage directly with staff, addressing concerns or issues.

Additionally, we launched the ELT Liaison Initiative, which designates members of the ELT to specific branches and support locations. These liaisons visit branches quarterly to participate in staff meetings, provide assistance with tasks, and cultivate one-on-one

relationships. This initiative has been essential in building trust and enhancing the overall staff culture, as leaders have actively engaged with staff members about their well-being, families, and hobbies. With over **240** visits made across departments, the relationship-building process has positively influenced how staff perceives leadership and has opened vital communication channels. A small illustration of this is the address change at the Irvington branch. The branch manager identified confusion among patrons due to the overlap in street names with the East Washington and Irvington branches. After multiple discussions, the address was successfully changed to Audubon Rd, reducing confusion for the public.

In my assigned area of Shipping and Receiving, I have gained a deeper understanding of our drivers' logistics and challenges by accompanying them on three routes. This hands-on experience has provided me with valuable insight into the daily tasks and conditions of drivers, enabling me to appreciate their contributions to library operations more fully.

The introduction of Town Halls was a response to previous cultural challenges, particularly those related to race within the system. Initially, these meetings focused heavily on addressing sensitive topics. However, over time, the Town Halls evolved into more productive and engaging sessions, addressing over 300 questions from staff regarding pay, changes, and policies. With an average attendance of **153** staff members per session and nearly **2,000** total participants, the Town Halls have become a significant means of engaging the organization in meaningful dialogue. In 2025, a new format was introduced, providing a clear agenda with topics relevant to current developments in the library system. The first meeting in February received positive feedback.

Our monthly staff newsletters, published by the 15th of each month, maintain consistency by providing timely and relevant information. With an open rate of **49%**, above the industry standard, the newsletters have proven effective in keeping staff informed. Occasionally, special editions are distributed when additional information is needed.

The recent Staff Day event, which was voluntary, had an impressive turnout of over **345** staff members. For the second consecutive year, the ELT participated in every aspect of the event, reinforcing our commitment to involvement and engagement with the team. The success of this event, along with the positive feedback, underscores the strong relationship between leadership and staff. These initiatives have improved communication, built trust, and demonstrated a commitment to listening to staff, ensuring that their voices are heard and their concerns are addressed.

Regarding leadership development, we've prioritized psychological safety training, starting with the leadership team and the Board of Trustees. Over time, we expanded the training to all staff members, fostering a safer and more inclusive work environment. System managers also engaged in DEI-related training, covering topics such as The Race for Equality and Change: A Comprehensive DEI Initiative in Motorsports and Courageous Conversations.

To address initial concerns regarding the lack of structure in DEI training, I worked with Kim Ewers to develop a comprehensive training calendar that outlines initiatives, expectations, and outcomes. This calendar, which was shared with staff in December 2024, includes book discussions, webinars, and diversity training, ensuring clear communication of the year's objectives. Monthly reports are provided to staff to track progress.

Since my appointment, union meetings have become more productive, emphasizing direct communication between the union and library leadership. This new approach, which replaces the earlier practice of involving attorneys in these meetings, has strengthened our relationship with union leadership. In December 2024, we finalized a new Collective Bargaining Agreement (CBA), effective until 2027.

In partnership with Ice Miller, we also conducted a follow-up Climate Improvement Process, including a survey and staff feedback. Their Racial Equity Team praised the Executive Leadership Team (ELT) for their efforts, with notable results such as:

- A 31% improvement in the DEIA strategy rating from 2021 to 2024.
- Increases in confidence regarding the reporting of complaints (+17%), satisfactory actions taken (+16%), and awareness of reporting procedures (+15%).
- A 12% increase in the perception of fairness in promotion decisions.
- An 11% improvement in trust in leadership.

Most participants (71%) feel the library focuses enough on DEIA initiatives, with only 18% expressing resistance and 12% seeking more emphasis.

We've also implemented staff surveys to complement Climate Improvements. The first quarter survey results showed a positive shift in employee perceptions of the work environment. Key findings include:

- **Job Satisfaction:** Most employees expressed high satisfaction with their jobs.
- **Work Environment:** Employees reported a collaborative and supportive atmosphere within teams.

However, data from the third-quarter survey reveals that while "good" responses increased significantly, there was a slight decrease in "excellent" responses. This suggests that while improvements are evident, there remains room to refine the work environment and elevate it from "good" to "excellent."

Key takeaways from the survey results include:

- **Positive Momentum:** The work environment is trending positively, with more employees reporting satisfaction.
- **Room for Growth:** While many employees feel positive about the work environment, addressing the concerns of those who rated the environment "fair" could lead to further improvements.

- **Focus on Excellence:** Our goal moving forward is to elevate the work environment to "excellent" status by addressing the needs of employees who may feel it could be improved.

Overall, significant progress has been made in creating a more positive work culture at IndyPL, and we continue to build on this momentum with targeted initiatives and feedback-driven improvements.

I introduced retirement gifts for staff who are retiring. Previously, retiring employees received no formal recognition or a departure gesture to acknowledge their contributions to the organization. Now, retiring staff members receive a personalized retirement gift, which includes their name, the library logo, and the number of years of service they dedicated to our mission. Additionally, they are presented with the CEO Coin. It was disappointing to realize that retiring staff members had not been celebrated this way, given their dedication, expertise, and time spent enriching IndyPL. I am pleased to offer this much-deserved recognition now.

Another essential project I would like to highlight is cleaning the "P" and "K" drives. This effort, spearheaded by our staff, has improved our digital organization and efficiency. As we work to incorporate Office 365 as our primary ecosystem, cleaning these drives was vital in ensuring our resources' streamlined and practical use. I appreciate the staff's dedication and hard work on this project.

We have also begun hosting receptions for Star Award winners. This initiative provides a formal opportunity for leadership to be visible, show appreciation, and recognize the outstanding achievements of our staff. Winners of the Star Award are presented with a lapel pin and a certificate and celebrated with light refreshments in the ISCR. It has been a fantastic way to recognize excellence and create a positive and motivating environment for our team.

I spoke about the Career Development Program at the November board meeting. I introduced the CDP in 2021 as the interim Chief Public Services Officer. I wanted to include it in this report to be all-inclusive of the initiatives. The Career Development Program (CDP) is designed to help staff members develop their professional skills and prepare for leadership roles. It provides essential guidance based on IndyPL policies, programs, procedures, and each participant's talents and experiences. The program includes personalized support from a panel of experienced leaders, helping staff make informed decisions about their career growth.

So far, **104** staff members have signed up for the program, and **102** have successfully participated. The CDP is open to current and new staff (after a 90-day probationary period), with opportunities for self-nomination or recommendations from branch managers and supervisors. Due to high demand, the program will expand to three sessions next year instead of two. Feedback from participants has been overwhelmingly positive, with several survey comments highlighting the program's value in supporting their career development and leadership aspirations. The 8th Session of the CDP will occur on May 8, 2025.

I also introduced the Mentor Program as the interim Chief Public Services Officer. I want to update you on the progress of our Mentor Program, which was introduced in 2021. Prior to this initiative, IndyPL lacked a formal mentorship structure. The Mentor Program uses the software provided by Mentors Resources to pair mentors and mentees based on their preferences and goals. Each mentee is matched with up to three mentor candidates to select from, ensuring a tailored and supportive learning experience.

It is crucial that participants from the Executive Leadership Team (ELT) engage in the mentoring process, as their involvement provides invaluable insight and guidance for the program's staff members.

I want to take a moment to commend Mary Barr for her exceptional mentorship of three staff members: Liam Hargraves, Maureen Kesterson, and Tressa Furry. Liam's contribution included designing last year's Christmas card, showcasing creativity and design skills. Maureen, on the other hand, has written articles and played an integral role in the newsletter, while also assisting with the grand openings of Nora and Glendale. Tressa contributed articles to the forthcoming Check Out magazine. These accomplishments underscore the success of the Mentor Program and its close alignment with our Career Development Program, which collaborates to foster professional growth and support career advancement. Currently, we have 22 active mentees in the program.

In summary, I aim to continue our positive trajectory by building on our achievements, focusing on our new strategic plan for 2025-2027, and aligning with our new mission, vision, values, and objectives.



Progress and Growth: Key Achievements and Initiatives

Over the past two years, we have made significant strides in expanding and enhancing our facilities and services. We successfully opened two new locations, Fort Ben and Glendale, and completed two renovations, Nora and Pike, on March 29. The ongoing renovation at the Central Library Learning Curve is expected to be completed by spring 2026.

A key aspect of the renovations is the expansion of the social work office. As part of this effort, we will relocate the social work office to the main floor of the Central Library. Additionally, a social work study was conducted, and some of its recommendations have already been implemented, including hiring a second social worker. To ensure consistency and regularity in our operations, we introduced a policy review cycle in which all policies are reviewed on a schedule. A significant update in this area was the Behavioral Policy, which had not been revised since 2015. Furthermore, we are currently developing a new Youth Behavioral Policy.

We have implemented a furniture refresh schedule as part of our commitment to

maintaining a high-quality environment. The furniture refresh involves replacing or updating the patron-facing furniture, including the community room table and chairs, computer chairs, sofas, large chairs, side tables, study tables, and chairs in the branch, as well as study tables and chairs inside the study room. The furniture refresh does not include carpet, which is on a different schedule. For 2024, Haughville and East Thirty-Eighth Street received a furniture refresh, and E38 received 3 module study rooms. West Indianapolis received only community room tables and chairs, as their full renovation is next on the list. 2025 refresh will include Spades Park and East Washington. We plan to continue improving spaces throughout IndyPL.

LSC has received a new roof under our sustainability initiatives, and we are preparing to install solar panels. Additionally, in March 2024, we commissioned a comprehensive facility evaluation, titled the "2024 Long-Term Patron Services Assessment Plan." This assessment will serve as a vital, forward-looking document for our organization.

We also expanded our collection offerings by adding **2,397** Playaways, establishing a Braille collection at **seven locations**, and creating a Quick Reads collection (formerly known as High Interest-Low Ability) with approximately **4,293 items**. Quick Reads are short stories or books designed for adults or teens to develop their reading skills. Playaways are preloaded audiobook devices that patrons can check out, and they don't require internet or Wi-Fi. Along with these collection expansions, I introduced a patron satisfaction survey, implemented a project management tool, installed new door counters, and completed the initial Climate Improvement Plan (CIP).

Financially, we secured four bonds totaling over \$24.6 million, which supports our continued growth and development. Organizationally, I prioritized the reorganization of IndyPL, renaming Facilities to Operational Services and HR to Talent and Development to better reflect the true nature of each department's work. Directors were also given new titles to align with their responsibilities, ensuring greater clarity in leadership roles. The Executive Leadership Team (ELT) has remained stable since my last hire in August 2023, contributing to a more cohesive and effective team.

To enhance board training and professional development, I reorganized the Board of Trustees (BOT) orientation to include presentations and tours from Operational Services and CMSA, providing a more comprehensive overview for the new board of trustees.

In response to staff feedback, we raised the tuition reimbursement from \$2,000 to \$3,500 to better reflect the actual costs associated with professional development. Additionally, we implemented a "Direct Pay" policy that covers the upfront training costs, eliminating financial barriers that previously limited staff participation in professional development. A similar approach was adopted for Board of Trustees meals, enabling Accounting to cover meal costs directly without necessitating reimbursement from branch staff.

Our turnover rate has tumbled down from a high of **23.6% in 2021** to **14.4% in 2024**. Maintaining a respectable rate of less than 15%. Our goal for 2025 is 10-12%. We are

stable regarding retention, as we prioritize hiring, retaining, and promoting the most talented staff. The T&D department has effectively revamped the orientation process, which now features a video created by the Talent and Development Department with the CEO and the Chief Public Services Officer showcasing brief positive messages. The ELT, under my guidance, has had a significant impact on indyPL's success, and I genuinely appreciate the ongoing dedication of our staff.

Finally, The Executive Leadership team held the annual retreat at Holliday Park on March 1, 2025. The theme was health and wellness. Sessions included "Empowered Executive Leaders," facilitated by Jetta Vaughn, and "Self-Awareness, Stress, and Emotional Intelligence," facilitated by Meg Hovious. The sessions were relevant and inspiring, designed to prioritize wellness and reduce stress in the workplace.

As leaders, we must take time to recharge, reflect, and foster a healthy work-life balance. Learning goals included communication, wellness, and team connection. The highlight of the retreat was the leadership story. Each ELT member presented how they became the leader they are today. We witnessed a wide range of emotional and inspiring stories.

Looking ahead, we will continue to prioritize IndyPL's growth, development, and stability, ensuring that we are well-equipped to meet the needs of our staff and the communities we serve.



IndyPL in the Media

Welcome to our uplifting journey through the latest and greatest highlights of our library! In this media summary, we are delighted to share a collection of uplifting stories that showcase the vibrant and dynamic spirit of our community hub. From heartwarming events to remarkable achievements, each link within this report is a testament to our library's positive impact in the last month.

Join us in celebrating the inspiring moments, connecting with the community, and embracing the joy that resonates within our library's walls. Let us delve into a world of optimism and explore the numerous reasons why our library serves as a beacon of positivity and enthusiasm!

Press Releases:

[American Heart Association, Indianapolis Public Library create blood pressure hubs at 25 libraries](#)

[The Indianapolis Public Library Welcomes New York Times Bestselling Author and Pulitzer Prize-winning Reporter Timothy Egan to the 2025 Marian McFadden Lecture](#)

[The Indianapolis Public Library March 2025 Monthly Media Newsletter](#)

Selection of IndyPL recent news coverage:

[Help your littlest learner pick up reading with these activities](#) - Mirror Indy

[Enlace Academy and Indianapolis Public Library Card Campaign](#) - WRTV 6

[Libraries with heart: Free blood pressure hubs launch at 25 Indy branches](#) - Indianapolis Recorder

[Teddy bear concert: Bring your kids and their teddy bears to a reading of "The Violin Boy"](#) - Mirror Indy

[Crochet-A-Long: Learn how to crochet and knit to make something for the homeless](#) - Mirror Indy

[Visual Arts Round-up for March – Nuvo](#)[Find your March calmness at the library, a wearable art show or a poetry slam.](#) - Mirror Indy

[Annual Black Art Celebration Returns to Indy](#) - AXIOS

[Axios Indianapolis February 27, 2025 Newsletter](#)

[The Indianapolis Public Library offers numerous programs for all ages at its various branches in March, including Gardening for Pollinators - North Indy community events – March 2025 • Current Publishing](#)

[Organizations to reflect on the trial of Ku Klux Klan leader](#) - Current Publishing

[Library to Hold Events in March on Infamous Indiana Trial](#) - Weekly View

[Indy's 1st Black library restored by local, award-winning author](#) - Picked up by Yahoo News

[Pike Branch library's grand celebration unveils new renovations](#) - Wish TV 8

[Pike branch of Indianapolis Public Library to reopen March 29 after renovations](#) - fox 59

[Pike branch of Indianapolis Public Library to reopen March 29 after renovations](#) - CBS 4

Pike branch of Indianapolis **library** to **reopen** with upgrades - Newsbreak

[Retro Indy: Central Library deemed 'a beautiful temple of the book' when it first opened](#) - Indy Star

[Why your health in Indy depends on your neighborhood](#) - Mirror Indy

[Indianapolis Public Library Offers Free Blood Pressure Checks](#) - WFYI News Now

[Marion County offers free diabetes education classes, online sessions](#) - Wish TV 8

[Get free bicycle lights at 2 Indianapolis library branches](#) - Mirror Indy

[Books and free blood pressure tests at all Indianapolis public libraries](#) - WFYI

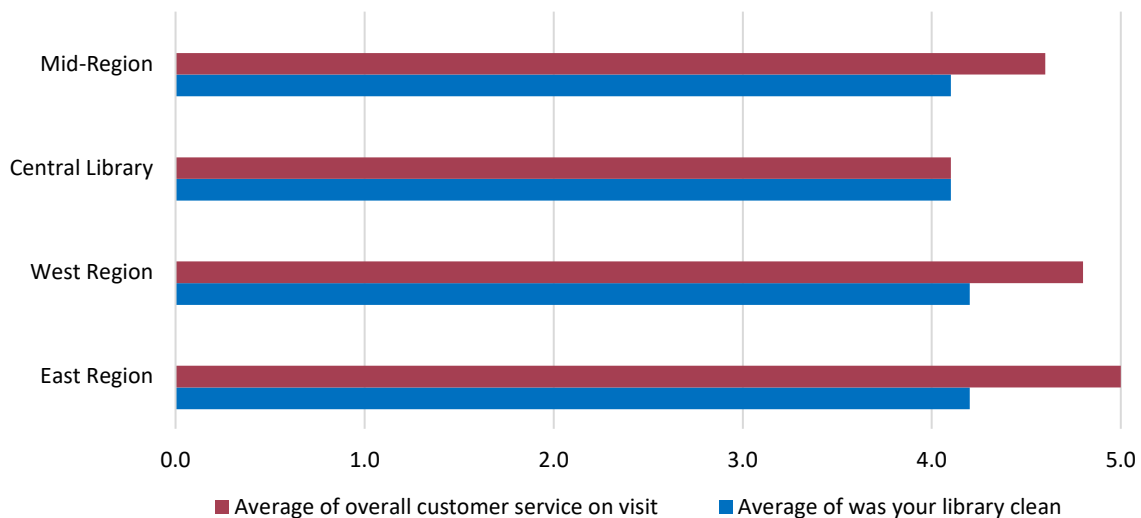


Tell Us Surveys

We evaluate branch visitor experiences by collecting data on cleanliness and customer service. To enhance survey participation, we have introduced a peak week during which each location has a specific target for completing the survey. This initiative aims to gather more comprehensive data, allowing us to make informed, data-driven decisions moving forward.

	West	East	Mid	Central
Quarter 1	16	26	24	8
Quarter 2	15	20	22	4
Quarter 3	4	5	9	1

All Branches Average





**BUSINESS
PRIORITIES**

- Implementation of Strategic Plan
- Pike Grand Reopening



**ADDED
PRIORITIES**

- Youth Policy
- IndyPL magazine launch



**Staff
Opportunities**

- Volunteer Engagement Mini Retreat (in-house)-15 staff
- Financials for Foundation Funded CAPS (in-house)-27 staff

Report Prepared By
Gregory A. Hill, Sr. CEO
 Indianapolis Public Library



GOALS FOR Q1

Library Policies Update

We are undertaking a comprehensive system-wide policy update to ensure our policies remain current and impactful. We have implemented a project timeline and a periodic review calendar to keep our library operations efficient. Tisha Galarce and Mary Barr will oversee the project.

Staff Engagement Survey

This is the third staff engagement we will conduct. We currently administer two surveys yearly: one in the first quarter and another in the third quarter. These surveys are essential to our culture and continual growth.

Business Continuity Plan

The Business Continuity Plan is a strategic playbook designed to help the Indianapolis Public Library sustain or swiftly restore its business operations. The plan is nearing completion and is expected to be finalized by the end of the second quarter.

**THE INDIANAPOLIS-MARION COUNTY PUBLIC
LIBRARY NOTES OF THE
FINANCE COMMITTEE MEETING
March 11, 2025**

The Indianapolis-Marion County Public Library Board Finance Committee met at Library Services Center on Tuesday, March 11, 2025, at 10:00 am pursuant to notice given.

Committee Members Present: Dr. Eugene White and Dr. Khaula Murtadha

Other Attendees: Lolita Campbell, Gregory Hill, Mary Rankin, Dr. Lisa Riolo, and Russell Brown

Discussion: Mrs. Campbell informed the committee there are no resolution to bring to the committee this month for review. However, there are a few topics for discussion on the agenda. The first discussion was on contract change orders; should there be a threshold percentage or dollar amount created for mandatory board approval? It was determined that Mrs. Campbell will work with Legal counsel, Russell on the creation of a resolution for change orders for clarity to everyone. The next topic was increasing travel meal per diem. The current per diem is \$ 30 and the average federal meal per diem is \$68. More research is planned, and the increase will be determined during the budget session. The last discussion was regarding the staff stipend. Ms. Campbell reflected on the Library's code of ethics and IC 35-44.1-1-4; conflict of interest to determine if the staff stipend complies. The committee had a great discussion and a deep dive into scenarios on all three topics.

Next meeting.

Tuesday, April 15, 2025, at the location Library Service Center (LSC) at 10am.

Adjournment.

Dr. Eugene White declared the meeting adjourned at 10:39 am.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
FACILITIES COMMITTEE MEETING
February 11, 2025

The Indianapolis-Marion County February 11, 2025, at 1:00 p.m. pursuant to notice given.

Committee Members Present: Chairperson Dr. Lisa Riolo, Dr. Eugene White

Other Attendees Present: Gregory Hill, Lolita Campbell, Adam Parsons, Robert Morrison, Mary Barr, Marianne McKenzie

Attended Virtually: Russell Brown

1. Resolution XX-2025 – Approval to Award a Furniture, Furnishings, and Equipment Contract for the Central Library Curve Renovation Shelving Project

- The Facilities Committee recommends Board approval to Award a Furniture, Furnishings, and Equipment Contract for the Central Furniture, Furnishings, and Equipment Contract for the Central Library Curve Renovation Shelving Project to **KPC Architectural Products, Inc.**, Lexington, Kentucky for \$295,925.02.
- The total cost (shelving @ \$295,925.02 and furniture @ \$298,884.05) of \$594,809.07 for FE&E is within the total Project budget of \$750,000.
- The work will be funded by the Project Bond Fund (Fund 489).
- Bidding documents were issued to vendors on January 7, 2025.
- Two (2) sealed bids were received by the deadline of 3:30 PM EST on February 4, 2025.
- **KPC Architectural Products, Inc.** is a certified WBE vendor with contract value representing 100% of the total award amount.
- **KPC Architectural Products, Inc.** is a company with the knowledge, experience, and resources to satisfactorily complete the work as described in the bidding documents. They have recently successfully provided the shelving for the Fort Ben and Glendale Branch Projects.

After a brief discussion, the Committee gave consent to move Resolution to full Board with do pass recommendation.

2. Resolution XX-2025 – Approval to Award a Furniture, Furnishings, and Equipment Contract for the Central Library Curve Renovation Shelving Project

- The Facilities Committee recommends Board approval to Award a Furniture, Furnishings, and Equipment Contract for the Central Furniture, Furnishings, and Equipment Contract for the Central Library Curve Renovation Project to two (2) vendors, **Commercial Office Environments**, Indianapolis, Indiana for \$71,433.61, and **Officeworks Services LLC**, Fishers, Indiana for \$227,450.44.

- The total cost (shelving @ \$295,925.02 and furniture @ \$298,884.05) of \$594,809.07 for FE&E is within the total Project budget of \$750,000.
- The work will be funded by the Project Bond Fund (Fund 489).
- **Commercial Office Environments** is a City-certified WBE vendor with a contract value representing 100% of their total awarded amount.
- **Officeworks Services LLC** is a City-certified MBE vendor with a contract value representing 100% of their total awarded amount.
- The Bidding documents were issued to interested vendors and posted on our webpage on January 7, 2025.
- Three (3) sealed line-item bids were received by the deadline of 4:00 PM EST on February 4, 2025.
- IndyPL and the design team completed a detailed review of the FF&E bids. As anticipated no vendor submitted a bid with all the items. The detailed review of the FF&E bids included consideration of approved product substitutions, manufacturer discounts, and governmental quantity purchasing agreements. Review by the IndyPL Purchasing Manager determined the Application for MBE/WBE/VBE/DOBE Program Waiver was not required.

After a brief discussion, the Committee gave consent to move Resolution to full Board with do pass recommendation.

3. Resolution XX-2025 – Approval to Award a Purchase Order for the Pike Branch Paving Project

- The Facilities Committee recommends Board approval to award a Purchase Order for the Pike Branch Paving Project to **Globe Asphalt Paving Co., Inc.**, Indianapolis, IN for the total cost of \$82,570.00.
- The work is within the total Project budget of \$95,000. The Facilities Improvement II Bond Fund (Fund 482) will fund the Project.
- **Globe Asphalt Paving Co., Inc.** is not an eligible WBE vendor and will self-perform 98% of the work. The IndyPL Manager of Purchasing and Supplier Diversity reviewed the supporting documentation provided by **Globe Asphalt Paving Co., Inc.**, and approved their efforts to achieve the IndyPL participation goals.
- The Invitation to Quote for the Project was e-mailed directly to vendors and development contacts.
- One (1) quote was received by the deadline of 11:00 AM EST on February 11, 2025.
- The preliminary Project schedule targets substantial completion by March 25, 2025.

After a brief discussion, the Committee gave consent to move Resolution to full Board with do pass recommendation.

Updates on Facilities projects and upcoming Board items.

Nora Branch renovation:

The Nora Branch renovation is coming along but currently has a delay with the Circulation and Reference desk delivery and installation. Plans for a soft re-opening and date for Grand Re-Opening are dependent on delivery/installation of the desks.

Pike Branch renovation:

The Pike Branch renovation is on track for completion in March 2025. Grand Reopening is scheduled for March 29, 2025.

Central Library Curve Renovation:

The project is ongoing with 2 East construction nearing completion. The next phase of the Project will be @ 3 west.

Other Projects:

RFP for two (2) new bookmobiles. Targeted for Fall of 2026.

HVL and E38 Furniture Refresh:

The furniture installations at each location are completed.

Adam Parsons noted that there will be more items to be discussed at the March 2025 Facilities Committee meeting.

Proposed Next Meeting – Tuesday March 11, 2025, at 1:00 PM at the Library Services Center

Adjournment – 1:20 PM